

Posted December 8, 2023

# West Park Elementary School District

Board of Trustees  
Regular Meeting

Computer Center  
West Park School District  
2695 S. Valentine  
Fresno, CA 93706

*Monday, December 11, 2023  
5:30p.m.*

**In compliance with the Americans with Disabilities Act**, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Erin Pereira at (559) 233-6501. Notification by noon on the Friday preceding the board meeting, or at least 48 hours prior to the meeting, will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 2695 S. Valentine, Fresno, CA 93706, during normal business hours. Public writings related to regular meeting open session agenda items distributed less than 72 hours in advance of a board meeting will be made available to the public at the time the document is distributed to the majority of the board.

The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call (559) 233-6501, 48 hours in advance of the meeting, so arrangements can be made for an interpreter. *El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretación llame al (559) 233-6501, 48 horas antes de la junta, para poder hacer arreglos de interpretación.*

Community members have two opportunities to address the Board of Trustees. **While the Board's meeting will be available for the public to view live online to the full extent possible (absent technical difficulties), public comments during the Board meeting must be made in person.** If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three (3) minutes. Time limitations are at the discretion of the President of the Board.

Individuals have an opportunity to address the Board during the Period for Public Discussion on topics within the subject matter jurisdiction of the Board **not** listed on this agenda. If you wish to speak on an item not on the agenda, please fill out a request form and turn it in to the clerk prior to the meeting. You will be called upon to make your comments under "Comments

from the Public". Comments will be limited to three (3) minutes, with a total of twenty (20) minutes designated for this portion of the agenda. If you have questions on school district issues, please submit them in writing. The Board will automatically refer requests to the Superintendent.

## **AGENDA**

### **I. OPENING BUSINESS**

- A. Call Public Session to Order
- B. Roll Call: Fernando Alvarez \_\_\_ Aida Garcia \_\_\_ Araceli Lopez \_\_\_  
Ezekiel Rodriguez \_\_\_ Mark Vivenzi \_\_\_
- C. Pledge of Allegiance
- D. Adopt Agenda
- E. Annual Organizational Meeting
  - 1. Election of Officers: President, Clerk and County representative & Alternate
  - 2. Appoint Superintendent as Secretary to the Board
  - 3. Selection of Date and Time for 2024 Regular Board Meetings

### **II. PUBLIC COMMENT PERIOD**

Public Comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes pursuant to Board Policy. Public comment will also be allowed on each specific agenda item prior to Board action thereon.

#### Norms

We will be conducting this meeting with the following norms; we will

- 1. Communicate in a positive and appropriate manner
- 2. Be respectful in word and deed
- 3. Listen to understand
- 4. Be prepared to contribute and participate positively
- 5. Be supportive.

These are norms employed by our District and will be upheld to ensure a productive meeting.

### **III. CONSENT CALENDAR**

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent

Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

A. Routine business transactions:

1. Regular Board Meeting Minutes November 13, 2023
2. Warrants for November 2023
3. Payroll for November 2023
4. Cash Flow Report November 2023
5. Revenue Report
6. Budget Report
7. Inter-district Transfers
  1. Transfer # 2023-12-01
  2. Transfer # 2023-12-02

IV. **REPORTS AND PRESENTATIONS**

- A. Board Member Reports
- B. Superintendent Report
- C. Elementary Principal Report
- D. Charter Director Report
- E. HR Report
- F. MOT Report
- G. IT Report
- H. Cafeteria Report
- I. Data Analyst

V. **ACTION ITEMS**

1. APPROVAL: Accounting for Development Fees 2022-2023  
Resolution #2023-2024-06
2. APPROVAL: Fiscal Year 2023-2024 1st Interim Report
3. APPROVAL: Reading Conference in Las Vegas
4. APPROVAL: Seaton Consulting, Inc. Services Agreement Proposal

VI. **PUBLIC COMMENT PERIOD RE: CLOSED SESSION ITEMS**

General public comment on any closed session item that will be heard. The Board may limit comments to no more than three (3) minutes pursuant to Board policy. Following public comment on closed session agenda items, the Board will immediately recess into closed session.

**VII. CLOSED SESSION**

A. Conference with Labor Negotiators  
(Government Code Section 54957.6)

B. Public employee appointment/employment  
(Government Code Section 54957(b))

Title: Library Technician WPE  
Title: Pupil Service Specialist WPE

C. Public Employee Performance Evaluation  
(Government Code Section 54957(b))

Title: Superintendent

**VIII. REPORT OF ACTIONS TAKEN IN CLOSED SESSION**

**IX. ADVANCED PLANNING**

A. Regular Board Meeting: January 8, 2024

**X. ADJOURNMENT**