

West Park Elementary School District
MINUTES OF THE REGULAR MEETING OF THE BOARD TRUSTEES
Monday September 12, 2022, 5:30 p.m.

West Park Elementary School Cafeteria

CALL TO ORDER

Board President Vivenzi called the meeting to order at 5:46 p.m.

ROLL CALL

Board Members present: Aida Garcia, Anna Benavidez, Araceli Lopez, Kimberly Vivenzi and Mark Vivenzi.

PLEDGE OF ALLEGIANCE TO THE FLAG

The Pledge of Allegiance was led by Board President Vivenzi

APPROVAL OF AGENDA

Motion to approve by Board Member Kimberly Vivenzi, 2nd by Board Member Aida Garcia.

Board President Kimberly Vivenzi made a request to motion adopting a new agenda, moving Superintendent Contract be approved immediately.

Anna Benavidez: Motion to approve

Kimberly Vivenzi: 2nd

Mark Vivenzi: Yes

Araceli Lopez: Yes

Aida Garcia: Yes

Vote: 5/0

Board President Kimberly Vivenzi summarized the key components of the new Superintendent's proposed contract. She stated: "Dr. Brian Clark has been unanimously selected by our Board. His contract will provide him with:

- a term of approximately three years
- a base salary of \$145,000
- 3 weeks' vacation

- the same health and welfare benefits as other managerial employees
- a life insurance policy in which the District will contribute up to \$700 a year for the premium
- a \$150 per month cell phone allowance”

PUBLIC COMMENT PERIOD

Public Comment on any item of interest to the public that is within the Board’s jurisdiction will be heard. The Board may limit comments to no more than four (4) minutes pursuant to Board Policy. Public comment will also be allowed on each specific agenda item prior to Board action thereon.

CONSENT CALENDAR

A. Routine business transactions:

1. Regular Board Meeting Minutes August 8, 2022
2. Special Board Meeting Minutes August 14, 2022
3. Special Board Meeting Minutes August 21, 2022
4. Special Board Meeting Minutes August 28, 2022
5. Warrants for August 2022
6. Payroll for August 2022
7. Cash Flow report 2022
8. Revenue Report
9. Budget Report
10. Inter-District Transfer
11. CDE Nutrition Services Division

12. School Services of California Fiscal Budget Services
13. Energy Efficiency Retrofit Program Application
14. GANNLimit - Resolution 2022-23-04
15. GASB 74/75 Valuation Services Contract

Kimberly Vivenzi: Motions to approve

Aida Garcia: 2nd

Mark Vivenzi: Yes

Araceli Lopez: Yes

Anna Benavidez: Yes

Vote: 5/0

REPORTS AND PRESENTATIONS

A. Board Member Reports

Board President Vivenzi is happy that she received community comments and questions before the board meeting and all board members have a copy and she will also give Dr. Clark a copy as well.

B. Library Presentation

Devon Corrente (Executive Assistant to the Superintendent)

Presented pictures and quotes to update the West Park Library. Also, gave data on collection analysis. Our collection needs new books to have the latest information as well as more Spanish books. She spoke about the need of books in specific grade levels as the data analysis shows a decreased number in the TK-2nd and 7/8th grade areas. If approved by our board the Library will be painted, have all new furniture, and purchase new books with current and up to date information as well as fulfill the collection in the most needed areas. (Spanish, TK-2 and 7/8 grade)

C. HR Report

Tamita Boyd (HR Director)

Tamita has been working on filling positions and posting instructional aides. She is in negotiations and its going great. She would like to thank the certificated team, Ms. Johnson, Ms. Martinez, Ms. Ortega and Tony Silva. She has done the first introduction with CSEA.

D. IT Report

Randy Randolph (Director of IT)

Currently working on added resources such as iReady, Sora, Destiny and Paper. He also wanted to report on 122 students are actively using Paper Tutorial Services here at the Elementary site.

E. Cafeteria Report

Lilia Romero (Director of Food Services)

Students are loving the breakfast and lunch menu options. Equipment is coming in and still more to come. The dishwasher and steamer combo will be in soon. She would like to thank the Board for the support they've given and allowed for the updates happening in the kitchen. They are still experiences shortages from their vendors.

F. West Park Elementary

Darrell Yates (Acting Superintendent)

Progress Reports have been sent. Benchmark Tests are coming up and it's very important the students attend next week for this assessment. TK-8th grade have received their backpacks with supplies appropriate to their grade levels. We are providing Spirit wear shirts for all students at no charge for students. Please turn the order forms in as soon as possible. Mr. Yates has asked each grade level to present ideas for field trips as they are back and it's an exciting time for that. Mr. Yates also thanked the Board of Trustees for the including him in the process of Superintendent interviews. He stated that the questions were very challenging and that he in honored to have been Acting Superintendent and is even more honored to serve on a team with Dr. Clark.

G. Charter Academy

Darrell Yates (Acting Superintendent)

Our Charter students are working very hard and often times they are looking to finish school quickly and he couldn't be more proud of the Charter students. We are also bringing the Paper Tutoring platform for our Charter students this month and cannot wait to have these tools for them to use.

ACTION ITEMS

1. APPROVAL: 8-hour Support Clerk

Anna Benavidez: Motion to approve

Mark Vivenzi: 2nd
Araceli Lopez: Yes
Aida Garcia: Yes
Kimberly Vivenzi: Yes
Vote: 5/0

2. APPROVAL: Superintendent Contract

This item was moved and approved at the beginning of Agenda

3. APPROVAL: DEMCO Quote for Library Furniture

Kimberly Vivenzi: Motion to approve
Anna Benavidez: 2nd
Mark Vivenzi: Yes
Araceli Lopez: Yes
Aida Garcia
Vote: 5/0

4. APPROVAL: Painter's Quote (Library Remodel)

Kimberly Vivenzi: Motion to approve
Aida Garcia: 2nd
Araceli Lopez: Yes
Anna Benavidez: Yes
Mark Vivenzi: Yes
Vote: 5/0

5. APPROVAL: Mackin Quote for Library Books

Anna Benavidez: Motion to approve
Aida Garcia: 2nd
Araceli Lopez: Yes
Kimberly Vivenzi: Yes
Mark Vivenzi: Yes
Vote: 5/0

6. APPROVAL: Amendment to contract with Valley Security & Alarm to update Alarm System

Kimberly Vivenzi: Motion to approve

Araceli Lopez: 2nd
Aida Garcia: Yes
Anna Benavidez: Yes
Mark Vivenzi: Yes
Vote: 5/0

7. APPROVAL: California Schools Healthy Air, Plumbing and Efficiency Program
Kimberly Vivenzi: Motion to approve
Araceli Lopez: 2nd
Aida Garcia: Yes
Anna Benavidez: Yes
Mark Vivenzi: Yes
Vote: 5/0

8. APPROVAL: Resolution #2022-23-03 Interfund Transfers
Aida Garcia: Motion to approve
Mark Vivenzi: 2nd
Araceli Lopez: Yes
Anna Benavidez: Yes
Kimberly Vivenzi: Yes
Vote: 5/0

9. APPROVAL: Fiscal Year 2021-2022 Unaudited Actuals
Kimberly Vivenzi: Motion to approve
Aida Garcia: 2nd
Araceli Lopez: Yes
Mark Vivenzi: Yes
Anna Benavidez: Yes

CLOSED SESSION

Board President Kimberly Vivenzi motions and Board Member Anna Benavidez seconds the motion to go into closed session.
Closed session convened at 6:52 pm

REPORT OF ACTIONS TAKEN IN CLOSED SESSION

Returned from closed session at 8:08 pm. Approved by Board President Kimberly Vivenzi and 2nd by Member Aida Garcia.

Report of Actions Taken in Closed Session

Under A. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d))

Fresno County Superior Court Case No. 22CECG01736

Claim # 2223-1

On a vote of 5/0 Trustees Benavidez, Garcia, Lopez, Vivenzi and Vivenzi unanimously voted to deny government claim # 2223-1

Under D. Public employee appointment/employment, these are the actions taken:

Vote of 5/0 The Board approved the following appointments:

CTE Counselor Jonathan Holland

Library Tech Lauren Pasteniaks

VI. **ADVANCED PLANNING**

A. Regular Board meeting: October 10, 2022

VII. **ADJOURNMENT@ 8:09pm**

Kimberly Vivenzi: Motion to accept

Mark Vivenzi: 2nd

Araceli Lopez: Yes

Anna Benavidez: Yes

Aida Garcia: Yes