

West Park Elementary School District

Board Meeting Minutes

December 14, 2020

I. OPENING BUSINESS

- a. Call public Session to order by Aida Garcia at 4:34pm
- b. Roll Call:
 - Aida Garcia-Present
 - Thomas Deubert-Present
 - Kimberly Vivenzi-present
 - (2 Open seats)
- c. Pledge of Allegiance – Led by Board President Garcia
- d. Adopt Agenda;
 - Board member Deubert motions to adopt the agenda, Board member Vivenzi seconds the motion
 - 3 Yeas
 - 0 Noes
 - 2 Open Seat
- e. Annual Organizational Meeting:
 - Swearing in of the Board Members
 - Selection of Office of Representation;
 - President, Clerk and County Representative;

Mr Elizondo thanks Mrs Vivenzi for her service to the Board and presents her with a certificate. Mr. Elizondo then swears in Ms. Aida Garcia and Mr. Mark Vivenzi. In selecting a Board President and clerk a decision could not be made. Board Member Vivenzi voices that he would like to be Board President, no second of the nomination. Board Member Garcia nominates Board Member Vivenzi to be clerk, Board Member Deubert seconds the nomination. Board Member Vivenzi declines. A conversation is had about how to proceed; harsh words are exchanged with trying to decide how to proceed. A comment was made from a former Board Member about a closed session item giving out confidential information. The Board decides to move forward as Board Member Garcia as acting President for this meeting, and to select Office Representation at the January Meeting, after doing some research on protocols.

Board Member Deubert motions to keep the same day and time for future Board Meetings. Board Member Vivenzi Seconds with the meeting time be moved from 4:30pm to 5:00pm

3 Yeas
0 Noes
2 Open Seats

- f. Written response by candidates interested in appointment;

Acting Board President Garcia asks the candidates a series of questions. Board Member Deubert and Vivenzi have no questions for the candidates. Two of the candidates are in

attendance. Board Member Vivenzi asks if the others are obsolete now since they are not in attendance. They are still being considered.

- g. Identify Closed Session Topics of Discussion
- h. Allow for Public to comment on closed session topics

II. PUBLIC COMMENT PERIOD RE; CLOSE SESSION ITEMS

No Comments from public at this time.

III. CLOSE SESSION:

Board Member Deubert motions to move to closed session. Board Member Vivenzi Seconds the motion

3 Yeas

0 Noes

2 Open Seat

Moved to Close Session at 5:05pm

IV. RECONVENE TO OPEN SESSION:

Board Member Deubert motions to return to open session, Board Member Vivenzi seconds the motion. Reconvene to Open Session at 5:30pm.

3 Yeas

0 Noes

2 Open Seat

Mrs. Anna Benavidez was selected as Board Appointee. Mrs Benavidez inquires about Mr. Vigil and where he is and where Mrs Pineda is. Mr. Vigil is out on Medical Leave and Mrs Pineda has resigned. Mr. Elizondo mentions two trainings that are available to new and existing Board Members. Mr. Elizondo Swears in Mrs. Benavidez.

V. PUBLIC COMMENT PERIOD

No Comments from the public at this time.

VI. CONSENT CALENDAR

- a. Board Meeting Minutes October 12, 2020;
- b. Special Board Meeting Minutes October 19, 2020;
- c. Approve Current Invoices for payment for October/November, 2020;
- d. Approve Payroll Disbursement for October/November, 2020;

Mrs. Vivenzi requests her name be removed from November meeting information. There was no November Meeting. Board member Deubert motions to approve the Consent Calendar items, Board member Benavidez seconds the motion.

Roll Call Vote:

Deubert: Yes

Vivenzi: No

Benavidez: Yes

Garcia: Yes

1 Open Seat

VII. COMMUNICATIONS (Oral Briefings)

Superintendent/West Park Elementary, R-G Vigil;

- Adjusted Breakfast with Santa, moved it to following Monday and merged it with packet distribution. Seemed families enjoyed it.
- Staff working hard and working together to finish off the semester for students.
- Winter Break 12/21 – 1/11

West Park Elementary, R. Diaz;

- Ms Diaz presents a slideshow PowerPoint on WPE events
- Brief explanation of GIFT

WPECA, Ms. Robin Johnson;

- Still having regular meetings with Superintendent and Natalie
- Concerns of passing out homework packets in the rain
- Subbing plan, partner teachers taking over the class when the teacher is out.
- Teachers are working hard and looking forward to the break coming up.
- Attendance is dropping, kids are also burnt out.

West Park Charter Academy, R. Elizondo;

- Mr. Elizondo presents a slideshow PowerPoint on WPCA events

VIII. MISCELLANEOUS REPORTS AND PRESENTATIONS

- a. Cash Flow Report and Revenue through October/November 2020;
Presented by Ms. Padilla, also presents enrollment/average daily attendance.
 - Board Member Benavidez asks when the \$20,000 that preschool borrowed will be paid back. Ms Padilla says it has to be paid back by the end of June 2021
 - Comment from public; Mrs. Johnson said attendance was down, 94% seems high. Mrs. Johnson specifies attendance on Google meets is low, but the work is still getting turned in and that also counts for attendance.
- b. Maintenance and Operations; Presented by Mr Elizondo.
 - Day to day disinfecting of site
 - Cleaning, trimming and mowing of the grass areas
 - Installation of the sprinkler systems
 - Handing out food and work packets on Monday with cafeteria and teachers
 - About 100 or so plastic dividers have been ordered.
Board Member Benavidez asks how often disinfecting is happening. It is happening daily. Her concern is if students are coming on campus consecutively, are they disinfecting between visits? Roy says that all the teachers have wipes, hand sanitizer and everything they would need to use to disinfect the area. Mrs. Johnson says that they have the students that leave and come in practice disinfecting and washing their hands. Teaching responsibility to her kids to clean up their areas. The wipes they are using have been provided by the county. They are not Clorox wipes.
- c. Cafeteria Report; Mr. Elizondo
 - Meal service time has changed from 8am to 10am.
 - Seamless summer is still in effect. 18 and under can get meals

- Survey was passed out, please return as soon as you can.
- d. Technology Report; Randy Randolph
 - Doing our best to keep up with the demands
 - Acquired more hotspots, families with multiple students have received 2 hot spots.
 - Now have a chrome book for every student
 - Upgrading our phone systems on campus over Winter Break. Hopefully to solve connectivity issues.
 - Upgraded wifi about a year ago and we submitted a grant and received it this month. \$60,000.

IX. DISCUSSION ITEMS/INFORMATION

- a. Facility;

Ms Padilla shares that we are working on getting the water tank and when we have more information we will bring it to the next meeting.

X. ACTION ITEM

- a. APPROVAL: Inter-District Transfer 2021-42 and 2021-43

Board Member Benavidez asks why we are getting it to approve after the fact. Board Member Duebert says we don't want to keep the kids out of school for that long. The parents are informed that if the child gets denied then they have to go back to the school they came from. The concern the Board has is that the student should stay at their school until the approval is given by the Board. The students and the parent have to sign a contract and have a release form from their District they are leaving. Board Member Deubert motions to approve, Board Member Benavidez Seconds the motion.

3 Yeas
1 Nonverbal
0 Noes
1 Open Seat
- b. APPROVAL: Inter-District Transfer 2021-44

Board Member Deubert motions to approve, Board Member Benavidez Seconds the motion.

3 Yeas
1 Nonverbal
0 Noes
1 Open Seat
- c. APPROVAL: Set Date for Resignation-WPCA Classified Position: Paraprofessional

Board Member Benavidez motions to approve, Board Member Deubert Seconds the motion.

Roll Call Vote:
Deubert: Yes
Benavidez: Yes
Vivenzi: Yes
Garcia: Yes
1 Open Seat
- d. APPROVAL Request to Hire WPCA Paraprofessional

Board Member Benavidez is concerned that the approval is coming to the Board after the employee has already started with the school. Ms. Astorino clarifies that the employee has started as a substitute but has not yet signed a contract. She will be signing a contract after tonight if the hire gets approved. Board Member Benavidez motions to approve, with the request to sit in on applications, Board Member Deubert Seconds the motion.

Roll Call vote:

Benavidez: Yes

Vivenzi: Yes

Deubert: Yes

Garcia: Yes

1 Open Seat

e. APPROVAL: Request to Hire WPE Custodian

Ms. Astorino explains the hiring process to the Board. Ms Astorino will be inviting the board members to the next interview panels that we conduct. Board Member Benavidez motions to approve, Board Member Deubert Seconds the motion.

Roll Call Vote:

Deubert: yes

Benavidez: Yes

Vivenzi: Yes

Garcia: Yes

1 Open Seat

f. APPROVAL: WPE 2020-2021 Budget Overview for Parents

Board Member Benavidez asks if the LCAP was what was presented to the parents at the meeting. Mr. Elizondo says yes this report is made along with LCP. Board Member Deubert motions to approve, Board Member Benavidez Seconds the motion.

Roll Call Vote:

Deubert: Yes

Benavidez: Yes

Vivenzi: Yes

Garcia: Yes

1 Open Seat

g. APPROVAL: WPCA 2020-2021 Budget Overview for Parents

Board Member Deubert motions to approve, Board Member Benavidez Seconds the motion.

Roll Call Vote:

Deubert: Yes

Benavidez: Yes

Vivenzi: Yes

Garcia: Yes

1 Open Seat

h. APPROVAL: 2020-2021 Interim Report

Ms. Gustafson gives a brief explanation of the Interim Report. Board Member Deubert motions to approve, Board member Vivenzi Seconds the motion.

Roll Call Vote:

Deubert: Yes

Vivenzi: Yes

Benavidez: Yes

Garcia: Yes

1 Open Seat

- i. APPROVAL: FFCRA Extension – (2 weeks of COVID PN time)
Board Member Benavidez motions to approve, Board Member Deubert Seconds the motion.
Roll Call Vote:
Benavidez: Yes
Deubert: Yes
Vivenzi: Yes
Garcia: Yes
1 Open Seat
- j. APPROVAL: Resolution 2021-04: Annual Organization Meeting
Board Member Benavidez motions to approve with the change of meeting start time of 5:00 PM, Board Member Deubert Seconds the motion.
Roll Call Vote:
Benavidez: Yes
Deubert: Yes
Vivenzi: Yes
Garcia: Yes
1 Open Seat
- k. APPROVAL: Resolution 2021-05: Declaration of Open Board Seat to be Appointed
Board Member Benavidez motions to approve, Board Member Vivenzi Seconds the motion.
Roll Call Vote:
Benavidez: Yes
Vivenzi: Yes
Deubert: Yes
Garcia: Yes
1 Open Seat

XI. RETURN TO CLOSED SESSION (as needed)

Close session not needed.

XII. ADVANCED PLANNING

Next meeting scheduled for January 11, 2021 at 5:00pm.

Comment from public: If we submitted for this seat, can we resubmit our name? Yes, all they have to do is resubmit a request.

Board Member Benavidez asks if there is information on Board President laws. The Information on CSBA says that the Clerk becomes the President and they elect a new Clerk. More research is going to be done in our specific Board Bylaws to see if ours is different. Each Board Member will receive a Flash drive of the Board Bylaws before the next meeting.

XIII. ADJOURNMENT

Board member Vivenzi motions to adjourn the meeting, Board Member Deubert seconds the motion. The board meeting was adjourned at 7:45 pm.

4 Yeas

0 Noes

1 Open Seat

Submitted for Approval

Anna Benavidez, Clerk

West Park Park Elementary School District, Board of Trustees
Fresno County, CA

Date