

**West Park Elementary School District**  
MINUTES OF THE REGULAR MEETING OF THE BOARD TRUSTEES  
Monday August 8, 2022, 6:00 p.m.

West Park Elementary School Cafeteria

**CALL TO ORDER**

Board President Vivenzi called the meeting to order at 6:05 p.m.

**ROLL CALL**

Board Members present: Anna Benavidez, Araceli Lopez, Kimberly Vivenzi and Mark Vivenzi  
Board Members absent: Aida Garcia

**PLEDGE OF ALLEGIANCE TO THE FLAG**

The Pledge of Allegiance was led by Board president Vivenzi

**APPROVAL OF AGENDA**

Motion to approve by Board Member Mark Vivenzi, 2nd by Board Member Araceli Lopez  
Final Resolution: Motion Carries

**PUBLIC COMMENT PERIOD**

Public Comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than four (4) minutes pursuant to Board Policy. Public comment will also be allowed on each specific agenda item prior to Board action thereon.

**CONSENT CALENDAR**

Board member Mark Vivenzi has asked to table # 8 Inter-District Transfer  
Motion to approve without # 8 by Mark Vivenzi Anna Benavidez seconds the motion  
4/0

## **REPORTS AND PRESENTATIONS**

### A. Board Member Reports

No report at this time

### B. MOT Report

Ruben Rangel (MOT Director)

Reported the Cal Fire Inspection went really well.

### C. IT Report

Randy Randolph (IT Director)

Reported that he has been working with Charter to make sure the online resources are in order. Each student has a Chromebook and he has been working on making sure they all work properly.

### D. Cafeteria Report

Lilia Romero (Director of Food Services)

Mr. Yates gives her report in her absence.

### E. West Park Elementary Report

Darrell Yates (Acting Superintendent)

Mr. Yates spoke about Back to School night. It was a very positive event.

He also spoke about upcoming events such as Progress Reports going out on 8/26 and Fall Pictures on 8/30. Labor Day is Sept 5 and there will be no school.

He would like to recognize a couple of individuals in the Superintendent Showcase.

Ms. Loretta Lee has her classroom set up wonderfully for her students. Rituals and routines are essential to a well-run classroom and Ms. Lee has mastered this aspect of teaching. Training students to greet guests, establishing proper modes of behavior and maintaining a beehive of activity in her class, Ms. Lee's class is a powerful example of a well-run classroom and I think she should be highly regarded for that. Ms. Lee Thank you.

Mr. Yates would also like to recognize another staff member for his showcase.

He is very pleased and excited to have her on board. Ms. Tamita Boyd. (Director of HR)

Though only here for a short time Tamita has already established herself as a true professional, as Director of Human Resources a great deal of the work of the District passes through her office. Ms. Boyd always schedules her tasks with professionalism and good humor. She is a joy to have as a colleague. I want to thank Ms. Boyd for the hard work she has put in so far and all the hard work we're going to require of her. Thank you Ms. Boyd.

F. West Park Charter

Darrell Yates (Acting Superintendent)

Mr. Yates would like to let everyone know that although there have been interviews to hire for Charter West Park Charter is still looking to fill the positions needed. Sometimes people may not read the whole job description and when they come to the interview they aren't fully prepared.

G. Level 4 grievance of CBA

Tony Silva (WPECA Representative)

Tony Silva spoke about the grievance filed.

H. 45 day Revised Budget Report

Helen Bellonzi (Total School Solutions)

Helen spoke about the one-time State Funds.

Art/Music/Instructional Dicipinary Block Grant \$179,753

ELOP \$530,0808

Learning Recovery Emergency Block Grant \$594,961

These funds are restricted in nature and are one time use only.

**ACTION ITEMS**

- A. APPROVAL: Certificated Substitute Daily Rate Change from \$120 to \$175 daily rate and \$130 long term sub rate to \$225 after 30 days.

Anna Benavidez: Motion to approve

Kimberly Vivenzi: 2nd

Mark Vivenzi: Yes

Araceli Lopez: No

Vote: 3/1

- B. APPROVAL: Williams Act Quarterly Reports

Anna Benavidez: Motion to approve

Kimberly Vivenzi: 2nd

Mark Vivenzi: Yes

Araceli Lopez: Yes

Vote: 4/0

- C. APPROVAL: Independent Audit

Kimberly Vivenzi: Motion to approve

Anna Benavidez: 2nd

Mark Vivenzi: Yes

Araceli Lopez: Yes

Vote: 4/0

D. APPROVAL: Disposition of Surplus Property (Kitchen Items)

Anna Benavidez: Motion to approve

Mark Vivenzi: 2nd

Araceli Lopez: Yes

Kimberly Vivenzi: Yes

Vote: 4/0

**CLOSED SESSION**

Board member Anna Benavidez motions and Board Member Mark Vivenzi seconds the motion to go into closed session.

Closed session convened at 7:01 pm

**REPORT OF ACTIONS TAKEN IN CLOSED SESSION**

Returned from closed session at 10:15 pm. Approved by Member Anna Benavidez and 2<sup>nd</sup> by Member Araceli Lopez.

Report of Actions Taken in Closed Session

Under D. Public employee appointment/employment, these are the actions taken:

With respect to the Superintendent search process, as you know the District sent out a survey regarding the process in English and in Spanish (it was posted it at three of our local stores, it went home with all of our students, it was posted on our website and in parent square). We received 32 responses and will be posting the responses on our website for the community to view. One of the questions was whether members of the community wanted to be part of an interview panel. Almost 70% of the respondents stated they did not. To date, we have received over a dozen applications for the Superintendent position and we will be holding a special meeting to screen the applications and select a number of candidates for the Board to interview. We will use the results of the survey and the Board's priorities to screen the candidates and to generate interview questions. The Board will respect the confidentiality of the candidates until a finalist is selected by the Board. We will continue to provide as much information as we can as soon as we can.

Also, under this item, on a vote of 4-0 with Trustees Benavidez, Lopez, Vivenzi and Vivenzi voting yes and Trustee Garcia absent, the Board approved the following appointments:

1st Grade Teacher Irene Meza

6th Grade Teacher Jeanette Eicher

RSP Teacher Craig Mulligan

8-Hr. Paraprofessional Jose Gutierrez

2 Support Clerks Virginia De Leon and Britney Cottrell

Administrative Financial Assistant Amanda Flint

Under E. Public employee appointment/employment, vote of 3-1 with Trustees Benavidez, Vivenzi and Vivenzi voting yes, Trustee Lopez abstaining and Trustee Garcia absent, the Board approved the following appointments:

Part-time (5.75) Custodian Alma Arce

Under F. Student matters, the Board approved 23 student inter-district transfer requests. The vote was 4-0, with Trustees Benavidez, Lopez, Vivenzi and Vivenzi voting yes and Trustee Garcia absent.

## **VI. ADVANCED PLANNING**

A. Regular Board meeting: September 12, 2022

## **VII. ADJOURNMENT@ 10:18pm**

Anna Benavidez: Motion to accept

Kimberly Vivenzi: 2<sup>nd</sup>

Araceli Lopez: Yes

Mark Vivenzi: Yes