

Board Meeting

Minutes

January 10, 2022

CALL TO ORDER

The Board of Trustees of West Park Elementary School District met on Monday, January 10, 2022, and the board meeting was called to order at 5:38 pm.

ROLL CALL

Present: Anna Benavidez, Mark Vivenzi, Kimberly Vivenzi and Aida Garcia.

PLEDGE OF ALLEGIANCE TO THE FLAG

The Pledge of Allegiance to the Flag was led by Kimberly Vivenzi

APPROVAL OF AGENDA

Approval of the agenda was moved by Member Mark Vivenzi and 2nd by Member Anna Benavidez
4 Yes and 0 Nays (Items to be tabled were 1, 4 and 5 under Consent Items).

REPORTS AND PRESENTATIONS

Outside Investigation Jeffrey Hollis will report to the Board regarding the conclusion of his investigation into complaints raised in a letter of no confidence submitted against a District administrator.

Steve Hall read the findings (3 pages) in place of Jeffrey Hollis due to COVID. The findings stated that Mrs. Diaz was exonerated of all allegations.

PUBLIC COMMENT PERIOD

Mrs. Robin Johnson asked if the Board would please consider asking fir staff input when hiring the new superintendent.

Mr. Diaz stated that he would not like any employee to have to go through what his wife; Mrs. Regina Diaz went through during the no confidence investigation.

Board Member Aida asked who created the new job descriptions

Board Member Aida Garcia stated that she would not approve any of the Action Items because she has not been involved in any of the discussions with the other Board Members.

CONSENT CALENDAR:

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or the public requests specific items be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Routine business transactions, annual renewal of programs, bids, agreements, notices of public hearings, and proclamations:
 - 1. Regular Board Meeting Minutes December 13, 2021- TABLED
 - 2. Special Board Meeting Minutes December 15, 2021 Approved by Member Anna Benavidez and 2nd by Member Aida Garcia - 4 Yes and 0 Nays
 - 3. Special Board Meeting Minutes December 20, 2021 Approved by Member Anna Benavides and 2nd by Member Aida Garcia – 4 Yes and 0 Nays
 - 4. Approve Current Invoices for Payment for December 2021 – TABLED
 - 5. Approve Payroll Disbursement for December, 2021 – TABLED
 - 6. AB 361 Findings to Continue Telephonic Meetings through February 9, 2022

ACTION ITEM

- A. **Approval:** Creation of New Position and Job Description for Executive Assistant to the Superintendent. Approval by Member Mark Vivenzi and 2nd by Member Anna Benavidez – 3 Yes and 1 No
- B. **Approval:** Creation of New Position and Job description for Director of Human Resources. Approval by Member Mark Vivenzi and 2nd by Member Anna Benavidez – 3 Yes and 1 No
- C. **Approval:** Creation of New Position and Job Description for Site Office Manager. Member Mark Vivenzi and 2nd by Member Anna Benavidez – 3 Yes and 1 No
- D. **Approval:** Creation of New Position and Job Description for Student and Community Liaison. Member Mark Vivenzi and 2nd by Member Anna Benavidez – 3 Yes and 1 No
- E. **Approval:** Superintendent Contract. Member Mark Vivenzi and 2nd by Member Anna Benavidez – 3 Yes and 1 No
- F. **Approval:** Contract with Phil Alne CPA – JPA Properties, Inc. for Accounting and Forensics Services. Approved by Member Anna Benavidez and 2nd by Member Mark Vivenzi – 3 Yes and 1 No

PUBLIC COMMENT PERIOD RE: CLOSED SESSION ITEMS

General public comment on any closed session item that will be heard. The Board may limit comments to no more than four (4) minutes pursuant to Board policy. Following public comment on closed session agenda items, the Board will immediately recess into closed session.

CLOSED SESSION – Went into Closed Session at 6:09pm Approved by Member Mark Vivenzi and 2nd by Member Anna Benavidez

Returned from Closed Session at 8:25PM Approved by Member Aida Garcia and 2nd by Member Anna Benavidez

- A. Conference with Legal Counsel – Existing Litigation
(Government Code Section 54956.9(d)(1))
Name of Case EEOC Case No. 485-2020=00499 Approved 3 Yes and 1 No (Aida Garcia)
- B. Conference with Legal Counsel – Anticipated Litigation
(Government Code Section 54956.9(d))
Number of cases: 1 – NO ACTION TAKEN
- C. Public employee discipline/release/dismissal/resignation
(Government Code Section 54957) – NO ACTION TAKEN
- D. Public employee appointment /employment
(Government Code Section 54957(b))
Title: Superintendent – Regina Diaz 3 Yes 1 No (Aida Garcia)
Title: Executive Assistant to the Superintendent – Devon Correnete 3 Yes 1 No (Aida Garcia)
Title: Director of Human Resources – Stella McNish 3 Yes 1 No (Aida Garcia)
Title: Director of Maintenance, Operations and transportation – Ruben Rangel 3 Yes 1 No (Aida Garcia)
Title: Site Office Manager – Sophia Qualls 3 Yes 1 No (Aida Garcia)
Title: Student and Community Liaison – Beatriz Rea 3 Yes 1 No (Aida Garcia)

Member stated that there were no interviews held for the above positions and that they should have been offered in house first.

Regina Diaz thanked the Board and staff for keeping everything going and thanked the families of West Park for their understanding.

A former Board member stated that there were allegations made against a Board Member that is no longer a Board member

Mr. Shkaruba thanked the Board for making staff changes.

Ms. Lidia Corruvia questioned the 3 positions that has never existed at West Park Elementary, who interviewed the applicants? Why were the positions not listed on Edjoin. She stated we still have not hired the math and English teacher.

Counsel stated that the Comment Period was closed and any questions in regards to the interviews would need to be conducted in Closed Session.

ADJOURNMENT AT 8:41PM

1ST BY Member Mark Vivenzi and 2nd by Member Kimberly Vivenzi