

Posted January 19, 2022

West Park Elementary School District

Board of Trustees
Special Meeting

Computer Center
West Park School District
2695 S. Valentine
Fresno, CA 93706

*Monday, January 23, 2023,
3:30 p.m.*

In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Devon Corrente at (559) 233-6501 as soon as possible.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 2695 S. Valentine, Fresno, CA 93706, during normal business hours. Public writings related to regular meeting open session agenda items distributed less than 72 hours in advance of a board meeting will be made available to the public at the time the document is distributed to the majority of the board.

The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call (559) 233-6501, 48 hours in advance of the meeting, so arrangements can be made for an interpreter. *El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretación llame al (559) 233-6501, 48 horas antes de la junta, para poder hacer arreglos de interpretación.*

Addressing the Board of Trustees. If you wish to address the Board on the Special Meeting agenda items, you may do so when the item is called prior to the Board recessing into closed session. Public comments will be limited to a maximum of three (3) minutes. Time limitations are at the discretion of the President of the Board.

AGENDA

I. OPENING BUSINESS

- A. Call Public Session to Order
- B. Roll Call: Fernando Alvarez _____ Aida Garcia _____ Araceli Lopez
Ezekiel Rodriguez _____ Mark Vivenzi _____
- C. Pledge of Allegiance
- D. Adopt Agenda

II. PUBLIC COMMENT PERIOD

Public comment on the special meeting agenda item below will be heard. The Board may limit comments to no more than three (3) minutes pursuant to Board policy.

III. ACTION ITEMS

- A. APPROVAL: Authorized Signature Permit

IV. GOVERNANCE RETREAT AND STUDY SESSION

The Governance Team will receive training in ethics and transparency laws (AB 2158) and have the opportunity to discuss board governance protocols, procedures and best practice. The training and retreat discussion will be facilitated by the District's General Counsel, Garcia Hernandez Sawhney, LLP.

V. ADVANCED PLANNING

- A. Regular Board meeting: February 16, 2023

VI. ADJOURNMENT



fresno county superintendent of schools

Dr. Michele Cantwell-Copher, Superintendent

Authorized Signature Permit

Return to: Gabriel Halls, Senior Director
District Financial Services, FCSS

Dear Mr. Halls:

Pursuant to Education Code sections 42632 and 42633, at a regular meeting of the Governing Board of the
West Park Elementary School District, held on 23rd day of
January, 2023 :

1. The following person(s) who is/are an officer(s) or employee(s) of the above-referenced school district and whose signature(s) appear(s) opposite of his/her name below, was/were authorized to sign District orders drawn on the funds of the District in the name of the said governing board:

Type or print here:	Position:	Signature:
Dr. Brian Clark	Superintendent	_____
Helen Bellonzi	Business Officer	_____
_____	_____	_____
_____	_____	_____

Pursuant to Education Code section 17604, no contract made by the Designee(s) shall be valid or constitute an enforceable obligation against the district unless and until the same shall have been approved or ratified by the governing board.

2. A majority of the following members of the governing board of the above-referenced school district and whose signatures appear opposite of the corresponding names were authorized to sign District orders in the name of the said governing board.

Type or print here:	Note President	Signature:
Aida Garcia	<input checked="" type="checkbox"/>	_____
Araceli Lopez	<input type="checkbox"/>	_____
Fernando Alvarez	<input type="checkbox"/>	_____
Ezekiel Rodriguez	<input type="checkbox"/>	_____
Mark Vivenzi	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	_____

3. Rubber stamp signatures or machine signatures authorized by the Governing Board for use on maintenance checks and/or registers Yes ___ No ___. Only such facsimile signatures may be used, which have met the requirements of Government Code section 5501 (copy enclosed). I certify this requirement has been met.

Type or print here:	Position:	Signature:
_____	_____	_____

By order of the Governing Board of West Park Elementary School District of Fresno County, California.

Clerk of the Board

Date

Rev. 02/20/2020

EDUCATION CODE 42632

Each order drawn on the funds of a school district shall be signed by at least a majority of the members of the governing board of the district, or by a person or persons authorized by the governing board to sign orders in its name. No person other than an officer or employee of the district shall be authorized to sign orders.

EDUCATION CODE 42633

The governing board of each school district shall be responsible for filing or causing to be filed with the county superintendent of schools the verified signature of each person, including members of the governing board, authorized to sign orders in its name. Except for districts determined to be fiscally accountable pursuant to Section 42650, no order on the funds of any school district shall be approved by the county superintendent of schools unless the signatures are on file in his office and he is satisfied that the signatures on the order are those of persons authorized to sign the order.

GOVERNMENT CODE 5501

Any authorized officer may, after filing with the Secretary of State his manual signature certified by him under oath, execute or cause to be executed with a facsimile signature in lieu of his manual signature:

- (a) Any public security, provided that at least one signature required or permitted to be placed thereon shall be manually subscribed; and
- (b) Any instrument of payment.

Upon compliance with this section by the authorized officer, his facsimile signature has the same legal effect as his manual signature.

RUBBER STAMP OR MACHINE SIGNATURES

Any authorized Governing Board designee shall not use their rubber stamp or machine signature on either construction or service contracts. All rubber stamp and machine signatures must be initialed and dated.