

**West Park Elementary School District**

**Board Meeting Minutes**

**October 11, 2021**

**I. OPENING BUSINESS**

- a. Call public session to order by Acting President Aida Garcia at 5:34 pm.
- b. Roll Call: Aida Garcia- Present; Mark Vivenzi- Present; Anna Benavidez- Present;  
(two open seats)
- c. Pledge of Allegiance led by Aida Garcia
- d. Adopt Agenda; Board member Vivenzi motions to approve the agenda. Board member Benavidez seconds the motion. Agenda approved.  
3 Yeas  
0 Noes  
2 open seats

**II. PUBLIC COMMENT PERIOD RE; CLOSE SESSION ITEMS**

Board member Benavidez would like to add something to the agenda but the agenda was already approved so it will be added to a future meeting.

Superintendent Interim Mr. Freitas announces that there are power outages and the power has been off and on. It will take time to reboot if the power goes out.

Public comment period is open

Mrs. Vivenzi would like to know if there will be training for the new meeting format and how would the community know about it.

Guest David Saldani Introduces himself as legal counsel joining the meeting today. Mr. Randolph explains how to use the platform to participate in the meeting. Mrs. Vivenzi states that public meetings should be in person starting October 1. Mr. Sanldani states that this topic will be discussed during the appropriate time on the agenda.

Board Member Vivenzi reads a resignation letter submitted to him.

Power goes out at 5:45pm Board Member Vivenzi does not want to continue the meeting if the public is not involved. Connection issues continue, audio and visual problems.

Mrs. Vivenzi would like the agenda and board packet on the website.

Board members consult with Mr. Saldani about postponing the meeting if connection issue continues.

**III. CLOSED SESSION**

Board Member Vivenzi motions to adjourn to closed session. Board member Benavidez seconds the motion.

3 Yeas

0 Noes  
2 Open seats

**IV. RECONVENE TO OPEN SESSION**

Board Member Benavidez motions to reconvene. Board member Vivenzi seconds the motion.

3 Yeas  
0 Noes  
2 Open Seats

Meeting reconvened at 7:32 pm. No actions were taking during closed session.

**V. PUBLIC COMMENT PERIOD**

Mr. Vivenzi would like to know when the format was changed or if there was a vote. Mr. Saldani states that no vote was made but more can be discussed during the discussion period.

Connection issues continue. Some community members are not able to connect or cannot hear what is being said. For this reason, the chat will remain open. Mr. Saldani remind the board that the meeting can adjourn if connection issues continue. Teacher, Mrs. Martinez ask to clarify what decisions were made during closed session. Board member Garcia states that no actions were taking during closed session.

**VI. CONSENT CALENDAR**

Board member Vivenzi would like to remove letter B. Minutes for September 16 are not correct. Board member Vivenzi also questions a vehicle purchase from August. Superintendent Interim Mr. Freitas explains that there was a grant for the purchase. Purchase is made and then reimbursed. More question arises about the spending such as a tax collection bill, a purchase of nutrition book, legal fees, San Diego Conference fees, and Exam fees. Board Member Benavidez appreciates the ledger and notes that it is easier to read. She also states that the meetings for September 16 need to be revised since there the wording is not correct.

The recordings will be reviewed. Board member Benavidez would also like to listen to the recording.

Board Member Vivenzi motions to approve the consent calendar with the removal of B, September 16 minutes and E. September Invoices. Board member Benavidez seconds the motion.

3 Yeas  
0 Noes  
2 Open Seats

Mrs. Vivenzi is having difficulty following the agenda. Board Member Garcia repeats the action that was taken.

**VII. OLD BUSINESS**

Still pending are meeting minutes from June and July and need approval.

**VIII. DISCUSSION ITEMS/ INFORMATION**

ESSER III is due October 29, 2021. A survey has gone out to help understand the needs. An issue did arise with the survey and font size.

Meetings are returning in person. This allows a conversation in regards to how meetings will be held. Board Member Garcia would like the meeting in person. Mr. Saldani explains that as of September, meetings are no longer allowed virtually unless a resolution is passed. A new resolution must be passed every 30 days. Board member Benavidez comments that there is an option of having a hybrid model, in person and online.

Mrs. Vivenzi would like to know what happens if a meeting is rescheduled and a resolution is not passed. Information can be pushed through parent square to keep parents informed. A resolution is not needed if meetings are in person. Mrs. Vivenzi would also like to know if Mr. Saldani practices general law. Mr. Saldani explains that this is not on the agenda and Mrs. Vivenzi can follow up with Mr. Freitas.

Board Member Benavidez questions who will be discussing the topic of appointing a new board member. She also reads part of September 16 minutes and reiterates that they should be corrected. Board Member Benavidez states that there was only one applicant before October 13 who should be considered. She continues to say that there was an intent to appoint at that time but the meeting was rescheduled. Mr. Saldani explains that the minutes are not legally binding and that they are a summary of what happened. The missing piece is a vote and document stating an agreed date and time. If no vote is made, special elections will happen to appoint a new board member. This would be costly and the board would not like for this to happen. Mr. Saldani states that the applicants can't be denied since there was no clear deadline.

Community members comment in regards to the appointment. Some community members believe an appointment should be made tonight. Some are in disagreement about the deadline. Mr. Saldani comments that all should be interviewed for the open board seat.

**IX. ACTION ITEM**

A. APPROVAL; Independent Study Policy Addendum. Board Member Vivenzi motions to approve the addendum. Board member Benavidez seconds the motion.

3 Yeas

0 Noes

2 Open Seats

B. APPROVAL; Resolution No. 2022-01

This item will be tabled for not having the correct date. Board Member Vivenzi motions to table Resolution No. 2022-01. Board Member Benavidez seconds the motion.

3 Yeas

0 Noes

2 Open Seats

Mrs. Vivenzi would like to know how to file a complaint. Mr. Randolph informs that the information is on the website and in the district office

C. APPROVAL; Williams Complaints Quarterly Report

Board Member Vivenzi motions to approve the Williams Complaints Quarterly Report. Board Member Benavidez seconds the motion.

3 Yeas

0 Noes

2 Open Seats

D. APPROVAL: ConApp 2021-22

Board Member Benavidez motions to accept the ConApp 2021-22. Board Member Vivenzi seconds the motion

3 Yeas

0 Noes

2 Open Seats

E. APPROVAL: Set Date for Resignation: WPE Classified Position, Paraprofessional  
Board Member Vivenzi motions to approve the resignation date. Board Member Benavidez seconds the motion.

3 Yeas

0 Noes

2 Open Seats

F. APPROVAL: Set Date for Resignation: WPE Classified Position, Paraprofessional  
Board Member Vivenzi motions to approve the resignation date. Board Member Benavidez seconds the motion.

3 Yeas

0 Noes

2 Open Seats

G. APPROVAL: Set Date for Resignation: WPE/PU Classified Position:  
Paraprofessional

Board Member Vivenzi motions to approve the resignation date. Board Member Benavidez seconds the motion.

3 Yeas

0 Noes

2 Open Seats

H. APPROVAL: Set date for Resignation: WPE Classified Position; Library/ Student  
Counsel

- I. APPROVAL: Set date for Resignation: WPE Classified Position: Student Support Clerk  
Board Member Vivenzi motions to approve the resignation date. Board Member Benavidez seconds the motion.  
3 Yeas  
0 Noes  
2 Open Seats
- J. APPROVAL: Set date for Resignation: WPCA Certificated: Academic/ Guidance Counselor  
Board Member Vivenzi motions to approve the resignation date. Board Member Benavidez seconds the motion.  
3 Yeas  
0 Noes  
2 Open Seats
- K. APPROVAL: Request to hire WPE Classified Position: Paraprofessional  
Board Member Vivenzi does not approve the hire. Board Member Garcia would like a reason why the hire is being denied. Board Member Vivenzi states that he wants to know what is happening in the school. Hire not approved.
- L. APPROVAL: Request to hire WPE Classified Position: Support Service Clerk  
Board member Vivenzi does not approve the hire. Board member Benavidez does not agree to the hire because the duties this position hold should be made clear. She also believes the best candidate should be hired.
- M. APPROVAL: Request to hire WPE Classified Position; Custodian  
Board Member Vivenzi motions to table the position. Board member Benavidez seconds the motion.  
3 Yeas  
0 Noes  
2 Open Seats  
Approval to hire the position is tabled to be brought back to the next meeting. This position was previously a part time position but it is being brought as a full time position.
- N. APPROVAL: Request to hire WPCA Classified Position; Paraprofessional  
Board Member Benavidez motions to table the WPCA Position hire. Board Member Vivenzi seconds the motion.  
2 Yeas  
1 Noes  
2 Open Seats
- O. APPROVAL: Request to hire WPE Certificated Position; Interim Learning Director  
Board Member Vivenzi rejects the hire of Interim Learning Direct. Board member Garcia would like to know the reason for the No. Board Member Vivenzi states that it is a lot of money. Board Member Garcia believes teachers and students need the support.  
2 Yeas  
1 Noes

2 Open Seats

- P. APPROVAL: Continuing Board of Trustees Authority to Hold Virtual Meetings  
Board Member Vivenzi motions to hold meetings virtually and via zoom. Mr. Saldani comments that by default, meetings will return in person and no action further action is needed. In person meetings will be held in the cafeteria. Board member Benavidez motions to hold meetings in person and virtually. Board member Vivenzi seconds the motion.

3 Yeas

0 Noes

2 Open Seats

Meetings will be held in person and virtually

- Q. APPROVAL: Interview provisional board member applicants and select applicant to fill board vacancy.

Interviews begin. Board members are given the opportunity to ask member applicant questions. Interviewed are Liliana Hernandez, Alma Valenzuela, Jesus Silos, and Hortencia Gonzalez.

Board Member Garcia thanks all the applicants and believes they all did a good job.

Board Member Garcia makes a motion to approve Liliana Hernandez because she believes that she is the best candidate. Board Member Benavidez does not agree. Board Member Vivenzi Motions to approve Jesus Silos. Board Member Benavidez seconds the motion because she believes he is the best candidate. Board Member Garcia does not agree. Board member Vivenzi questions Board member Garcia of her decision. Mr. Saldani notes that there is no question of good or bad but rather a question of preference.

Mr. Saldani note that failure to appoint a new board member results in Special Elections.

**X. COMMUNICATIONS**

Interim Superintendent Mr. Freitas reads Mr. Vigils report and continues with a report on his observations.

Mr. Elizondo declines to give his report for Charter Academy. Mr. Saldani states that a person cannot be forced to speak. Interim Superintendent Reads Charter academy report provided by Mr. Elizondo.

**XI. MISCELLANEOUS REPORTS AND PRESENTATIONS**

Interim Superintendent Freitas reads the Enrollment report. Charter Academy enrollment is up while enrollment for the elementary is down.

The Elementary Balance is currently high.

Interim Superintendent Mr. Freitas Reads the Maintenance report and hands out some design plans for a bus barn. A community member has questions regarding the electric vehicle purchased and the image of the lawn mower presented. Mr. Randolph shares a picture of the vehicle purchased.

Interim Superintendent reads the cafeteria report.

Mr. Randolph gives his technology report. Assessments were made during the fall break to get cleaner connections. More chrome books were purchased for ASP. Mr. Randolph also attended the Aeries Conference where he learned about CALPADS and the AERIES program.

**XII. RETURN TO CLOSED SESSION as needed**

No closed session needed

**XIII. ADVANCED PLANNING**

The next meeting will be held October 25 in person. Regular board meeting is November 8. There are questions about the cost of the special elections. Board member Benavidez was given a quote of 12 thousand. A cost will be announced prior to the elections. Fresno Unified will also hold special elections; the cost can be shared with Fresno Unified.

**XIV. ADJOURNMENT**

Board Member Vivenzi Motions to adjourn the meeting. Board member Benavidez seconds the motion.

3 Yeas

0 Noes

2 Open seats

Meeting Adjourned at 10:02 pm.

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Anna Benavidez, Clerk  
West Park Elementary School District, Board of Trustees  
Fresno County, CA

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Date