

**West Park Elementary School District**

**Board Meeting Minutes**

**September 14, 2020**

**I. OPENING BUSINESS**

- a. Call public Session to order by Aida Garcia at 4:39pm
- b. Roll Call : Aida Garcia-Present  
Thomas Deubert-Absent  
Angelica Pineda-Present  
Kimberly Vivenzi-present  
(Open seat)  
Guest; Jason Parkins - Present
- c. Pledge of Allegiance – Led by Aida Garcia
- d. Adopt Agenda; Board Member Vivenzi motions to move teleworking to action items, from discussion items. Board Member Pineda seconds the motion  
3 Yeas  
0 Noes  
1 Absence  
1 Open Seat  
Board Member Pineda motions to adopt the agenda, Board Member Vivenzi Seconds the motion.  
3 Yeas  
0 Noes  
1 Absence  
1 Open Seat
- e. Identify closed session topics of Discussion;
  - a. Conference with legal Counsel-Anticipated Litigation/Significant Exposure to Litigation: 1 potential matter (Gov. Code 54956.9(d)(2) and (3)
  - b. Public Employee performance evaluation
    - a. Evaluation Criteria
    - b. Title; Superintendent
- f. Allow for Public to comment on closed session topics;  
Chat was closed off at the beginning of the meeting. Board Member Pineda is concerned as to why the protocol has been changed. Mr. Randolph states he was asked to leave comment box off until Public Comment period by Superintendent. Mr. Vigil says we are limiting the public to speak during the public comment period.

**II. PUBLIC COMMENT PERIOD RE; CLOSE SESSION ITEMS**

Comment from public: So, when we're allowed to talk, the comment feature will be on, and then after that it will be off?

Mr. Vigil states the public comment period is for the public to comment on things that are in close session. Board Member Vivenzi is concerned the public is going to feel silenced that they cannot speak. Changing the format without concerning the rest of the board. Mr. Vigil states again that there is a public comment section for the public to speak. Public Comment: "The public should be un-muted.", Comment from student; "can we just move on with the meeting", Comment from WPCA teacher Mr Portillo, "It is on". Comment from Parent Vanessa Sandoval, "asked for a recording of the board meetings, have not received one" Mr. Vigil states he was waiting for the board minutes to be approved. Mr. Parkins adds there is no obligation to provide a recorded copy. Mr. Parkins does not want to give legal advice during open session but, if one is recorded then it must be made public within 10 days of the request. Comment from Ms. Munson, "In order to move the meeting along, comments are usually held to that time in the agenda for public comments", offers her assistance to our district and provides her number (559) 243-6007. Offers to attend the meetings if requested. And suggests to stick as close to the agenda as possible and limit public comments to that section.

**III. CLOSE SESSION:**

Board Member Pineda motions to move to closed session. Board Member Vivenzi Seconds the motion

2 Yeas

0 Noes

1 Absence

1 Open Seat

Moved to Close Session at 4.59pm

**IV. RECONVENE TO OPEN SESSION:**

No action was taken in closed session. Board Member Vivenzi motions to return to open session, Board Member Pineda seconds

3 Yeas

0 Nays

1 Absence

1 Open Seat

**V. PUBLIC COMMENT PERIOD**

Comments from public; Parents are concerned about Chrome Books, not being user friendly. Support for the parents and students, tutoring. How are the Hot Spots going to be dispersed? If/when we return to school, will the staff be tested for COVID19? The billboard is too high, people miss it when driving by, can we lower it? Comment from public: Maybe conduct Board Meetings in the auditorium, a lot of people can't do the Zoom meetings. A lot of people in our community need support with technology, they can't help their kids. Randy offers his assistance to anyone needing help to come in and he would be happy to help them.

Mr Vigil says he will look into everything and comment on them in the next meeting  
Experiencing some issues with phone lines, we only have 6 land lines, that is why  
each Teacher received a Google Number to do their calls through technology.

**VI. CONSENT CALENDAR**

- a. Board Meeting Minutes August 10, 2020
  - b. Special Board Meeting Minutes August 13, 2020
  - c. Special Board Meeting Minutes September 3, 2020
  - d. Approve current invoices for payment for August 31, 2020
  - e. Approve payroll disbursement for August 31, 2020
- Kimberly Motions to approve the Consent Calendar, Angelica seconds the motion.  
3 Yeas  
0 Noes  
1 Absence  
1 Open Seat

**VII. COMMUNICATIONS(Oral Briefings)**

Superintendent, R-G Vigil;

Migrant Ed will be here every 2 weeks with meals for a family of 4, they have not provided a date yet. Parent Zoom has been going well, lots of questions, moved the meetings to Mondays at 1 pm. One-on-one meetings with students that need extra help to happen soon, got the OK from Department of Public Health.

West Park Elementary, R-G Vigil;

Fall Events: Home visits are happening by our new PBIS and ELD coordinators, contacting students who are not making school contact. Regular staff meetings happen every Monday at 1:30pm, all teachers are putting out great effort, all things considered. First quarter grading was the baseline so it should be more streamlined going forward.

WPECA, Robin Johnson;

Thanks the board, community and parents for the patience with teachers during this time. WPECA is meeting with Mr. Vigil and HR every 2 weeks to discuss items. All have received N95 masks on Monday's to wear due to the bad air quality.

West Park Charter Academy, R. Elizondo;

Charter Events: Enrollment is at 272 as of September 9, 2020. Continuing to self-vet prior to arriving as site. Vetting happening as well once they get to site. Received order of plexi glass dividers going to sites tomorrow, (September 15, 2020). Students doing 100% work at home, SPED will start doing one on one with students. Students attendance is reliant on them showing up to their one-hour weekly appointment. Hot Spots are being processed and going to be distributed as soon as they are ready. FCSS services are coming out to help in ELA and Math, new ways to support kids.

Transition Plan: Mr. Elizondo presents a slideshow PowerPoint on Charter Transition plan.

## **VIII. MISCELLANEOUS REPORTS AND PRESENTATIONS**

Current Enrollment and Average Attendance;

Mr. Vigil presented. Total enrollment 635, 94.85% (Average). Putting up signs for Preschool enrollment to encourage families to enroll.

Cash Flow Report and Revenue through August 31, 2020, Mr. Vigil;

Board Member Vivenzi asks for a breakdown of the General Fund. Breakdown was given in the Consent Calendar item number five. Guest Speaker Mrs. Gustafson, (recommended by County), explains it more in detail. Says we can break it down to resources to go into it more. Will present it at the September 28, 2020 board meeting. Maintenance and Operations Briefing, Roy Diaz;

Report read by R.G. Vigil. Has been fixing the AC in K1, helping teachers set up on Mondays.

Cafeteria Report, Ms. Medina/R-G Vigil;

Report read by Mr. Vigil. Looking into alternatives with food, maybe look into how other districts are doing it.

Technology Report, Mr. Randolph;

“Hot Topic is hot spots.” They started coming in, need to get them inventoried, programmed and synced with devices. Will start contacting parents individually to have them come in and bring the device. Replacing copiers on campus on Thursday, September 24 & Friday, September 25, 2020. Tablets came in and in the process of scanning them in to distribute them (touch screens for the little ones). Addressing internet issues at the Fresno Charter site, went with a different provider, went from 7 megabytes per second to 1 gig. Contract negotiations are happening now, hopefully in the next 30-60 days for installation. Hanford location already has this internet provider.

## **IX. DISCUSSION ITEMS/INFORMATION**

### **Learning Continuity & Attendance Plan (LCP)**

- a. West Park Elementary School, R-G Vigil;  
Presented a template slideshow to board.
- b. LCP West Park Charter Academy, Mr. Elizondo;  
Presented a template slideshow to board.
- c. Telework, R-G Vigil;  
Proposes to get protocols together, samples to bring a policy to the September 28, 2020 meeting for approval. Mr. Vigil wants to make sure there are options, we need accountability for teachers. Board Member Pineda motions to move teleworking to Action Item letter ‘k’, to put this into place until we get a protocol in place to be voted upon. Board Member Vivenzi Seconds the motion.  
3 Yeas  
0 Noes  
1 Absence

1 Open Seat

Roy, MOT, asks if that includes Classified as well, some classified employees can't work from home, if it's going to be fair across the board then what about classified? They don't have the same options. Mr. Elizondo wants the kids to be taken care of either way.

d. Board Bylaws (9000 Series);

Board Bylaws got sent out to Board members sometime last week. Board Member Vivenzi is missing the 4000 series.

**WIFI cuts out at 9:04PM**

Board chooses to proceed with Action Items while IT gets internet back on.

**X. ACTION ITEM**

a. APPROVAL: Consolidated Application;

Mrs. Gustafson presents and explains the Consolidated Application.

Board Member Pineda motions to approve, Board Member Vivenzi Seconds the motion.

3 Yeas

0 Noes

1 Absence

1 Open Seat

b. APPROVAL: 2019-20 Unaudited Actuals;

Board Member Pineda motions to approve the Unaudited Actuals, with the contingency that she is not approving any numbers, just the information being given. Board Member Vivenzi requests a copy of last year's Audit. Board Member Garcia Seconds the motion.

2 Yeas

0 Noes

1 Absence

1 Abstain

1 Open Seat

**Not Approved**

**WIFI comes back on 9:20pm**

Mr. Randolph reads comments from public: while Wi-Fi was down comments were being made but we lost all comments from that time period. One parent was disappointed in the teacher's comments, thinking they should think more of their students. Some teachers say they were unable to make public comments. Ms. Munson says the public should not be waiting five hours to speak, Mr. Randolph replies there was a public comment section, no one chose to speak at that time.

c. APPROVAL: Resolution No. 2021-01 GANN Amendment;

Mrs. Gustafson explains GANN sets limits for expenditures, it is a guidance from the state.

No motion to approve

**Not Approved**

- d. APPROVAL: Resolution No. 2021-02 Williams Act Textbook and Instructional Compliance;  
Board Member Pineda motions to approve, Board Member Vivenzi Seconds the motion  
3 Yeas  
0 Noes  
1 Absence  
1 Open Seat
- e. APPROVAL: Legal Services;  
Board Member Pineda motions to approve with the contingency that any legal issue be brought to the board, Board Member Vivenzi seconds the motion.  
3 Yeas  
0 Noes  
1 Absence  
1 Open Seat
- f. APPROVAL: Request to Hire Classified Charter Position, ELD Support Technician;  
No motion to approve, Board Member Pineda does not want to move forward on any hiring right now.  
**Not Approved**
- g. APPROVAL: Provisional Internship Permit, WPE Certificated Staff;  
Board Member Pineda Motions to approve the hire. Board Member Vivenzi Seconds the motion  
3 Yeas  
0 Noes  
1 Absence  
1 Open Seat
- h. APPROVAL: Request to Hire Three Temporary Classified WPE Positions, COVID support Aide;  
No Motion to approve.  
**Not Approved**
- i. APPROVAL: Request to Hire Certificated WPE Position, PBIS Coordinator;  
Board Member Pineda Motions to approve the hire, Board Member Vivenzi abstains at first, changes to second the motion.  
3 Yeas  
0 Noes  
1 Absence  
1 Open Seat
- j. APPROVAL: Inter-district Transfers 2021-41;

Board Member Pineda Motions to approve the Inter-District Transfer, Board Member Vivenzi Seconds the motion, with contingency that she is provided a copy of what that contract would look like.

3 Yeas

0 Noes

1 Absence

1 Open Seat

k. APPROVAL: Telework;

Board Member Vivenzi Motions to approve telework starting immediately and add an action item to September 28, 2020 meeting to adjust, Board Member Pineda Seconds the motion.

2 Yeas

0 Noes

1 Absence

1 Abstain

1 Open Seat

**Not Approved**

**XI. RETURN TO CLOSED SESSION (as needed)**

Close session not needed.

Mr. Randolph Reads public comments: concerned parent in shock and disappointment with board member's behavior. Feels that board does not represent her (parent). Focus should be how can we support students and school during these hard times. Another comment from parent: concerned if the board does not approve things, it is not what's best for our students. Comment from parent: It is very obvious that these board members will not approve anything presented. What's the real reason?, very discouraging.

**XII. ADVANCED PLANNING**

Mr. Vigil makes comment that we need to pull together as a team, and is willing to do whatever he needs to do to be better.

Board Member vivenzi states that she wants to make sure that the money that is in reports is going to the right area.

Teleworking was not approved, but will be revisited on the September 28, 2020 meeting.

**XIII. ADJOURNMENT**

Board member Vivenzi motions to adjourn the meeting, Board Member Pineda seconds the motion. The board meeting was adjourned at 10:20pm.

3 Yeas

0 Noes

1 Absence

1 Open Seat

Submitted For Approval

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Tom Deubert, Clerk  
West Park Park Elementary School District, Board of Trustees  
Fresno County, CA

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Date