

West Park Elementary School District
MINUTES OF THE REGULAR MEETING OF THE BOARD TRUSTEES
Monday July 11, 2022, 5:30 p.m.

West Park Elementary School Cafeteria

CALL TO ORDER

Board President Vivenzi called the meeting to order at 5: 43 p.m.

ROLL CALL

Board Members present: Anna Benavidez, Aida Garcia, Araceli Lopez, Kimberly Vivenzi and Mark Vivenzi

PLEDGE OF ALLEGIANCE TO THE FLAG

The Pledge of Allegiance was led by Board President Vivenzi

APPROVAL OF AGENDA

Motion to approve by Board Member Mark Vivenzi, 2nd by Board Member Aida Garcia
Final Resolution: Motion Carries

PUBLIC COMMENT PERIOD

Public Comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than four (4) minutes pursuant to Board Policy. Public comment will also be allowed on each specific agenda item prior to Board action thereon.

CONSENT CALENDAR

Board member Aida Garcia has asked to table 6/13/22 Meeting Minutes
Errors made on the approvals with one member listed twice.

Board member Aida Garcia has also asked for more detailed minutes.

Aida Garcia motions to table minutes from Consent Calendar

Araceli Lopez seconds this motion

Anna Benavidez: Yes

Mark Vivenzi: Yes

Kimberly Vivenzi: Yes

Meeting Minutes from 6/13/22 will be tabled.

Approve items 2-8 on Consent Calendar

Kimberly Vivenzi: Motion to approve

Mark Vivenzi: 2nd

Aida Garcia: Yes

Anna Benavidez: Yes

Araceli Lopez: Yes

Vote: 5/0

REPORTS AND PRESENTATIONS

A. Board Member Reports

Kimberly Vivenzi is excited and looking forward to the new school year. Everything is ready to go and we are making progress on projects the school has been working on.

B. MOT Report

Ruben Rangel (MOT Director)

Spoke about pick up from Pacific Union preschool. Some of the items picked up were given to other staff members and used. Student desks have arrived and will be placed in all classrooms.

C. IT Report

Randy Randolph (IT Director)

Spoke about the progress of the insulation of new phone line system. It has been completed and the phones seem to be working better. Phone lines have now been transferred to the internet. He's also been working on the rollover process for both schools.

Anna Benavidez (Board Member) asks if the fiber will be up and running in time for the start of the school year. Randy is not sure but it will be right away.

D. Cafeteria Report

Lilia Romero (Director of Food Services)

Lilia introduces herself. She has been with CUSD for 13 years. She is excited to be here and can't wait to get started with the new year. Lilia then shows pictures of her presentation. She has sanitized the storage room, deep cleaned the kitchen and painted in some areas of need. She has also organized cabinets and racks as well as provided a surplus list of items to be donated or disposed of.

Mrs. Vivenzi thanked her for all the work she's done in the short time she's been here.

E. HR Report

Tamita Boyd (Director of Human Resources)

Tamita introduces herself. Would like to say thank you for this opportunity. Tamita was with WUSD for 18 years. She is focusing on making sure all teacher positions are filled before the new school year starts as well as all other positions.

A. West Park Elementary Report

Darrell Yates (Acting Superintendent)

Mr. Yates has been working closely with Ms. Boyd and the goal is to have every classroom fully staffed with highly qualified individuals. Aeries is almost ready to roll over and our class lists are prepared. Office staff has been busy ensuring registration information is complete and communication with parents with what is needed.

Staff will return on Friday July 15th. Mr. Yates would like to welcome anyone who would like to come on the first day of school.

B. West Park Charter

Darrell Yates (Acting Superintendent)

School will start on August 1st and hiring is ongoing and positions are being filled by applicants on Edjoin. There is a meeting scheduled for Aug 1st at the Fresno office for staff, on the 2nd and 3rd there will be contact made to students and then on the 4th will be their first day of school.

Ms. Lopez asked if kids will be tested before they come back. Mr. Yates responded letting her know that the County is not requiring this and that we will follow all normal processes regarding illness.

Mrs. Vivenzi asked if parents are still being allowed to pick up Covid test kits from the office. Mr. Yates responded that if anyone is in need of a test kit they may pick up one.

Mrs. Benavidez stated that the County has provided tests. Mr. Yates will do an inventory and contact the County office if needed.

ACTION ITEMS

A. APPROVAL: Paraprofessional 8-Hour position

Kimberly Vivenzi: Motion to approve

Anna Benavidez: 2nd

Aida Garcia: Yes

Mark Vivenzi: Yes

Araceli Lopez: Yes

Vote: 5/0

B. APPROVAL: Contract with Paper Tutoring Service (DBA Gradeslam American Inc.)

Mark Vivenzi: Motion to approve

Anna Benavidez: 2nd

Aida Garcia: Yes

Kimberley Vivenzi: Yes

Araceli Lopez: Yes

Vote: 5/0

C. APPROVAL: Disposition of Surplus Property (Kitchen Items)

Anna Benavidez: Motion to approve

Kimberly Vivenzi: 2nd

Aida Garcia: Yes

Mark Vivenzi: Yes

Araceli Lopez: Yes

Vote: 5/0

D. APPROVAL: Creation of Job Description EL/Testing Coordinator

Kimberly Vivenzi: Motion to approve

Anna Benavidez: 2nd

Aida Garcia: Yes

Mark Vivenzi: Yes

Araceli Lopez: Yes

Vote: 5/0

E. APPROVAL: Resolution 2022-2023-01 for the Continued Funding Application

Mark Vivenzi: Motion to approve

Aida Garcia: 2nd

Anna Benavidez: Yes

Mark Vivenzi: Yes

Araceli Lopez: Yes

Vote: 5/0

F. APPROVAL: Adjustment of Duty Days on Classified Management Salary Schedule

Anna Benavidez: Motion to approve

Kimberly Vivenzi: 2nd

Aida Garcia: Yes

Mark Vivenzi: Yes

Araceli Lopez: Yes

Vote: 5/0

CLOSED SESSION

Board member Aida Garcia motions and Board Member Araceli Lopez seconds the motion to go into closed session.

Closed session convened at 7:31 pm

REPORT OF ACTIONS TAKEN IN CLOSED SESSION

Returned from closed session at 9:38 pm. Approved by Member Aida Garcia and 2nd by Member Mark Vivenzi.

Under D. Public Employee Appointment/Employment, the Board voted to approve the following appointments:

8-hour Paraprofessional - James Davis
1st Grade Teacher - Hailey Martinez
SDC Teacher - Cynthia Napoles

Trustee Anna Benavidez made the motion to approve, Trustee Aida Garcia seconded the motion and it passed unanimously.

No other reportable actions were taken.

VI. ADVANCED PLANNING

A. Regular Board meeting: August 8, 2022

VII. ADJOURNMENT@ 9:40pm

Anna Benavidez: Motion to accept
Araceli Lopez: 2nd
Aida Garcia: Yes
Kimberly Vivenzi: Yes
Mark Vivenzi: Yes