

Posted: January 7, 2022

West Park Elementary School District
Board of Trustees
Public Board Meeting

Administration Office
West Park School District
2695 S. Valentine
Fresno, CA 93706

Monday, January 10, 2022
5:30 p.m.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Casandra Simpson at (559) 233-6501. Notification by noon on the Friday preceding the board meeting, or at least 48 hours prior to the meeting, will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 2695 S. Valentine, Fresno, CA 93706, during normal business hours. Public writings related to regular meeting open session agenda items distributed less than 72 hours in advance of a board meeting will be made available to the public at the time the document is distributed to the majority of the board.

The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call (559) 233-6501, 48 hours in advance of the meeting, so arrangements can be made for an interpreter. *El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretación llame al (559) 233-6501, 48 horas antes de la junta, para poder hacer arreglos de interpretación.*

Community members have two opportunities to address the Board of Trustees. If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of four (4) minutes. Time limitations are at the discretion of the President of the Board.

Individuals have an opportunity to address the Board during the Period for Public Discussion on topics within the subject matter jurisdiction of the Board **not** listed on this agenda. If you wish to speak on an item not on the agenda, please fill out a request form and turn it in to the clerk prior to the meeting. You will be called upon to make your comments under "Comments from the Public". Comments will be limited to four (4) minutes, with a total of twenty (20) minutes designated for this portion of the agenda. If you have questions on school district issues, please submit them in writing. Presentations will be limited to a maximum of ten (10) minutes, with a total of thirty (30) minutes designated for this portion of the agenda. Individuals with questions on school district issues may submit them in writing. The Board will automatically refer requests to the Superintendent.

AGENDA

I. OPENING BUSINESS

- A. Call Public Session to Order
- B. Roll Call: Anna Benavidez ___ Aida Garcia ___ Kimberly Vivenzi ___ Mark Vivenzi ___ (Open Seat)
- C. Pledge of Allegiance
- D. Adopt Agenda

II. REPORTS AND PRESENTATIONS

Outside Investigator Jeffrey Hollis will report to the Board regarding the conclusion of his investigation into complaints raised in a letter of no confidence submitted against a District administrator.

III. PUBLIC COMMENT PERIOD

Public Comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than four (4) minutes pursuant to Board Policy. Public comment will also be allowed on each specific agenda item prior to Board action thereon.

IV. CONSENT CALENDAR:

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

A. Routine business transactions, annual renewal of programs, bids, agreements, notices of public hearings, and proclamations:

1. Regular Board Meeting Minutes December 13, 2021
2. Special Board Meeting Minutes December 15, 2021
3. Special Board Meeting Minutes December 20, 2021
4. Approve Current Invoices for Payment for December, 2021
5. Approve Payroll Disbursement for December, 2021
6. AB 361 Findings to Continue Telephonic Meetings Through February 9, 2022

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V. ACTION ITEMS

- A. APPROVAL: Creation of New Position and Job Description for Executive Assistant to the Superintendent
- B. APPROVAL: Creation of New Position and Job Description for Director of Human Resources

- C. APPROVAL: Creation of New Position and Job Description for Site Office Manager
- D. APPROVAL: Creation of New Position and Job Description for Student and Community Liaison
- E. APPROVAL: Superintendent Contract
- F. APPROVAL: Contract with Phil Alne CPA – JPA Properties, Inc. for Accounting and Forensics Services

VI. PUBLIC COMMENT PERIOD RE: CLOSED SESSION ITEMS

General public comment on any closed session item that will be heard. The Board may limit comments to no more than four (4) minutes pursuant to Board policy. Following public comment on closed session agenda items, the Board will immediately recess into closed session.

VII. CLOSED SESSION

- A. Conference with Legal Counsel – Existing Litigation
(Government Code Section 54956.9(d)(1))
Name of Case: EEOC Case No. 485-2020-00499
- B. Conference with Legal Counsel – Anticipated Litigation
(Government Code Section 54956.9(d))
Number of cases: 1
- C. Public employee discipline/release/dismissal/resignation
(Government Code Section 54957)
- D. Public employee appointment/employment
(Government Code Section 54957(b))
Title: Superintendent
Title: Executive Assistant to the Superintendent
Title: Director of Human Resources
Title: Director of Maintenance, Operations and Transportation
Title: Site Office Manager
Title: Student and Community Liaison

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VIII. **REPORT OF ACTIONS TAKEN IN CLOSED SESSION**

IX. **ADVANCED PLANNING**

Next meeting:
February 14, 2022

X. **ADJOURNMENT**