

West Park Elementary School District

Board Meeting Minutes

April 12, 2021

I. OPENING BUSINESS

- a. Call public Session to order by Acting Board President Aida Garcia at 5:01 pm
- b. Roll Call : Aida Garcia-Present
Thomas Deubert-Absent
Mark Vivenzi-Present
Anna Benavidez-present
(1 Open seat)
- c. Pledge of Allegiance – Led by Aida Garcia
- d. Adopt Agenda;
Mr. Vigil presents the new order of the agenda. The district received several calls from public to move the Action Items to sooner in the meeting. Board member Vivenzi reads Board Bylaw that states any changes to the agenda be brought to the Board. Board is ok with changing, just want it to be more inclusive. Board Member Vivenzi suggests preparing the agenda correctly and rescheduling the meeting. Board member Benavidez motions to adopt the agenda with moving action items to IX from VII. Board member Vivenzi seconds the motion.
Vivenzi: yes
Benavidez: Yes
Garcia: Yes
1 Absent
1 Open Seat
- e. Identify Closed Session Topics of Discussion; Mr. Vigil identifies the closed topics of discussion.
- f. Allow for Public to comment on closed session topics
- g. Immediately adjourn to closed session

II. PUBLIC COMMENT PERIOD RE; CLOSE SESSION ITEMS

No comments from the public at this time.

III. CLOSE SESSION:

Board Member Benavidez motions to move to closed session. Board Member Vivenzi Seconds the motion.

Vivenzi: Yes

Benavidez: Yes

Garcia: Yes

1 Absent

1 Open Seat

Moved to Close Session at 5:21 pm

IV. RECONVENE TO OPEN SESSION:

Board Member Vivenzi motions to return to open session, Board Member Benavidez seconds the motion. Reconvene to Open Session at 5:38 pm.

3 Yeas

0 Noes

1 Absent

1 Open Seat

No Action was taken in Closed Session.

V. PUBLIC COMMENT PERIOD

No Comments at this time

VI. CONSENT CALENDAR

- a. Board Meeting Minutes February 9, 2021;
- b. Board Minutes March 11, 2021
- c. Special Board Meeting Minutes March 18, 2021
- d. Approve Current Invoices for payment for March, 2021;
- e. Approve Payroll Disbursement for March, 2021;

February 9, 2021 meeting notes need to be corrected. Who said the statement needs to be put in the minutes. During the March 11 meeting the Board voted to get a mediator to deal with district manager complaints, not a lawyer. Old Business never gets brought up, would like to add Old Business to agenda. The Board would like to see an inventory number on chrome books added to old business. In the March 11, 2021 meeting minutes, the recording needs to be checked to see about "letting go all non-tenured teachers" was said, if not, those minutes need correcting. Board wants clarification on the thermometers and what account they came out of, and to add that information to Old Business. Number 35 on the invoices needs to be corrected to be in the Charter column. Board Member Vivenzi motions to accept the Consent Calendar with the changes and corrections that were discussed. Board Member Benavidez seconds the motion.

Vivenzi: Yes

Benavidez: Yes

Garcia: Yes

1 Absent

1 Open Seat

VII. COMMUNICATIONS (Oral Briefings)

Superintendent/West Park Elementary, R. Vigil:

Mr. Vigil gives brief update on the district. Board requests to get a summary/outline of what will be discussed in the Superintendent Communication.

- Grade 3-8 come back tomorrow (April 13, 2021)
- So far K-2 has been successful with the change to in person instruction.
- We have 2 openings at the elementary, 2 Paras
- We have 4 administrators at the district, 2 certificated, one for each program.

- We have a number of support programs; Reading Core, SPED, and ASP (Through FCSS), we have a nurse that is contracted through the County usually for only 10 days a year, this year it was extended to 25 days.
- Only received 20 surveys back from the cafeteria surveys, attempting to get more feedback.
- Shows a brief slideshow on LCAP
- Parents can come on campus only if they have an appointment.
- Calculating attendance is a number of things, Jimmy will put something together to break it down (add to Old Business).
- Identification of the managers will be brought forward in the organizational chart (add to Old Business).

West Park Elementary, R. Diaz:

- Ms. Diaz presents a slideshow PowerPoint on elementary events.
- Focus is on SEL training
- Highlighted PE, Ms Hogan during EHL
- Showed some prep work that the school and teachers have done to get ready for students coming back.

West Park Charter Academy, R. Elizondo:

- Mr. Elizondo presents a slideshow PowerPoint on WPCA events
- Enrollment is at 314. 210 in Fresno, 95 in Hanford
- 2 teachers have completed induction
- Continuing on site health screening
- Remote testing began in March and all teachers have been trained
- Graduation will be by appointment this year

VIII. MISCELLANEOUS REPORTS AND PRESENTATIONS

- a. Cash Flow Report and Revenue through February 2021; Presented by Mr. Vigil, also presents enrollment/average daily attendance. Board would like to know more information on the Covid Grants we received, specifically about the balance of these grants (add to Old Business). Comment from public: Can we learn about the trainings the teachers do. The Board would like a survey from teachers on the SEL training they received, and also requested grade performance and teacher survey on Dataworks. (add to Old Business).
- b. Maintenance and Operations; Presented by Mr. Vigil.
 - Maintenance is cleaning each class twice a day, the hour and a half between cohorts each classroom is being sanitized.
 - Each class seats from 10-14 students
 - Three AC units were replaced over the break time
 - Every Monday maintenance is setting up the drive through packet pick up station and taking it down.
- c. Cafeteria Report; Presented by Mr. Vigil.
 - Hoping to get back more surveys soon
 - Positive feedback on the presentation of meals
 - Possible coils on one freezer needs replacing (compressor)

Question from public: will the hand washing stations be available tomorrow? Yes, they will be.

- d. Technology Report; Randy Randolph
- The chrome book carts were updated during break and they are now ready to go
 - Working with Mr. Fimbres on testing
 - Working on ensuring the virtual testing to go smoothly
 - We had a power outage during break and it shut down our phones. Currently working on a battery back-up to prevent that in the future.

IX. DISCUSSION ITEMS/INFORMATION

X. ACTION ITEM

- a. APPROVAL: WPE Calendar
Board Member Vivenzi motions to approve, Board Member Benavidez seconds the motion.
Vivenzi: Yes
Benavidez: Yes
Garcia: Yes
0 Noes
1 Absent
1 Open Seat
- b. APPROVAL: WPCA Calendar
Board Member Vivenzi motions to approve, Board Member Benavidez Seconds the motion.
Vivenzi: Yes
Benavidez: Yes
Garcia: Yes
0 Noes
1 Absent
1 Open Seat
- c. APPROVAL: Inter-District Transfers 2021-47 through 2021-52
Board Member Vivenzi motions to approve, Board Member Benavidez seconds the motion.
Vivenzi: Yes
Benavidez: Yes
Garcia: Yes
0 Noes
1 Absent
1 Open Seat
- d. APPROVAL: Inter-District Transfers 2022-1 through 2022-3
Board Member Vivenzi motions to approve, Board Member Benavidez seconds the motion.
Vivenzi: Yes
Benavidez: Yes
Garcia: Yes
0 Noes

1 Absent
1 Open Seat

- e. APPROVAL: 3 Year Audit Proposal;
The Board inquires on how long these auditors have been doing the audits for our school.
We have had the same auditors for about 15 years.
There was no Motion to Approve.

Not Approved

Add research into new auditors into “Old Business”

- f. APPROVAL: Safety Plan;
Board Member Benavidez motions to approve, Board Member Vivenzi seconds the motion

Benavidez: Yes

Vivenzi: Yes

Garcia: Yes

0 Noes

1 Absent

1 Open Seat

Will Safety plan be available to staff? Yes online and in binder form to ensure staff know how to use, including subs.

- g. APPROVAL: WPE Request to hire Classified Position: Paraprofessional
Board Member Benavidez motions to approve, Board Member Vivenzi seconds the motion.

Benavidez: Yes

Vivenzi: Yes

Garcia: Yes

0 Noes

1 Absent

1 Open Seat

- h. APPROVAL: Request to open classified salary negotiations
Board Member Benavidez motions to approve, there was no second.

Not Approved

Comment from public: why didn't negotiations get opened up? No comment

XI. RETURN TO CLOSED SESSION (as needed)

Close session not needed.

XII. ADVANCED PLANNING

Next meeting scheduled for May 10, 2021 at 5:00pm.

Add Superintendent's evaluation. Need to look into getting more staff trained on Zoom just in case something happens so we are not rushing to find someone. If a staff member or student contracts Covid we are obligated to let the parents and other staff know,

XIII. ADJOURNMENT

Board member Vivenzi motions to adjourn the meeting, Board Member Benavidez seconds the motion. The board meeting was adjourned at 7:56 pm.

Vivenzi: Yes
Benavidez: Yes
Garcia: Yes
0 Noes
1 Absent
1 Open Seat

Submitted for Approval

Anna Benavidez, Clerk
West Park Park Elementary School District, Board of Trustees
Fresno County, CA

Date