

**West Park Elementary School District**

**Board Meeting Minutes**

**March 11, 2021**

**I. OPENING BUSINESS**

- a. Call public Session to order by Acting Board President Aida Garcia at 5:30 pm
- b. Roll Call : Aida Garcia-Present  
Thomas Deubert-Present  
Mark Vivenzi-Present  
Anna Benavidez-present  
(1 Open seat)
- c. Pledge of Allegiance – Led by Aida Garcia
- d. Adopt Agenda;  
Board Member Vivenzi wants to move Dataworks to action items. Board President Garcia says once we get more information on the matter than we can put it on as an action item. Board member Benavidez motions to adopt the agenda. Board member Vivenzi seconds the motion.  
Vivenzi: yes  
Benavidez: Yes  
Deubert: Yes  
Garcia: Yes  
1 Open Seat
- e. Identify Closed Session Topics of Discussion; Mr. Vigil identifies the closed topics of discussion.
- f. Allow for Public to comment on closed session topics
- g. Immediately adjourn to closed session

**II. PUBLIC COMMENT PERIOD RE; CLOSE SESSION ITEMS**

Comments from chat; it is very hard to hear the board members, if they could speak up.  
Sound issues get fixed at 5:36pm

**III. CLOSE SESSION:**

Board Member Benavidez motions to move to closed session. Board Member Vivenzi Seconds the motion.  
4 Yeas  
0 Noes  
1 Open Seat  
Moved to Close Session at 5:37 pm

**IV. RECONVENE TO OPEN SESSION:**

Board Member Vivenzi motions to return to open session, Board Member Benavidez seconds the motion. Reconvene to Open Session at 6:41 pm.  
4 Yeas  
0 Noes  
1 Open Seat

No Action was taken in Closed Session.

Mr. Vigil asks the board if they would like to proceed with a vote on how to handle complaints. If they want to get a third party mediator for all complaints or operate on a case by case basis. Board Member Benavidez motions to get a mediator for all complaints. Board Member Vivienzi seconds the motion.

Roll Call Vote:

Benavidez: Yes

Vivienzi: Yes

Deubert: Yes

Garcia: Yes

**V. PUBLIC COMMENT PERIOD**

Board Member Vivienzi motions to obtain copies of the non-tenured teachers. Board Member Benavidez seconds the motion.

Roll Call Vote:

Vivienzi: Yes

Benavidez: Yes

Deubert: No

Garcia: No

Comment from chat: How will the Board Appointee go now? Mr. Vigil will address during his report in Communications

Comment from public: Why are the evaluations being requested? Board Member Vivienzi explains it is hard to get rid of teachers after the 2-year mark.

**VI. CONSENT CALENDAR**

- a. Board Meeting Minutes February 9, 2021;
- b. Special Board Minutes March 1, 2021
- c. Approve Current Invoices for payment for February, 2021;
- d. Approve Payroll Disbursement for February, 2021;

Board Member Vivienzi points out an error in the February 9, 2021 Board Minutes. Ms. Astorino will correct and bring to next meeting. Board Member Benavidez asks about the thermometers that were purchased for all staff. Mr. Vigil answers they are not here yet, but he will bring an updated ETA and how many were ordered to the next board meeting. Board Member Benavidez also has a question on the face scanners and if we are going to put one in the preschool building. Mr. Vigil says if there is not one, then one will be put there. Board Member Vivienzi asks about #6, IXL, what is it. Mr. Vigil says that it is adopted curriculum, Ms. Diaz says it is not adopted curriculum, it is supplemental and that she did not request to purchase. Board Member Vivienzi asks if anyone else has authority to purchase Curriculum. Mr. Vigil says that teachers can bring something to Administrators if they believe there is a need. Board Member Vivienzi also asks about #8, McGraw Hill. Ms. Diaz does say that is adopted Curriculum. Board Member Vivienzi asks what #10 is. Mr. Vigil answers that those are the 2-way radios we use throughout the school. Board Member Benavidez asks why some bills are split to both elementary and charter. Mr. Vigil answers that if they are split it means

that particular thing is being used by both programs. Board Member Vivenzi motions to accept the Consent Calendar with tabling the February 9, 2021 minutes and numbers 6 & 8 from the invoices. Board Member Benavidez seconds the motion.

4 Yeas

0 Noes

1 Open Seat

The Board asks what was purchased under 3#, Mr. Randolph answers that we purchased laptops and printers for staff, networking equipment, chrome books, and chrome book licensing. Board Member Benavidez wants to double check that all students received brand new chrome books and weren't using used ones. Mr. Vigil says that all students received a new chrome book when we transitioned to distance learning. Comment from staff member: Some Charter students were using used chrome books. Mr. Randolph clarified that at the beginning some charter students started using the Chromebooks that were already checked out to them, but were allowed to take them home until the new ones came in. Comment from Staff Member: Ms. Johnson wanted to make sure the Board knew that March 15, 2021 was the deadline for teachers to get noticed.

## VII. COMMUNICATIONS (Oral Briefings)

Superintendent/West Park Elementary, R. Vigil:

Mr. Vigil gives brief update on the district.

Comment from Mrs. Vivenzi: Curriculum should only be purchased by Learning Director.

- We missed the Board appointee deadline (60 days). So it will go to the November Election. Board Member Vivenzi asks what the cost to the district would be. Mr. Vigil will look into that.
- CSBA has training and consultation available. They can provide a lot of good guidance and can work with our school board to help stagnation. Board Member Vivenzi motions to move forward with this for current and future Board Members. Board Member Benavidez seconds the motion.  
4 Yeas  
0 Noes  
1 Open Seat
- LCAP Summary; surveys have gone out, LCAP survey, cafeteria survey and return to school survey. Responses have been minimal, trying to get more responses before bringing data to the board. Board Member Benavidez asks if a copy of the surveys will be made available to the board. The LCAP survey will, all other surveys are on our website.
- Teleworking possibly until spring break for 3<sup>rd</sup>-8<sup>th</sup>.
- Charter possibly teleworking until end of school year
- Mr. Vigil presents in person learning draft to Board
- Board Member Benavidez asks if there are shields in the preschool classroom, Mr. Vigil is not sure but he will look into it and get back to the Board. Comment from chat: Yes, preschool has shields.
- Board Member Benavidez asks about teacher vaccines. Ms. Astorino states that communication went out to teachers if they wanted to get the vaccine that there were 3 days of appointments last week available and another communication was sent earlier that day to get a gauge on who else needs appointments.

- K-2 starting march 23<sup>rd</sup> in person
- 3-8 starting April 13<sup>th</sup> in person
- Board Member Vivenzi wants to see about Board Recordings being posted on the website, Mr. Vigil says that can be a discussion.

West Park Elementary, R. Diaz:

- Ms. Diaz presents a slideshow PowerPoint on elementary events
- Comment from parent in chat about a specific issue, Ms. Diaz encourages that parent to reach out to her for further assistance on the matter.
- Joel from Dataworks makes a comments about how Dataworks is teacher driven
- New packet drop off box located in front of school

West Park Charter Academy, R. Elizondo:

- Mr. Elizondo presents a slideshow PowerPoint on WPCA events
- Enrollment is at 314. 217 in Fresno, 97 in Hanford
- All staff are to self-vet before they come to site
- Virtual career day was a success
- LCAP needs to be approved by 6/30 from the board
- Paras are available for tutoring M-F via Zoom

**WIFI went down 8:01pm**

**WIFI came back on 8:21pm**

Board Member Tom Deubert excuses himself from the meeting at 8:23pm

**WIFI went down 8:28pm**

**WIFI came back on 8:32pm**

**VIII. MISCELLANEOUS REPORTS AND PRESENTATIONS**

- a. Cash Flow Report and Revenue through February 2021;  
Presented by Mr. Vigil, also presents enrollment/average daily attendance. Board Member Benavidez asks if we can look into what 9111-9199 is on the Revenue report. (\$2000). Board Member Benavidez also asks what is capital v non-capital outlay. Mr. Vigil answers that it is \_\_\_\_\_
- b. Maintenance and Operations; Presented by Mr. Vigil.
- c. Cafeteria Report; Mr. Vigil

**WIFI went down 9:02pm**

**WIFI came back on 9:06pm**

- d. Technology Report; Randy Randolph
  - Technology is working with Mr. Fimbres on testing
  - Working on getting Chromebook carts back in the rooms

**IX. DISCUSSION ITEMS/INFORMATION**

- a. Mr. Vigil presents the WPE/WPCA Calendar drafts
- b. Mr. Vigil presents the WASC Mid-Cycle Visiting Committee Final Presentation Slideshow
- c. Mr. Vigil presents the reopening to all students; just waiting on the County to come and do their final inspection. Comment from chat: where can we get a copy of the inspection report? Mr. Vigil answers that we can call the County and request a copy. Mr. Vigil asks the board about extending teleworking until Spring Break for those that it applies. The Board agrees to extend teleworking until Spring Break for those it applies to.
- d. Mr. Vigil presents the PBIS program and job description. Board Member Vivienzi clarifies that it is her job to help failing students. Mr. Vigil answers, not necessarily. She is here to help teachers with classroom management and pushing the PBIS program. Board Member Vivienzi requests copies of call logs from the PBIS coordinator. Board Member Benavidez specifies that the whole board is requesting this information.
- e. Mr. Vigil presents the grade distribution for West Park Elementary School
- f. Mr. Vigil presents an update on the water tank project. Board Member Benavidez asks if 2,000 gallons is enough for our school. Mr. Vigil says yes, that is what we currently are operating with.
- g. Mr. Vigil presents Valley Air Quality Control Equipment Grant; showing the two utility carts we purchased with that grant. Board Member Vivienzi asks why something so expensive wasn't brought to the Board for approval. Mr. Vigil says that it was, and it was approved about a year ago, but due to the pandemic we just got around to purchasing.
- h. Mr. Vigil presents more Dataworks information. Board Member Vivienzi wants to move forward with this program. Board President Garcia wants a teacher survey and student performance during the time we had Dataworks.

**X. ACTION ITEM**

- a. **APPROVAL:** Resolution 2021-05 Non Re-election of Probationary Certificated Employees,  
Board Member Vivienzi thinks all non-tenured employees should be pink-slipped. Board President Garcia says if we do not notice these teachers then they will be tenured. Board Member Vivienzi says that is not true. Board Member Vivienzi is trying to vote on letting go all the non-tenured people, (said at 3 hours and 9 minutes in), since we will be stuck with them. Board Member Vivienzi asks if President Garcia wants to revote on the evaluation piece, President Garcia says no. Board Member Vivienzi says that our students deserve teachers that are going to teach. Board Member Vivienzi then says that Garcia is not here for the children, and she does not have kids that go here. President Garcia states she is here for all children. Comment from public: let's remember where we're at and why we're here. Board Member Vivienzi doesn't think people understand what he is asking for.  
Board Member Vivienzi Abstains.  
0 Yeas  
0 Noes  
1 Abstain  
1 Absent  
1 Open Seat  
**Not Approved**

Comment from Mrs. Vivenzi: There is nothing in the Board Bylaws that say there needs to be a vote on whether or not a Board Member requests to see an evaluation. Board Member Vivenzi says that we were counseled by legal to vote on it. Comment from Mrs. Vivenzi: How does that make sense that the Board has to vote on whether or not to see an evaluation but they vote on whether or not to keep them.

b. APPROVAL: Inter-District Transfer 2021-46

Board Member Vivenzi motions to approve, Board Member Benavidez Seconds the motion.

3 Yeas

0 Noes

1 Absent

1 Open Seat

c. APPROVAL: Budget 2<sup>nd</sup> Interim;

Ms. Edith Gustafson briefly explains the report.

2 Yeas

1 Noes

1 Absent

1 Open Seat

**Not Approved**

d. William Act Quarterly Report

Board Member Benavidez motions to approve, Board Member Vivenzi seconds the motion.

3 Yeas

0 Noes

1 Absent

1 Open Seat

e. APPROVAL: WPE Request to Hire Classified Position; West Park Elementary Paraprofessional

Board Member Benavidez motions to approve, there was no second.

2 Yeas

1 Noe

1 Absent

1 Open Seat

**Not Approved**

Comment from public: So it did not get approved? Is there a reason why? No answer.

Board Member Vivenzi reads an excerpt from the Superintendent's contract that reads transfers must be brought to the board for approval, so the transfer of the para that we did last month is void, since we did it illegally. The practice has always been to transfer employees, but Mr. Vigil says he will look into it.

XI. **RETURN TO CLOSED SESSION (as needed)**

Close session not needed.

XII. **ADVANCED PLANNING**

Next meeting scheduled for April 12, 2021 at 5:00pm.

Board Member Vivienzi says there needs to be one click to access the Board Agenda according to the Brown Act. Mr. Randolph says it is an easy fix that he will take care of. Board Member Benavidez says that she was grateful to see the video of the P.E. classes

**XIII. ADJOURNMENT**

Board member Vivenzi motions to adjourn the meeting, Board Member Benavidez seconds the motion. The board meeting was adjourned at 10:30 pm.

3 Yeas

0 Noes

1 Absent

1 Open Seat

Submitted for Approval

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Anna Benavidez, Clerk  
West Park Park Elementary School District, Board of Trustees  
Fresno County, CA

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Date

