

**West Park Elementary School District**

**Special Board Meeting Minutes**

**September 3, 2020**

**I. OPENING BUSINESS**

- a. Call public Session to order by Aida Garcia at 4:30pm
- b. Roll Call : Aida Garcia-Present  
Thomas Deubert-Present via Zoom  
Angelica Pineda-Present  
Kimberly Vivenzi-present  
(Open seat)
- c. Pledge of Allegiance – Lead by R-G Vigil
- d. Adopt Agenda;  
Angelica Pineda read a letter stating concern of the lack of communication between the board and Superintendent.  
Kimberly Vivenzi abstains from adopting agenda  
3 Yeas  
0 Nays  
1 Abstain
- e. Recognition of Retirees and Service;  
R-G Vigil states that recognition of retirees and service years will be conducted before the year is over, to acknowledge them.

**II. PUBLIC COMMENT PERIOD**

No public comment.

**III. DISCUSSION ITEMS/INFORMATION**

- a. Board Protocol  
R-G Vigil introduces Jason, legal counsel to go over the Brown Act via slideshow. Professionalism by community, board members and parents. R-G Vigil to review terms of communication. Only things that can be talked about at meetings are agenda items. R-G Vigil invites Jason to stay for the duration of the meeting.
- b. WPCA Grievance Letter;  
Letter was sent to board members. Due to a Charter case of Covid-19 we communicated with County Health Officials to trace the possible exposure and it was concluded that there was no exposure. Mr. Elizondo and R-G Vigil got together and looked at options and templates for telework. Mr Vigil had a conversation with WPECA to get feedback from them on what employees were suggesting, it was the consensus that most everyone would want to work from site. Letter received represented all WPCA Teachers, but afterwards Mr. Elizondo

stated that there were 2 teachers claiming they were not involved in the letter. New Covid-19 protocol includes partitions, Face Shields, masks, new charcoal filters are all new PPE in compliance to protect the staff. As well as increasing janitorial days from 2 to 5. At this time we have 2 Teachers on FMLA due to child care, 2 paraprofessionals on FMLA due to child care and 1 on FMLA due to underlying health conditions. Ms. Johnson added comment there are some teachers that prefer to work from home. Mr. Elizondo is looking at liability and all the aspects that go into teleworking, but it is a protocol that cannot be implemented overnight. Mr. Elizondo researched data and enrollment back in March was at a 319, at the end of May it was 219. We are Open for ideas on teleworking. Every student has a Chromebook, and only 3.5% of students do not have access to WIFI in Charter.

c. Community Concerns;

Mr Vigil has started doing weekly Zoom meetings with the parents/community on Fridays for a chance to ask questions or voice their concerns. Meetings are being recorded and posted to the website. We also just hired a PBIS Coordinator and an ELD Coordinator to fill those gaps we previously experienced with some students needing extra help. We are looking into transportation needs due to student's assessments and testing

Board member Angelica mentions the scheduling issues with online class time. Families with several students, jumping from one meeting to the next and the previous session has not ended. Mr. Vigil is attempting to get schedules from every teacher to coordinate better. We will look into scaling back on one meeting per day instead of two, trying to meet the needs of families with multiple children in numerous grades. We will be respectful of the class schedule session. Angelica also suggests to look into the PE zoom classes, to adjust the strategies to make it as convenient as possible for our families. Kimberly adds that PE is also being utilized as technology help for the students to better familiarize with their Chromebooks. Teachers need to respect the next teacher's appointment time. Problems with asking the student to go into a different room while doing PE is unsettling. Mr. Vigil to address it with staff.

d. Child in the Workplace Waiver;

Mr. Vigil expresses that is has been successful up to this point. It is a protocol that can be cancelled at any time if problems arise. Board member Angelica mentions that this issue should have been brought to the board before protocol was put into place. Kimberly adds that with all liability that goes with it, this waiver should have been brought to the board to go over together before being implemented. Mr. Vigil mentions that he did not want childcare to be the reason a lot of our teachers being out of work, we want to support single parents. He also researched other district's waivers they put in place and ours is on the tighter side.

Comment from Teacher: It was stated that there was no teleworking, but currently there is a teacher teleworking.

Mr. Elizondo states that we do have a teacher working at home after getting affected by Covid-19. Board Member Angelica states that teacher should be on FMLA after their 10 days.

Which Mr. Elizondo responded that the decision to be made on teleworking will be made on September 14 on the regular board meeting.

Jason mentions that personnel issues must be addressed in Closed Session.

e. One to One Services at Site;

Mr. Vigil states that a new regulation came out from the Department of Health to allow One on One services at site for EL, and SPED for no more than 90 minutes. Every Board member received a copy of the newly released process. Kimberly states that not every SPED student is being serviced, Mr. Vigil will look into that issue. For support we have brought in Reading Core to tutor students in reading K-2, for 20 minutes a student. Paraprofessionals are doing support tutoring calling families and students to offer support. Board Member Angelica addresses that facts are being stated when they are not facts. Board Member Angelica urges all board members to work together for the benefit of students

#### IV. ADVANCED PLANNING

a. September 14, 2020; Regular Meeting

i. Superintendents Evaluation Process

b. September 21, 2020 Special Board Meeting

i. LCP Consideration for approval

c. Other items to be considered for future agenda

Board member Kimberly suggests to address the comments in the chat to make sure the public is heard. Randy reads comments in chat from community; comment from parent; “Will my child have to have an IEP set up to be part of the RSP? My child needs help and I know we have talked about it in the past and thought she would catch up, but now with Covid, I’m afraid she is going to be way behind. Most of the work my child is doing I don’t understand. Can a child’s teacher opt them into this if they know the child needs the special help and the parent is ok with it?”

Mr. Vigil responds they have to call and request an assessment and put their request in writing.

Board Member Kimberly asks Jason if Teachers are allowed to bring concerns to board meetings. Jason responds that it is appropriate to address issues within their union and follow protocols. WPCA does not have a union and Mr. Elizondo adds that they have FACM every quarter where they have representatives that they can go to follow the protocol put in place. Last meeting was on August 24, 2020.

Jason adds that general issues can be brought to the board for them to listen but no action can be taken. Mr. Vigil adds that he prefers that issues get taken to him so that we can work on them. Board Member Angelica requests to go over policies. Board Member Kimberly adds the complaint of an employee to the district from

EEOC to closed session. Mr. Vigil wants to be briefed beforehand on the issue. Mr. Vigil nor HR were not made aware of the issue before it got to the board. Kimberly motions to vote on adding employee complaint and adding to review board policies and bylaws to closed session, and add teleworking to open session. Angelica seconds the motion.

4 Yeas

0 Nays

1 Open Seat

Comment from John Portillo; I followed procedure and still was exposed to people that either had been diagnosed or had contact with Covid.

Several others chimed in to add they would like the option to work from home.

Randy reads public comment: "There have been children asked to leave class that do not have packets. This is putting them more behind, what can we do about this?"

Mr Elizondo invites Board Members to visit the charter sites.

**V. ADJOURNMENT**

Board member Tom Deubert moved to adjourn the meeting. Board member Kimberly seconds the motion. The board meeting was adjourned at 6:29pm.

4 Yeas

0 Nays

1 Open Seat

Submitted For Approval

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Tom Deubert, Clerk  
West Park Park Elementary School District, Board of Trustees  
Fresno County, CA

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Date