

Posted March 1, 2024

# West Park Elementary School District

Board of Trustees  
Special Meeting

Computer Center  
West Park School District  
2695 S. Valentine  
Fresno, CA 93706

*Tuesday, March 5, 2024  
5:30p.m.*

**In compliance with the Americans with Disabilities Act**, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Erin Pereira at (559) 233-6501. Notification by noon on the Friday preceding the board meeting, or at least 48 hours prior to the meeting, will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 2695 S. Valentine, Fresno, CA 93706, during normal business hours. Public writings related to regular meeting open session agenda items distributed less than 72 hours in advance of a board meeting will be made available to the public at the time the document is distributed to the majority of the board.

The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call (559) 233-6501, 48 hours in advance of the meeting, so arrangements can be made for an interpreter. *El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretación llame al (559) 233-6501, 48 horas antes de la junta, para poder hacer arreglos de interpretación.*

Community members have two opportunities to address the Board of Trustees. **While the Board's meeting will be available for the public to view live online to the full extent possible (absent technical difficulties), public comments during the Board meeting must be made in person.** If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three (3) minutes. Time limitations are at the discretion of the President of the Board.

Individuals have an opportunity to address the Board during the Period for Public Discussion on topics within the subject matter jurisdiction of the Board **not** listed on this agenda. If you wish to speak on an item not on the agenda, please fill out a request form and turn it in to the clerk prior to the meeting. You will be called upon to make your comments under "Comments from the Public". Comments will be limited to three (3) minutes, with a total of twenty (20) minutes designated for this portion of the agenda. If you have questions on school district issues, please submit them in writing. The Board will automatically refer requests to the Superintendent.

## **AGENDA**

### **I. OPENING BUSINESS**

- A. Call Public Session to Order
- B. Roll Call: Fernando Alvarez \_\_\_ Aida Garcia \_\_\_  
Araceli Lopez \_\_\_ Mark Vivenzi \_\_\_
- C. Pledge of Allegiance
- D. Adopt Agenda

### **II. PUBLIC COMMENT PERIOD**

Public Comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes pursuant to Board Policy. Public comment will also be allowed on each specific agenda item prior to Board action thereon.

#### **Norms**

We will be conducting this meeting with the following norms; we will

1. Communicate in a positive and appropriate manner
2. Be respectful in word and deed
3. Listen to understand
4. Be prepared to contribute and participate positively
5. Be supportive.

These are norms employed by our District and will be upheld to ensure a productive meeting.

### **III. ACTION ITEMS**

1. Approval: Quarterly Report on Williams Uniform Complaints

#### **IV. PROVISIONAL APPOINTMENT TO FILL BOARD VACANCY**

The Board will interview candidates seeking appointment to the Board of Education and may take action on a provisional appointment to fill the Board Vacancy caused by a Board member's resignation. If the Board cannot agree upon an appointment of one of the candidates interviewed, the Board may decide to immediately vote upon or select another individual to appoint through any other process of the Board's choosing.

Swearing in of Newly Appointed Board Member

Administration of Oath of Office

#### **V. PUBLIC COMMENT PERIOD RE: CLOSED SESSION ITEMS**

General public comment on any closed session item that will be heard. The Board may limit comments to no more than three (3) minutes pursuant to Board policy. Following public comment on closed session agenda items, the Board will immediately recess into closed session.

#### **VI. CLOSED SESSION**

A. Public employee discipline/release/dismissal/resignation  
(Government Code Section 54957)

B. Conference with Legal Counsel - Existing Litigation  
(Government Code Section 54956.9(d))

C. Public employee appointment/employment  
(Government Code Section 54957(b))

Title: Chief Business Officer

D. Public employee performance evaluation  
(Government Code Section 54957(b))

Title: Superintendent

#### **VII. REPORT OF ACTIONS TAKEN IN CLOSED SESSION**

**VIII. ADVANCED PLANNING**

A. Regular Board meeting: Tuesday, March 12, 2024

**IX. ADJOURNMENT**



**PUBLIC COMMENT  
PERIOD**



# **ACTION ITEMS**



**ITEM:** Quarterly Reports on Williams Uniform Complaints

**PRESENTER:** Dr. Clark, Superintendent of West Park Elementary School District

**Date:** March 05, 2024

**Action:** Request for Approval

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There have been No complaints filed during the 2nd quarter of the 2023-2024 school year. I am requesting approval from the board for the 2nd quarter Williams Uniform Complaints Quarterly Report. Attached you will find the quarterly report for your approval.

# Quarterly Report on Williams Uniform Complaints

[Education Code § 35186]

District: West Park Elementary School District

Person completing this form: Erin Pereira

Title: Senior Executive Assistant to the Superintendent

Quarterly Report Submission Date - check one

- 1<sup>st</sup> Quarter July 1 - September 30 (Due October 2023)  
 2<sup>nd</sup> Quarter October 1 – December 31 (Due January 2024)  
 3<sup>rd</sup> Quarter January 1 – March 31 (Due April 2024)  
 4<sup>th</sup> Quarter April 1 – June 30 (Due July 2024)

Date for information to be reported publicly at governing board meeting: March 5, 2024

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
<b>TOTALS</b>	0		

Dr. Brian Clark

Print Name of District Superintendent

\_\_\_\_\_  
Signature of District Superintendent

03-05-2024

\_\_\_\_\_  
Date



**PROVISIONAL  
APPOINTMENT  
TO FILL  
BOARD  
VACANCY**



**PUBLIC COMMENT  
CLOSED SESSION**



**CLOSED  
SESSION**