

**West Park Elementary School District**  
MINUTES OF THE REGULAR MEETING OF THE BOARD TRUSTEES  
Monday October 10, 2022, 5:30 p.m.

West Park Elementary School Cafeteria

**CALL TO ORDER**

Board President Vivenzi called the meeting to order at 5:38 p.m.

**ROLL CALL**

Board Members present: Aida Garcia, Anna Benavidez, Araceli Lopez, Kimberly Vivenzi and Mark Vivenzi.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

The Pledge of Allegiance was led by Board President Vivenzi

**APPROVAL OF AGENDA**

Motion to approve by Board Member Aida Garcia, 2nd by Board Member Mark Vivenzi.

**PUBLIC COMMENT PERIOD**

Public Comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes pursuant to Board Policy. Public comment will also be allowed on each specific agenda item prior to Board action thereon.

No public comment at this time

**PUBLIC HEARING**

Public Disclosure of Collective Bargaining Agreement between WPECA and WPESD

Opened hearing at 5:40 pm

Closed hearing at 5:42 pm

## **CONSENT CALENDAR**

### A. Routine business transactions:

1. Regular Board Meeting Minutes September 12, 2022
2. Warrants for September 2022
3. Payroll for September 2022
4. Cash Flow report 2022
5. Revenue Report
6. Budget Report
7. 2022-23 Consolidated Application for Funding
8. Consultant Agreement for Level 1 Developer Fees Justification Study

Aida Garcia: Motions to approve

Kimberly Vivenzi: 2nd

Mark Vivenzi: Yes

Araceli Lopez: Yes

Anna Benavidez: Yes

Vote: 5/0

## **REPORTS AND PRESENTATIONS**

### A. Board Member Reports

Board President Kimberly Vivenzi

The Board is excited with reaching an agreement with the teachers. She feels the school is off to a great start and appreciates Mrs.Stringfield inviting her husband to come and talk to the students on Memorial Day. Honoring our Veterans. She is also excited to be a part of the agreement that has been reached with the teachers for a much higher raise then they've seen in years past.

Dr. Clark also spoke about his experience during his first month at West Park. He's spoken with most Elementary teachers and received great feedback. He's also met with the Charter offices and had great meetings. He is offering a coffee chat with the community and would like to invite all to attend to get to know each other. He is planning a carnival for October 29<sup>th</sup>. More details to follow. Lastly, he wants to give a celebratory shout out to our 4<sup>th</sup> grade team as they are going to be receiving \$1,000 grant for their missions' project. Thank you to the efforts of Ms. Flint, they will be able to purchase 41 mission projects.

### B. MOT Report

Ruben Rangel (MOT Director)

Mr. Rangel spoke about the tree removal on North Ave and the fencing has been replaced. He has also made the fence in front of the trash dumpsters a privacy fence and it looks nicer. The blacktop was resealed on the upper yard and it looks great. The Elementary office has received a fresh coat of paint and the alarm system will be updated soon. Ruben also spoke about the new water fountains that were recently installed.

### C. IT Report

Randy Randolph (IT Director)

Mr. Randolph stated that he is working on online resources. He is also working on the rostering process for Charter. He is working on Calpads and participating in trainings for the Fall 1 submissions. The dedicated fiber went in and they were here last week running tests so were another step closer to having that complete. We are also working on a new website and it should be up and running by the end of the month.

### D. HR Report

Tamita Boyd (HR Director)

We have been short on subs and Randy is always there when I need him, so she would like to thank him for that. She also stated that Jose Gutierrez is a paraprofessional but also subs and she appreciates him for that. Her focus is to find highly qualified teachers and Charter. She looks forward to working with CSEA now that an agreement has been made with WPECA. She would like to say thank you to WPECA for being outstanding during the process.

### E. Cafeteria Report

Lilia Romero (Director of Food Services)

Combo steamer will be arriving next month. She is still receiving notifications on shortages. This doesn't affect the students meals as she is given enough time to order alternate meals. She is still working on the POS system which will make it much easier to scan the students in for their meals.

### F. West Park Elementary

Darrell Yates (Dean of Schools)

Mr. Yates states that students were honored at the Rewards Assembly and students were recognized by name, He relied heavily on the teachers to put forth names of students to be recognized. 1<sup>st</sup> quarter grades closed and report cards will be mailed. We had an athletics meeting and are excited about sports starting soon. Professional Development was offered for training on I-Ready. They were very appreciative. Tutorial sessions are starting and students will be pulled out for 1 on 1 training. We have 4 reading tutors and 2 Math. Benchmark testing is getting ready to start.

## **ACTION ITEMS**

### 1. APPROVAL: Authorized Signatories for District

Anna Benavidez: Motion to approve

Araceli Lopez: 2nd

Mark Vivenzi: Yes

Aida Garcia: Yes

Kimberly Vivenzi: Yes

Vote: 5/0

2. APPROVAL: State Allocation Board Designation Signature Resolution #2022-2023-07

Kimberly Vivenzi: Motion to approve

Mark Vivenzi: 2nd

Araceli Lopez: Yes

Anna Benavidez: Yes

Aida Garcia: Yes

Vote: 5/0

3. APPROVAL: Approval of contract for thinning, shaping and removing trees and related clean up and hauling services

Kimberly Vivenzi: Motion to approve

Aida Garcia: 2nd

Mark Vivenzi: Yes

Araceli Lopez: Yes

Anna Benavidez: Yes

Vote: 5/0

4. APPROVAL: Quarterly Report on Williams Uniform Complaints

Kimberly Vivenzi: Motion to approve

Mark Vivenzi: 2nd

Araceli Lopez: Yes

Anna Benavidez: Yes

Aida Garcia: Yes

Vote: 5/0

5. APPROVAL: Increase Certificated Substitute Long term daily rate from \$225 to \$227

Aida Garcia: Motion to approve

Mark Vivenzi: 2nd

Araceli Lopez: Yes

Kimberly Vivenzi: Yes

Anna Benavidez: Yes

Vote: 5/0

6. APPROVAL: Part-Time Yard Duty/ Cafeteria Aides (4)

Mark Vivenzi: Motion to approve

Aida Garcia: 2nd

Araceli Lopez: Yes

Anna Benavidez: Yes

Kimberly Vivenzi: Yes

Vote: 5/0

7. APPROVAL: Correction of EL/Testing Coordinator Job Description as Certificated Position

Araceli Lopez: Motion to approve

Mark Vivenzi: 2nd

Aida Garcia: Yes

Anna Benavidez: Yes

Kimberly Vivenzi: Yes

Vote: 5/0

8. APPROVAL: Agreement for Consultatnt Services with Scambray Consulting Group, LLC

Aida Garcia: Motion to approve

Mark Vivenzi: 2<sup>nd</sup>

Araceli Lopez: Yes

Anna Benavidez: Yes

Kimberly Vivenzi: Yes

Vote: 5/0

9. APPROVAL: Professional Learning/Training Agreement Charter

Kimberly Vivenzi: Motion to approve

Mark Vivenzi: 2<sup>nd</sup>

Araceli Lopez: Yes

Aida Garcia: Yes

Anna Benavidez: Yes

Vote: 5/0

10. APPROVAL: Collective Bargaining Agreement between WPECA and WPESD

Kimberly Vivenzi: Motion to approve

Mark Vivenzi: 2<sup>nd</sup>

Araceli Lopez: Yes

Aida Garcia: Yes

Anna Benavidez: Yes

Vote: 5/0

**CLOSED SESSION**

Board President Kimberly Vivenzi motions and Board Member Aida Garcia seconds the motion to go into closed session.

Closed session convened at 7:02 pm

**REPORT OF ACTIONS TAKEN IN CLOSED SESSION**

Returned from closed session at 9:15 pm. Approved by Board President Kimberly Vivenzi and 2<sup>nd</sup> by Member Aida Garcia.

Report of Actions Taken in Closed Session

C. CONFERENCE WITH LEGAL COUNSEL –  
ANTICIPATED LITIGATION

(Government Code Section 54956.9(d) and (e)(3))

Claim # 2223-2

On a vote of 5-0, Trustees Benavidez, Garcia, Lopez,  
Vivenzi and Vivenzi unanimously voted to deny  
Government Claim # 2223-2

F. Public employee appointment/employment

(Government Code Section 54957)

On a vote of 5-0 with Trustees Benavidez, Garcia, Lopez,  
Vivenzi and Vivenzi voting yes, the Board approved the  
following appointments:

5.75 Paraprofessional	Lina Iboa Orozco
Kindergarten Teacher	Lauren King
8-hour Support Clerk	Lupe Gonzales

VI. **ADVANCED PLANNING**

A. Special Board meeting: October 13, 2022

B. Regular Board Meeting: November 14, 2022

VII. **ADJOURNMENT@ 9:16pm**

Kimberly Vivenzi: Motion to accept

Aida Garcia: 2<sup>nd</sup>

Araceli Lopez: Yes

Anna Benavidez: Yes

Mark Vivenzi: Yes