

Posted October 6, 2023

# West Park Elementary School District

Board of Trustees  
Regular Meeting

Computer Center  
West Park School District  
2695 S. Valentine  
Fresno, CA 93706

Monday, October 9, 2023  
5:30p.m.

**In compliance with the Americans with Disabilities Act**, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Erin Pereira at (559) 233-6501. Notification by noon on the Friday preceding the board meeting, or at least 48 hours prior to the meeting, will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 2695 S. Valentine, Fresno, CA 93706, during normal business hours. Public writings related to regular meeting open session agenda items distributed less than 72 hours in advance of a board meeting will be made available to the public at the time the document is distributed to the majority of the board.

The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call (559) 233-6501, 48 hours in advance of the meeting, so arrangements can be made for an interpreter. *El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretación llame al (559) 233-6501, 48 horas antes de la junta, para poder hacer arreglos de interpretación.*

Community members have two opportunities to address the Board of Trustees. **While the Board's meeting will be available for the public to view live online to the full extent possible (absent technical difficulties), public comments during the Board meeting must be made in person.** If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three (3) minutes. Time limitations are at the discretion of the President of the Board.

Individuals have an opportunity to address the Board during the Period for Public Discussion on topics within the subject matter jurisdiction of the Board **not** listed on this agenda. If you wish to speak on an item not on the agenda, please fill out a request form and turn it in to the clerk prior to the meeting. You will be called upon to make your comments under "Comments

from the Public". Comments will be limited to three (3) minutes, with a total of twenty (20) minutes designated for this portion of the agenda. If you have questions on school district issues, please submit them in writing. The Board will automatically refer requests to the Superintendent.

## **AGENDA**

### **I. OPENING BUSINESS**

- A. Call Public Session to Order
- B. Roll Call: Fernando Alvarez \_\_\_\_ Aida Garcia \_\_\_\_ Araceli Lopez \_\_\_\_  
Ezekiel Rodriguez \_\_\_\_ Mark Vivenzi \_\_\_\_
- C. Pledge of Allegiance
- D. Adopt Agenda

### **II. PUBLIC COMMENT PERIOD**

Public Comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes pursuant to Board Policy. Public comment will also be allowed on each specific agenda item prior to Board action thereon.

#### **Norms**

We will be conducting this meeting with the following norms; we will

- 1. Communicate in a positive and appropriate manner
- 2. Be respectful in word and deed
- 3. Listen to understand
- 4. Be prepared to contribute and participate positively
- 5. Be supportive.

These are norms employed by our District and will be upheld to ensure a productive meeting.

### **III. CONSENT CALENDAR**

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

A. Routine business transactions:

1. Regular Board Meeting Minutes September 11, 2023
2. Warrants for September 2023
3. Payroll for September 2023
4. Cash Flow Report September 2023
5. Revenue Report
6. Budget Report

IV. **REPORTS AND PRESENTATIONS**

- A. Board Member Reports
- B. Superintendent Report
- C. Elementary Principal Report
- D. Charter Director Report
- E. HR Report
- F. MOT Report
- G. IT Report
- H. Cafeteria Report

V. **ACTION ITEMS**

1. APPROVAL: Authorized Signature Permit
2. APPROVAL: Revised Certificated Annual Salary Schedule
3. APPROVAL: Quarterly Report on Williams Uniform Complaints
4. APPROVAL: WPE Request for Epinephrine Auto Injector (EC 49414)
5. APPROVAL: Overnight Field Trip - 6th Grade Camp at Sierra Outdoor School in Sonora, CA. Jan. 24, 2024 - Jan. 26, 2024
6. APPROVAL: Disposition of Surplus Property Resolution #2023-2024-03

VI. **PUBLIC COMMENT PERIOD RE: CLOSED SESSION ITEMS**

General public comment on any closed session item that will be heard. The Board may limit comments to no more than three (3) minutes pursuant to Board policy. Following public comment on closed session agenda items, the Board will immediately recess into closed session.

**VII. CLOSED SESSION**

A. Conference with Labor Negotiators  
(Government Code Section 54957.6)

B. Public Employee Performance Evaluation  
(Government Code Section 54957(b))

Title: Superintendent

**VIII. REPORT OF ACTIONS TAKEN IN CLOSED SESSION**

**IX. ADVANCED PLANNING**

A. Regular Board Meeting: November 13, 2023

**X. ADJOURNMENT**



# **PUBLIC COMMENT PERIOD**



# **CONSENT CALENDAR**



**West Park Elementary School District**

**MINUTES OF THE MEETING OF THE BOARD TRUSTEES**

Monday September 11<sup>th</sup>, 2023, 5:30 p.m.

West Park Elementary School Computer Center

**I. OPENING BUSINESS**

A. Call Public Session to Order. Board President Aida Garcia called the meeting to order at 5:30 p.m.

B. Roll Call. Board Members Present:

Fernando Alvarez, Aida Garcia, Araceli Lopez, Ezekiel Rodriguez and Mark Vivenzi.

C. Pledge of Allegiance. Board President Aida Garcia led the Pledge of Allegiance.

D. Action Item number 4 was moved to closed session.

Adopt Agenda. The Board voted to approve the agenda.

Motion made by: Mark Vivenzi

Motion seconded by: Araceli Lopez

Fernando Alvarez: Y

Aida Garcia: Y

Araceli Lopez: Y

Ezekiel Rodriguez: Y

Mark Vivenzi: Y

**II. PUBLIC COMMENT PERIOD**

No Public Comment

**III. PUBLIC HEARING**

**IV. CONSENT CALENDAR**

A. The Board approved the following routine business transactions:

1. Regular Board Meeting Minutes August 14, 2023
2. Special Board Meeting Minutes August 25, 2023
3. Warrants for August 2023
4. Payroll for August 2023
5. Cash Flow Report August 2023

6. Revenue Report
7. Budget Report
8. Inter-district Transfers
  1. Transfer # 2023-09-01
  2. Transfer # 2023-09-02
  3. Transfer # 2023-09-03

B. Business transactions:

1. GANN Limit Resolution #2023-2024-02

Motion made by: Ezekiel Rodriguez

Motion seconded by: Fernando Alvarez

Voting:

Fernando Alvarez:	Y
Aida Garcia:	Y
Araceli Lopez:	Y
Ezekiel Rodriguez:	Y
Mark Vivenzi:	Y

V. **REPORTS AND PRESENTATIONS**

A. Board Member Reports

Nothing to report.

B. Superintendent Report

The end of the 1st quarter is quickly approaching. Over Fall break we will be hosting members from FCSS for differentiated learning training. As well as a Social Emotional Learning curriculum training. Thank you to Erin Pereira for working tirelessly with various curriculum vendors to schedule demonstrations and trainings. I would also like to thank Sandals Church of Fresno. They provided welcome back to school baskets for each west park staff member both classified and certificated at all three of our sites. Another thank you goes to Clovis Unified Church, they donated 20 back to school supply kits for our students at WPE.

C. Elementary Principal Report

I am honored and excited to serve as WPE schools principal. Student store is going well, we have scheduled out the remainder of the school year, with having at least one student store per month. Our BMX assembly was a huge success, students and staff responded well. We have

another assembly coming up soon, on September 22nd, 2023 we will be celebrating Hispanic Heritage Month with a School House RAP Assembly. We will also have an awards ceremony that afternoon. Attendance spirit week is happening soon, September 18th-22nd. Our second round of star testing will be taking place soon and students who showcase growth will be receiving wolf bucks. Teacher inservice dates are being scheduled and we will be covering topics such as iredy interventions, data analysts and trauma informed training. WPE is currently at 300 students for enrollment with an average of 271 for daily attendance.

#### D. Charter Director Report

Hello and thank you for the opportunity to speak tonight. I would like to give you program updates. We have College night this week on September 13th, 2023 Students from both the Fresno and Hanford Charter schools will be attending. We have been working with our seniors on scholarships and FASFA application completion. We are working to get students information on alternate courses, courses such as Auto, Welding, things of that nature with Fresno College. Red Ribbon week planning is underway, with Red Ribbon week occurring October 24th-31st. We are making great progress with our WASC Self Study, we are on track for completion by the due date. On October 3rd we are hosting our Fresno families for a Charter Breakfast. October 5th we will do the same for the Hanford Charter families. I am looking forward to these events and more to come. Charter currently has 173 students enrolled between the two charter sites with an average daily attendance of 45 students.

#### E. HR Report

The Human Resources department is currently scheduling and facilitating interviews as well as planning another job fair, with the goal of hosting that Job fair the first week in October. We are looking into alternative ways to reach potential candidates such as publishing the upcoming job fair information in the newspaper. We currently have several positions we need to hire for, such as, Director of Business Services, Library technician, 3 Paraprofessionals for charter, 2 for the Fresno campus and 1 for the Hanford campus as well as 4 Charter Certificated vacancies. We also need 1 WPE Certificated staff for Science as well as a part time paraprofessional for WPE. We are currently in the middle of open health and welfare benefits enrollment from September 1st - 31st staff are able to make changes to their benefits without a required qualifying event. There was an increase to the cost of health and welfare of 2.5%.

#### F. MOT Report

Quick update on the Modernization project. The door framing on the Multipurpose building will be completed by next Wednesday. Windows will be installed soon followed by stucco on the exterior. Air conditioning units were installed a few weeks ago. The Fish pond in the front of the school, has been a process getting it cleaned and functioning. We had to clear away so much gunk and slime, we used shock to help get it looking clear again. We ordered

more Koi fish and snails for the pond. Bus evacuations drills for all WPE students took place today, they were successful. We had PK-4th grade students evacuate through emergency exit doors and 5th-8th grade students through the front doors. Southwest transportation department brought in 10 buses and within about 30 minutes we were able to have all the students successfully trained on how to properly evacuate a bus in an emergency situation.

#### G. IT Report

I have been working on keeping all information in the Student Information System (SIS) for both Charter sites as well as the Elementary updated. The CALPADS census day is coming up soon, this is a day where CALPADS pulls all of our student data and numbers. This is why it is so important we stay up to date on data entry. I was able to attend 3 online training sessions in the last couple of weeks. The topics covered were assessments, CALPADS updates, SEIS for SPED and full reboot. I have about 3-4 more training sessions in the next few weeks.

#### H. Cafeteria Report

I have been running into more out of stock food and shortages in the last few weeks. There is no question, I will continue to ensure that our students have a balanced nutritious meal everyday. I will just have to start planning ahead to ensure that the shortages do not affect us. CACF Training is taking place soon at Fresno State, I will be enrolling my staff members. Fall break is happening soon, during that time, I will be working with the MOT department to get my new storage shelves built and installed as well as cleaning the walk-in freezer.

#### I. Data Analyst Report

The 2023 SBAC results are in and I was able to present these in a bar graph chart to show comparison over the past 2 years. I also presented this data in a pie chart formatting with met, not met, above and nearly met categories for the Elementary site. For the Charter site I was able to do the same with their CAST scores, SBAC and CAST data.

Trustee Mark Vivenzi commented that we can see the 95% are below but what we cannot see are the number of students who took the test. Is there a way to display this information in addition to the number of students who tested? Mr. Bajada said yes he can do that.

### VI. **ACTION ITEMS**

#### 1. APPROVAL: Unaudited Actuals Fiscal Year 2022-2023

Motion made by: Ezekiel Rodriguez

Motion seconded by: Mark Vivenzi

Voting:

Fernando Alvarez: Y  
Aida Garcia: Y  
Araceli Lopez: Y  
Ezekiel Rodriguez: Y  
Mark Vivenzi: Y

5 Yes, 0 No, 0 Absent

2. APPROVAL: Williams Act Textbook and Instructional Compliance Resolution  
#2023-2024-01

Motion made by: Mark Vivenzi

Motion seconded by: Araceli Lopez

Voting:

Fernando Alvarez: Y  
Aida Garcia: Y  
Araceli Lopez: Y  
Ezekiel Rodriguez: Y  
Mark Vivenzi: Y

5 Yes, 0 No, 0 Absent

3. APPROVAL: Updated Board Policies

Motion made by: Ezekiel Rodriguez

Motion seconded by: Mark Vivenzi

Voting:

Fernando Alvarez: Y  
Aida Garcia: Y  
Araceli Lopez: Y  
Ezekiel Rodriguez: Y  
Mark Vivenzi: Y

5 Yes, 0 No, 0 Absent

VII. PUBLIC COMMENT PERIOD RE: CLOSED SESSION ITEMS

No Comment

VIII. CLOSED SESSION

Closed session

Motion made by: Mark Vivenzi

Motion seconded by: Araceli Lopez

Voting:

Fernando Alvarez:	Y
Aida Garcia:	Y
Araceli Lopez:	Y
Ezekiel Rodriguez:	Y
Mark Vivenzi:	Y

Closed session convened at 6:20 p.m.

**IX. REPORT OF ACTIONS TAKEN IN CLOSED SESSION**

Returned from closed session at 7:56 p.m.

- A. Public employee discipline/release/dismissal/resignation/reassignment  
(Government Code Section 54957)

Title: Paraprofessional

The Board approved the resignation of a classified employee.

Voting:

Fernando Alvarez:	Y
Aida Garcia:	Y
Araceli Lopez:	Y
Ezekiel Rodriguez:	Y
Mark Vivenzi:	Y

5 Yes, 0 No, 0 Absent

- B. Public employee appointment/employment  
(Government Code Section 54957(b))

Title: Multiple Subject Teacher WPCA  
Title: Counselor for WPESD

The Board approved the employment of a Multiple Subject Teacher for WPCA and the Counselor for WPESD.

Voting:

Fernando Alvarez:	Y
Aida Garcia:	Y

Araceli Lopez: Y  
Ezekiel Rodriguez: Y  
Mark Vivenzi: Y

5 Yes, 0 No, 0 Absent

C. Public Employee Performance Evaluation  
(Government Code Section 54957(b))

Title: Superintendent

No reportable action taken.

D. Agreement for Consultant Services with Scambray Consulting Group, LLC

The Board approved the agreement for Consultant Services with Scambray Consulting Group, LLC.

Voting:

Fernando Alvarez: Y  
Aida Garcia: Y  
Araceli Lopez: Y  
Ezekiel Rodriguez: Y  
Mark Vivenzi: Y

5 Yes, 0 No, 0 Absent

X. ADVANCED PLANNING

A. Regular Board meeting: October 9, 2023

XI. ADJOURNMENT @ 7:57p.m.

Motion made by: Mark Vivenzi

Motion seconded by: Araceli Lopez

Voting:

Fernando Alvarez: Y  
Aida Garcia: Y  
Araceli Lopez: Y  
Ezekiel Rodriguez: Y  
Mark Vivenzi: Y

Paid Date(s) From: 9/1/2023 To: 9/30/2023

Vendor	Warrant No	Reference	Description	Fu---Re---Y-Gl---Fn---Ob-----Si--Id-Lo	Amount
2-ACCREDITING COMMISSION	512575288	PV-240106	23/24 ANNUAL MEMBERSHIP	0100-32130-0-1110-1000-580000-000-00-000	1,690.00
				<b>Warrant Total:</b>	<b>1,690.00</b>
				<b>Vendor Total:</b>	<b>1,690.00</b>
865-AERIES SOFTEARE, INC	512575289	PO-240144	AERIES ONSITE TRAINING (B	0100-00000-0-0000-7200-580000-000-00-000	2,250.00
				<b>Warrant Total:</b>	<b>2,250.00</b>
				<b>Vendor Total:</b>	<b>2,250.00</b>
912-AJB CLEANING	512575290	PV-240105	CLEANING SERVICES	0900-00000-0-0000-8100-580037-000-00-000	2,440.00
				<b>Warrant Total:</b>	<b>2,440.00</b>
				<b>Vendor Total:</b>	<b>2,440.00</b>
1121-AT&T - 9391060874	512575291	PV-240109	INTERNET CHARGES	0100-00000-0-0000-8100-590004-000-00-000	787.53
				<b>Warrant Total:</b>	<b>787.53</b>
	512575292	PV-240109	INTERNET CHARGES	0900-00000-0-0000-8100-590004-000-00-000	787.53
				<b>Warrant Total:</b>	<b>787.53</b>
				<b>Vendor Total:</b>	<b>1,575.06</b>
1733-AT&T 8310007638807	512578957	PV-240134	INTERNET FOR SEP	0900-00000-0-0000-8100-590004-000-00-000	857.03
				<b>Warrant Total:</b>	<b>857.03</b>
				<b>Vendor Total:</b>	<b>857.03</b>
1841-AT&T 8310010483043	512578958	PV-240135	ADI IP ADDRESS	0900-00000-0-1110-2700-590008-000-00-000	1,687.10
				<b>Warrant Total:</b>	<b>1,687.10</b>
				<b>Vendor Total:</b>	<b>1,687.10</b>
25-AVAYA COMMUNICATION	512575293	PV-240107	FINANCIAL SERVICES	0100-00000-0-0000-8100-590004-000-00-000	377.12
				<b>Warrant Total:</b>	<b>377.12</b>
	512575294	PV-240107	FINANCIAL SERVICES	0900-00000-0-0000-8100-590004-000-00-000	377.13
				<b>Warrant Total:</b>	<b>377.13</b>
				<b>Vendor Total:</b>	<b>754.25</b>
1772-BIMBO BAKERIES USA	512575295	PO-240065	BREAD PRODUCTS FOR THE A	1300-53200-0-0000-3700-470000-000-00-000	105.30
				<b>Warrant Total:</b>	<b>105.30</b>
				<b>Vendor Total:</b>	<b>105.30</b>
1647-BSN SPORTS LLC	512575296	PO-240187	1171525 - REPLACEMENT BAT	10100-11000-0-1110-4200-430000-000-00-000	45.78
				<b>Warrant Total:</b>	<b>45.78</b>
				<b>Vendor Total:</b>	<b>45.78</b>



Paid Date(s) From: 9/1/2023 To: 9/30/2023

Vendor	Warrant No	Reference	Description	Fu---Re---Y-Gl---Fn---Ob-----Si--Id-Lo	Amount
50-CALIFORNIA DEPT. OF EDUCATION	512578959	PV-240136	FINGER PRINTING	0100-00000-0-0000-7400-580015-000-00-000	32.00
				<b>Warrant Total:</b>	<b>32.00</b>
				<b>Vendor Total:</b>	<b>32.00</b>
75-CALIFORNIAS VALUED TRUST	512578960	PO-240258	OCTOBER 2023 H&W BILLING	0100-00010-0-0000-2700-580000-000-00-000	89,576.39
				<b>Warrant Total:</b>	<b>89,576.39</b>
				<b>Vendor Total:</b>	<b>89,576.39</b>
1787-CINTAS CORP NO 2	512575297	PV-240110	SERVICE AGREEMENT	0100-00000-0-0000-8100-580000-000-00-000	85.30
		PV-240113	AED & SAFTY KIT ( SEP)	0100-00000-0-0000-8100-580000-000-00-000	291.39
				<b>Warrant Total:</b>	<b>376.69</b>
				<b>Vendor Total:</b>	<b>376.69</b>
1376-CITY OF FRESNO	512575298	PV-240112	UTILITIES FOR AUGUST	0900-00000-0-0000-8100-550009-000-00-000	162.35
				<b>Warrant Total:</b>	<b>162.35</b>
				<b>Vendor Total:</b>	<b>162.35</b>
1303-CITY OF HANFORD	512575299	PV-240108	UTILITIES - JULY	0900-00000-0-0000-8100-550009-000-00-000	414.80
				<b>Warrant Total:</b>	<b>414.80</b>
				<b>Vendor Total:</b>	<b>414.80</b>
1916-COAST CITRUS DISTRIBUTORS	512578961	PO-240068	PRODUCE FOR AFTERSCHOOL	1300-53200-0-0000-3700-470000-000-00-000	328.25
		PO-240068	PRODUCE FOR AFTERSCHOOL	1300-53200-0-0000-3700-470000-000-00-000	403.80
				<b>Warrant Total:</b>	<b>732.05</b>
				<b>Vendor Total:</b>	<b>732.05</b>
120-DEWEY PEST CONTROL INC.	512578962	PV-240139	PEST CONTROL - WEST SHAW	0100-81500-0-0000-8100-550006-000-00-000	38.50
		PV-240137	PEST CONTROL SERVICES	0100-81500-0-0000-8100-550006-000-00-000	117.50
		PV-240138	PEST CONTROL -VALENTINE	0100-81500-0-0000-8100-550006-000-00-000	38.50
				<b>Warrant Total:</b>	<b>194.50</b>
	512578963	PV-240139	PEST CONTROL - WEST SHAW	0900-00000-0-0000-8100-550006-000-00-000	38.50
		PV-240138	PEST CONTROL -VALENTINE	0900-00000-0-0000-8100-550006-000-00-000	38.50
		PV-240137	PEST CONTROL SERVICES	0900-00000-0-0000-8100-550006-000-00-000	117.50
				<b>Warrant Total:</b>	<b>194.50</b>
				<b>Vendor Total:</b>	<b>389.00</b>
2014-DISCOVERY EDUCATION, INC	512576256	PO-240131	SUBSRIPTION FOR SUPPLEME	0100-09000-0-1110-1000-410000-000-00-000	1,695.00
				<b>Warrant Total:</b>	<b>1,695.00</b>
				<b>Vendor Total:</b>	<b>1,695.00</b>

Paid Date(s) From: 9/1/2023 To: 9/30/2023

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Id-Lo	Amount
1914-DOROTHY JUNE BAKER	512575300	PO-240015	MULCHING BLADE FOR 60 IN	0100-81500-0-0000-8100-430018-000-00-000	113.38
				<b>Warrant Total:</b>	<b>113.38</b>
				<b>Vendor Total:</b>	<b>113.38</b>
1453-EMPLOYMENT DEV DEPT LEC	512575301	PO-240214	LEC CHANGE FOR 2ND QTR	0100-00000-0-0000-7200-350200-000-00-000	992.40
		PO-240214	LEC CHANGE FOR 2ND QTR	0100-00000-0-0000-7200-580000-000-00-000	156.73
				<b>Warrant Total:</b>	<b>1,149.13</b>
				<b>Vendor Total:</b>	<b>1,149.13</b>
1848-FASTSIGNS	512578964	PO-240105	WPCA - Signage for Charter - De	0900-00000-0-1110-2700-430000-000-00-000	232.96
				<b>Warrant Total:</b>	<b>232.96</b>
				<b>Vendor Total:</b>	<b>232.96</b>
827-FRESNO AREA EXPRESS	512575302	PO-240191	1 RIDE REG PACK OF 50	0900-00000-0-1110-1000-430000-000-00-000	2,045.00
				<b>Warrant Total:</b>	<b>2,045.00</b>
				<b>Vendor Total:</b>	<b>2,045.00</b>
1714-GOLD STAR FOODS	512575303	PO-240063	FROZEN AND REFERIGERATE	1300-53100-0-0000-3700-470000-000-00-000	130.30
		PO-240063	FROZEN AND REFERIGERATE	1300-53100-0-0000-3700-470000-000-00-000	573.81
		PO-240063	FROZEN AND REFERIGERATE	1300-53100-0-0000-3700-470000-000-00-000	109.12
		PO-240063	FROZEN AND REFERIGERATE	1300-53100-0-0000-3700-470000-000-00-000	131.48
		PO-240063	FROZEN AND REFERIGERATE	1300-53100-0-0000-3700-470000-000-00-000	620.02
		PO-240063	FROZEN AND REFERIGERATE	1300-53100-0-0000-3700-470000-000-00-000	8.33
		PO-240063	FROZEN AND REFERIGERATE	1300-53100-0-0000-3700-470000-000-00-000	34.72
		PO-240063	FROZEN AND REFERIGERATE	1300-53100-0-0000-3700-470000-000-00-000	477.21
		PO-240063	FROZEN AND REFERIGERATE	1300-53100-0-0000-3700-470000-000-00-000	284.88
		PO-240059	FROZEN AND REFRIGERATED	1300-53200-0-0000-3700-470000-000-00-000	37.20
		PO-240059	FROZEN AND REFRIGERATED	1300-53200-0-0000-3700-470000-000-00-000	39.68
		PO-240059	FROZEN AND REFRIGERATED	1300-53200-0-0000-3700-470000-000-00-000	76.23
		PO-240059	FROZEN AND REFRIGERATED	1300-53200-0-0000-3700-470000-000-00-000	109.12
		PO-240063	FROZEN AND REFERIGERATE	1300-53100-0-0000-3700-470000-000-00-000	236.90
		PO-240063	FROZEN AND REFERIGERATE	1300-53100-0-0000-3700-470000-000-00-000	373.76
				<b>Warrant Total:</b>	<b>3,242.76</b>
	512578965	PO-240059	FROZEN AND REFRIGERATED	1300-53200-0-0000-3700-470000-000-00-000	66.96
		PO-240059	FROZEN AND REFRIGERATED	1300-53200-0-0000-3700-470000-000-00-000	5.78
		PO-240063	FROZEN AND REFERIGERATE	1300-53100-0-0000-3700-470000-000-00-000	768.84
		PO-240063	FROZEN AND REFERIGERATE	1300-53100-0-0000-3700-470000-000-00-000	293.85
		PO-240063	FROZEN AND REFERIGERATE	1300-53100-0-0000-3700-470000-000-00-000	326.78
		PO-240059	FROZEN AND REFRIGERATED	1300-53200-0-0000-3700-470000-000-00-000	321.86

Paid Date(s) From: 9/1/2023 To: 9/30/2023

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Id-Lo	Amount				
Warrant Total:					1,784.07				
Vendor Total:					5,026.83				
1368-INTEGRATED DESIGNS BY SOMA	512575304	PO-240240	A.C. MODERNIZATION AUGUS	3500-77100-0-0000-8500-620002-000-92-000	7,435.33				
		PO-240241	WEST PARK E.S. MODERNIZAT	3500-77100-0-0000-8500-620002-000-92-000	12,698.61				
		Warrant Total:					20,133.94		
		Vendor Total:					20,133.94		
1951-IVY BUSINESS FORMS, INC.	512578966	PO-240233	NURSE REFERRAL - 2 PART F	0100-00000-0-1110-2700-430000-000-00-000	625.98				
				Warrant Total:					625.98
				Vendor Total:					625.98
1383-KELLY SPICERS INC	512575305	PO-240127	1500102 - KELLY COPY PAPER	0900-00000-0-1110-2700-430000-000-00-000	549.88				
				Warrant Total:					549.88
				Vendor Total:					549.88
1957-LA TAPATIA TORTILLERIA, INC.	512575306	PO-240132	TORTILLAS CHIPS ROUNDS	1300-53100-0-0000-3700-470000-000-00-000	256.80				
				Warrant Total:					256.80
				Vendor Total:					256.80
1925-LEXIA LEARNING SYSTEMS LLC	512575307	PO-240111	WPCA - 1 year Renewal - Lexia C	0900-09000-0-1110-1000-430000-901-00-905	7,600.00				
				Warrant Total:					7,600.00
				Vendor Total:					7,600.00
2019-LITERACY RESOURCES, LLC	512578967	PO-240207	81022 - HEGGERTY PHONICS P	0100-60530-0-1110-1000-430000-000-00-000	189.00				
				Warrant Total:					189.00
				Vendor Total:					189.00
1996-MARK CONDIE INSPECTIONS	512578968	PO-240164	PO FOR ALL REMANING	0100-06205-0-0000-8500-620019-000-00-000	1,400.00				
				Warrant Total:					1,400.00
				Vendor Total:					1,400.00
1877-MAXIM HEALTHCARE SERVICES I	512575308	PV-240130	LVN SERVICES	0100-00000-0-1110-3140-580000-000-00-000	1,615.18				
		PV-240115	LVN SERVICES	0100-00000-0-1110-3140-580000-000-00-000	1,978.49				
		PV-240116	LVN SERIVCES	0100-00000-0-1110-3140-580000-000-00-000	2,133.52				
		Warrant Total:					5,727.19		
		Vendor Total:					5,727.19		
1442-NEW MANAGEMENT INC	512575309	PO-240130	LOCK BLOCKS	0100-00000-0-0000-8100-430018-000-00-000	739.49				
				Warrant Total:					739.49

Paid Date(s) From: 9/1/2023 To: 9/30/2023

Vendor	Warrant No	Reference	Description	Fu---Re---Y-Gl---Fn---Ob-----Si--Id-Lo	Amount
				<b>Vendor Total:</b>	<b>739.49</b>
1788-NIMCO INC	512578969	PO-240193	25281 - RED RIBBON WEEK BA	0100-09000-0-1110-1000-430000-902-00-902	515.65
				<b>Warrant Total:</b>	<b>515.65</b>
				<b>Vendor Total:</b>	<b>515.65</b>
313-OFFICE DEPOT	512575310	PO-240154	1386163 - OFFICE DEPOT BRAN	0100-00000-0-1110-1000-430000-901-00-901	135.17
		PO-240098	925382 OFFICE DEPOT	0100-00000-0-0000-7300-430000-000-00-000	1,185.13
		PO-240126	696386 - clorox disinfecting wipes	0100-00000-0-1110-2700-430000-000-00-000	62.31
				<b>Warrant Total:</b>	<b>1,382.61</b>
	512575311	PO-240090	209692 - BRAND DURABLE VIE	0900-00000-0-0000-2700-430000-000-00-000	103.17
		PO-240177	ITEM# 6722688: COMPOSITION	0900-00000-0-1110-1000-430000-000-00-000	177.25
		PO-240178	ITEM# 6722688: COMPOSITION	0900-00000-0-1110-1000-430000-000-00-000	88.63
		PO-240182	ITEM# 7754417: DESK CALEND.	0900-00000-0-1110-1000-430000-000-00-000	92.37
		PO-240173	ITEM# 616135: CRAYOLA COLC	0900-00000-0-1110-1000-430000-000-00-000	237.37
				<b>Warrant Total:</b>	<b>698.79</b>
				<b>Vendor Total:</b>	<b>2,081.40</b>
494-ORIENTAL TRADING COMPANY IN	512578970	PO-240199	13601276 - BULD 50 PACK BRIG	0100-09000-0-1110-1000-430000-902-00-902	174.63
				<b>Warrant Total:</b>	<b>174.63</b>
				<b>Vendor Total:</b>	<b>174.63</b>
1339-PG & E ACCT# 0916573598-7	512575312	PV-240118	ELECTRICTY FOR CHARTER (	0900-00000-0-0000-8100-550001-000-00-000	2,739.32
				<b>Warrant Total:</b>	<b>2,739.32</b>
				<b>Vendor Total:</b>	<b>2,739.32</b>
498-PG & E ACCT# 2357680049-6	512578971	PV-240140	ELECTRICITY FOR WPESD SI	0100-81500-0-0000-8100-550001-000-00-000	19.57
				<b>Warrant Total:</b>	<b>19.57</b>
				<b>Vendor Total:</b>	<b>19.57</b>
332-PG & E ACCT# 2545155005-4	512575313	PV-240120	UTILITIES (AUG)	0100-81500-0-0000-8100-550001-000-00-000	19.47
				<b>Warrant Total:</b>	<b>19.47</b>
				<b>Vendor Total:</b>	<b>19.47</b>
483-PG & E ACCT# 4001505850-2	512575314	PV-240122	SOLOR "NEM" ACCT (AUG)	0100-81500-0-0000-8100-550001-000-00-000	48.47
				<b>Warrant Total:</b>	<b>48.47</b>
				<b>Vendor Total:</b>	<b>48.47</b>
485-PG & E ACCT# 7855478272-8	512575315	PV-240121	UTILITIES FOR PRESCHOOL (	1200-61050-0-0001-8100-550001-000-00-000	2,693.48
				<b>Warrant Total:</b>	<b>2,693.48</b>

Paid Date(s) From: 9/1/2023 To: 9/30/2023

Vendor	Warrant No	Reference	Description	Fu---Re---Y-Gl---Fn---Ob-----Si--Id-Lo	Amount
<b>Vendor Total:</b>					<b>2,693.48</b>
1338-PG & E ACCT# 3861213704-2	512575316	PV-240119	ELECTRICITY FOR CHARTER (	0900-00000-0-0000-8100-550001-000-00-000	792.00
<b>Warrant Total:</b>					<b>792.00</b>
<b>Vendor Total:</b>					<b>792.00</b>
348-R.V. JENSEN	512575317	PV-240123	DISTRICT VEHICAL	0100-00000-0-0000-8100-430009-000-00-000	175.61
<b>Warrant Total:</b>					<b>175.61</b>
	512575318	PV-240123	DISTRICT VEHICAL	0900-00000-0-0000-8100-430009-000-00-000	175.61
<b>Warrant Total:</b>					<b>175.61</b>
<b>Vendor Total:</b>					<b>351.22</b>
1867-RAYMOND GEDDES & CO	512575319	PO-240175	ITEM: 69987: HIGH SCHOOL	0900-00000-0-1110-1000-430000-000-00-000	5,200.80
<b>Warrant Total:</b>					<b>5,200.80</b>
<b>Vendor Total:</b>					<b>5,200.80</b>
503-REPUBLIC SERVICES INC	512575320	PV-240125	WASTE SERVICES	0100-81500-0-0000-8100-550008-000-00-000	400.18
<b>Warrant Total:</b>					<b>400.18</b>
	512575321	PV-240125	WASTE SERVICES	0900-00000-0-0000-8100-550008-000-00-000	400.19
<b>Warrant Total:</b>					<b>400.19</b>
<b>Vendor Total:</b>					<b>800.37</b>
1856-RESULTANT	512575322	PV-240124	GOOGLE VOICE AGGREMENT	0100-32130-0-1110-1000-580000-000-00-000	1,152.11
<b>Warrant Total:</b>					<b>1,152.11</b>
<b>Vendor Total:</b>					<b>1,152.11</b>
373-SCHOOL NURSE SUPPLY INC	512578972	PO-240223	34102C - SNS WISE CHOICE BIN	0100-00000-0-1110-3140-430000-000-00-000	456.41
<b>Warrant Total:</b>					<b>456.41</b>
<b>Vendor Total:</b>					<b>456.41</b>
687-SCHOOL PATHWAYS LLC	512575323	PO-240244	PLS ANUAL SUB 7-1/6-30-24	0900-09000-0-1110-1000-580000-901-00-901	3,128.78
		PO-240244	PLS ANUAL SUB 7-1/6-30-24	0900-09000-0-1110-2700-580000-902-00-901	1,587.00
		PO-240244	PLS ANUAL SUB 7-1/6-30-24	0900-09000-0-1110-1000-580000-901-00-902	158.73
		PO-240244	PLS ANUAL SUB 7-1/6-30-24	0900-09000-0-1110-1000-580000-901-00-902	116.40
		PO-240244	PLS ANUAL SUB 7-1/6-30-24	0900-09000-0-1110-2490-580000-902-00-904	105.83
<b>Warrant Total:</b>					<b>5,096.74</b>
<b>Vendor Total:</b>					<b>5,096.74</b>
2020-SCHOOL YARD RAP LLC	512575324	PO-240212	EDUCATIONAL CONTENT AS	0100-32130-0-1110-1000-580000-902-00-902	5,000.00
<b>Warrant Total:</b>					<b>5,000.00</b>

Paid Date(s) From: 9/1/2023 To: 9/30/2023

Vendor	Warrant No	Reference	Description	Fu---Re---Y-Gl---Fn---Ob-----Si--Id-Lo	Amount
				<b>Vendor Total:</b>	<b>5,000.00</b>
1438-SHAW MARKETPLACE PAK LLC	512575325	PV-240117	LEASE PAYMENT (AUG)	0900-00000-0-0000-8700-560002-000-00-000	10,844.89
				<b>Warrant Total:</b>	<b>10,844.89</b>
	512576257	PV-240132	OCTOBER LEASE PAYMENT	0900-00000-0-0000-8700-560002-000-00-000	10,844.89
				<b>Warrant Total:</b>	<b>10,844.89</b>
				<b>Vendor Total:</b>	<b>21,689.78</b>
1588-SOLAR INTEGRATED FUND IV-A L	512575326	PV-240126	SOLAR (AUG)	0100-81500-0-0000-8100-550001-000-00-000	960.81
				<b>Warrant Total:</b>	<b>960.81</b>
				<b>Vendor Total:</b>	<b>960.81</b>
392-SOUTH COUNTY SUPPORT SERVICE	512575327	PO-240044	TRANSPORTATION FORM	0100-07230-0-0000-3600-580000-000-00-000	29,347.30
				<b>Warrant Total:</b>	<b>29,347.30</b>
				<b>Vendor Total:</b>	<b>29,347.30</b>
393-SOUTHERN CALIFORNIA EDISON	512575328	PV-240111	ELECTRICITY FOR AUGUST	0900-00000-0-0000-8100-550001-000-00-000	2,034.21
				<b>Warrant Total:</b>	<b>2,034.21</b>
				<b>Vendor Total:</b>	<b>2,034.21</b>
1220-SPARKLETTS	512575329	PV-240114	WATER SERVICES (AUGUST)	0900-00000-0-1110-2700-430014-000-00-000	100.16
				<b>Warrant Total:</b>	<b>100.16</b>
				<b>Vendor Total:</b>	<b>100.16</b>
410-SYSCO FOODSERVICE OF CENTRAL	512575330	PO-240110	Snack Trail mix #3259860	0900-00000-0-1110-3700-430000-000-00-000	511.63
				<b>Warrant Total:</b>	<b>511.63</b>
	512578973	PO-240197	5228885 - DRINK MIX LEMON	0100-09000-0-1110-2490-430000-902-00-904	165.44
				<b>Warrant Total:</b>	<b>165.44</b>
	512578974	PO-240067	FROZEN AND REFRIGERATER	1300-53200-0-0000-3700-470000-000-00-000	885.60
		PO-240069	FROZEN, DRY AND REFRIGER	1300-53100-0-0000-3700-470000-000-00-000	346.15
		PO-240069	FROZEN, DRY AND REFRIGER	1300-53100-0-0000-3700-470000-000-00-000	130.61
		PO-240069	FROZEN, DRY AND REFRIGER	1300-53100-0-0000-3700-470000-000-00-000	216.45
		PO-240071	FROZEN AND REFRIGERATED	1300-53100-0-0000-3700-470000-000-00-000	517.38
		PO-240071	FROZEN AND REFRIGERATED	1300-53100-0-0000-3700-470000-000-00-000	63.02
		PO-240071	FROZEN AND REFRIGERATED	1300-53100-0-0000-3700-470000-000-00-000	2,479.96
		PO-240071	FROZEN AND REFRIGERATED	1300-53100-0-0000-3700-470000-000-00-000	1,064.36
		PO-240159	WATER BOTTLES 80 / 8oz	1300-53100-0-0000-3700-470000-000-00-000	2,180.00
		PO-240069	FROZEN, DRY AND REFRIGER	1300-53100-0-0000-3700-470000-000-00-000	197.86
		PO-240069	FROZEN, DRY AND REFRIGER	1300-53100-0-0000-3700-470000-000-00-000	89.28

Paid Date(s) From: 9/1/2023 To: 9/30/2023

Vendor	Warrant No	Reference	Description	Fu---Re---Y-Gl---Fn---Ob-----Si--Id-Lo	Amount
	512578974	PO-240071	FROZEN AND REFRIGERATED	1300-53100-0-0000-3700-470000-000-00-000	615.96
		PO-240071	FROZEN AND REFRIGERATED	1300-53100-0-0000-3700-470000-000-00-000	110.69
		PO-240071	FROZEN AND REFRIGERATED	1300-53100-0-0000-3700-470000-000-00-000	36.41
		PO-240071	FROZEN AND REFRIGERATED	1300-53100-0-0000-3700-470000-000-00-000	1,240.36
		PO-240067	FROZEN AND REFRIGERATER	1300-53200-0-0000-3700-470000-000-00-000	73.35
			<b>Warrant Total:</b>		<b>10,247.44</b>
			<b>Vendor Total:</b>		<b>10,924.51</b>
2002-TEACHERS CURRICULUM INSTITU	512578975	PO-240161	274-0 UNITED STATES THROU	0100-09000-0-1110-1000-410000-000-00-000	442.86
			<b>Warrant Total:</b>		<b>442.86</b>
			<b>Vendor Total:</b>		<b>442.86</b>
1542-TEXTBOOK WAREHOUSE	512575331	PO-240186	IBSN: 9780133276343 DIGITS HC	0900-09000-0-1110-1000-410000-901-00-902	1,791.03
			<b>Warrant Total:</b>		<b>1,791.03</b>
	512578976	PO-240174	ISBN: 9780328790746: ENVISIO	0900-00000-0-1110-1000-410000-000-00-000	3,209.33
		PO-240186	IBSN: 9780133276343 DIGITS HC	0900-09000-0-1110-1000-410000-901-00-902	1,815.40
			<b>Warrant Total:</b>		<b>5,024.73</b>
			<b>Vendor Total:</b>		<b>6,815.76</b>
1796-THERAWIDE LLC	512575332	PV-240127	THERAPY FOR AUG	0100-65000-0-5760-3150-580010-000-00-000	5,912.01
			<b>Warrant Total:</b>		<b>5,912.01</b>
			<b>Vendor Total:</b>		<b>5,912.01</b>
1720-TOTAL FILTRATION SERVICES IN	512575333	PO-240079	21.5 x 21.5 x MERV 10 FILTERS	0100-81500-0-0000-8100-430018-000-00-000	147.94
			<b>Warrant Total:</b>		<b>147.94</b>
			<b>Vendor Total:</b>		<b>147.94</b>
1291-TOTAL SCHOOL SOLUTIONS	512578977	PO-240259	WORK RELEATED TO YEAR E	0100-00000-0-0000-7200-580000-000-00-000	7,253.30
			<b>Warrant Total:</b>		<b>7,253.30</b>
	512578978	PO-240259	WORK RELEATED TO YEAR E	0900-00000-0-0000-2700-580000-000-00-000	7,253.30
			<b>Warrant Total:</b>		<b>7,253.30</b>
			<b>Vendor Total:</b>		<b>14,506.60</b>
880-U.S. BANK	512575334	PV-240129	LICE SHAMPOO FOR ELEMENT	0100-00000-0-1110-3140-430000-000-00-000	56.33
		PO-240227	CHIPS AND DRINKS FOR LUNC	0100-00000-0-0000-3700-430000-000-00-000	16.45
		PO-240228	COSTCO PIZZA FOR GAMUT T	0100-00000-0-0000-3700-430000-000-00-000	32.34
		PO-240229	SUBWAY LUNCH FOR GAMUT	0100-00000-0-0000-3700-430000-000-00-000	74.73
		PO-240242	HOT DOGS AND BUNS FOR BA	0100-00000-0-1110-3140-430000-000-00-000	373.49
		PO-240230	EXECUTIVE ASSISTANT CERT	0100-00000-0-0000-7200-520000-000-00-000	700.00

Paid Date(s) From: 9/1/2023 To: 9/30/2023

Vendor	Warrant No	Reference	Description	Fu---Re---Y-Gl---Fn---Ob-----Si--Id-Lo	Amount
	512575334	PO-240205	SMOG FOR DISTRICT VEHICA	0100-81500-0-0000-8100-580000-000-00-000	52.27
		PO-240206	SMOG FOR DISTRICT VEHICA	0100-81500-0-0000-8100-580000-000-00-000	52.27
		PO-240243	BATTERY CHANGE AND COR	0100-81500-0-0000-8100-580000-000-00-000	183.35
			<b>Warrant Total:</b>		<b>1,541.23</b>
	512575335	PV-240129	BACK TO SCHOOL ORIENTATI	0900-00000-0-1110-3700-430000-000-00-000	231.47
		PV-240129	BACK TO SCHOOL ORIENTATI	0900-00000-0-1110-3700-430000-000-00-000	34.28
		PO-240057	CHARTER COMPLIANCE	0900-00000-0-0000-2700-520000-000-00-000	675.00
			<b>Warrant Total:</b>		<b>940.75</b>
			<b>Vendor Total:</b>		<b>2,481.98</b>
1053-WEST PARK ELEM STUDENT BOD	512575336	PO-240215	REIMBURSE SB ACCT FOR	0900-09000-0-1110-1000-420002-901-00-902	160.00
			<b>Warrant Total:</b>		<b>160.00</b>
			<b>Vendor Total:</b>		<b>160.00</b>
463-WILLIAMS SCOTSMAN INC	512575337	PV-240128	MOBILE POD (AUG)	0100-00000-0-0000-8700-560014-000-00-000	403.56
			<b>Warrant Total:</b>		<b>403.56</b>
	512575338	PV-240128	MOBILE POD	0900-00000-0-0000-8700-560014-000-00-000	403.57
			<b>Warrant Total:</b>		<b>403.57</b>
			<b>Vendor Total:</b>		<b>807.13</b>
906-YESMED, INC	512576258	PV-240131	september lease payment	0900-00000-0-0000-8700-560002-000-00-000	11,797.82
			<b>Warrant Total:</b>		<b>11,797.82</b>
			<b>Vendor Total:</b>		<b>11,797.82</b>



ACCOUNTS PAYABLE BOARD REPORT

10/5/2023

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Paid Date(s) From: 9/1/2023 To: 9/30/2023

**Total # of Warrants:**

**76**

**Grand Total:**

**285,842.89**

WEST PARK ELEMENTARY SCHOOL DISTRICT  
BOARD MEETING  
OCTOBER 9, 2023  
PAYROLL INFORMATION

Salaries by Fund for the Month of September

GENERAL:	214,127.69
CHARTER:	151,746.52
PRESCHOOL:	10,006.01
CAFETERIA:	19,050.46
	<u>394,930.68</u>

## Cash Flow Report

0100 General Fund  
All Resources  
As Of 09/30/2023

	Object	Beg Bal	July	August	September	October	November	December	January	February
A. BEGINNING CASH	9110	7,260,441.40	7,260,441.40	6,288,706.17	5,856,204.63					
B. RECEIPTS										
Principal Apportionment	8010-8019		188,503.00	188,503.00	587,135.00					
Property Taxes	8020-8079		0.00	7,292.51	1,842.95					
Misc Funds	8080-8099		(18,216.00)	0.00	(8,156.00)					
Federal Revenue	8100-8299		0.00	0.00	0.00					
Other State Revenue	8300-8599		29,755.00	30,896.00	159,936.83					
Other Local Revenue	8600-8799		16,933.16	16,035.06	132,492.25					
Interfund Transfers In	8910-8929		0.00	0.00	0.00					
All Other Financing Sources	8930-8979		0.00	0.00	0.00					
Contributions	8980-8999		0.00	0.00	0.00					
TOTAL RECEIPTS			216,975.16	242,726.57	873,251.03					
C. DISBURSEMENTS										
Certificated Salaries	1000-1999		154,318.31	191,230.16	163,228.90					
Classified Salaries	2000-2999		69,131.08	60,924.13	50,898.79					
Employee Benefits	3000-3999		88,843.19	157,247.08	87,306.15					
Books and Supplies	4000-4999		53,797.33	47,596.78	5,577.06					
Services	5000-5999		143,330.03	145,268.31	152,522.82					
Capital Outlay	6000-6599		136,408.50	15,438.88	1,400.00					
Other Outgo	7000-7499		(1,171.98)	0.00	(283.84)					
Interfund Transfers Out	7600-7629		0.00	0.00	0.00					
All Other Financing Uses	7630-7699		0.00	0.00	0.00					
TOTAL DISBURSEMENTS			644,656.46	617,705.34	460,649.88					
D. BALANCE SHEET										
Assets										
Cash Not In Treasury	9111-9199	2,000.00	0.00	0.00	0.00					
Accounts Receivable	9200-9299	456,372.04	0.00	83,765.00	(83,765.00)					
Due From Other Funds	9310	98,036.53	1,035.26	0.00	(283.84)					
Stores	9320	0.00	0.00	0.00	0.00					
Prepaid Expenses	9330	0.00	0.00	0.00	0.00					
Other Current Assets	9340	0.00	0.00	0.00	0.00					
SUBTOTAL ASSETS		7,816,849.97	1,035.26	83,765.00	(84,048.84)					
Liabilities										
Accounts Payable	9500-9599	648,711.68	536,266.43	140,888.14	(57,421.06)					
Due To Other Funds/Groups	9610-9620	204,407.22	8,801.00	0.00	(8,156.00)					
Current Loans	9640	0.00	0.00	0.00	0.00					
Deferred Revenues	9650	545,396.58	0.00	0.00	0.00					
SUBTOTAL LIABILITIES		1,398,515.48	545,067.43	140,888.14	(65,577.06)					
Nonoperating										
Suspense Clearing	9910	0.00	(21.76)	(399.63)	0.00					
TOTAL BALANCE SHEET		6,418,334.49	(544,053.93)	(57,522.77)	(18,471.78)					
E. NET INCREASE/DECREASE			(971,735.23)	(432,501.54)	394,129.37					
F. ENDING CASH			6,288,706.17	5,856,204.63	6,250,334.00					

## Cash Flow Report

0100 General Fund  
All Resources  
As Of 09/30/2023

	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET	DIFFERENCE
A. BEGINNING CASH	9110							7,260,441.40		
B. RECEIPTS										
Principal Apportionment	8010-8019							964,141.00	4,297,024.00	(3,332,883.00)
Property Taxes	8020-8079							9,135.46	373,054.00	(363,918.54)
Misc Funds	8080-8099							(26,372.00)	(153,068.00)	126,696.00
Federal Revenue	8100-8299							0.00	911,800.00	(911,800.00)
Other State Revenue	8300-8599							220,587.83	772,942.00	(552,354.17)
Other Local Revenue	8600-8799							165,460.47	453,542.00	(288,081.53)
Interfund Transfers In	8910-8929							0.00	0.00	0.00
All Other Financing Sources	8930-8979							0.00	0.00	0.00
Contributions	8980-8999							0.00	0.00	0.00
TOTAL RECEIPTS								1,332,952.76	6,655,294.00	(5,322,341.24)
C. DISBURSEMENTS										
Certificated Salaries	1000-1999							508,777.37	2,379,833.00	1,871,055.63
Classified Salaries	2000-2999							180,954.00	1,118,493.00	937,539.00
Employee Benefits	3000-3999							333,396.42	1,745,796.00	1,412,399.58
Books and Supplies	4000-4999							106,971.17	722,300.00	615,328.83
Services	5000-5999							441,121.16	2,602,857.00	2,161,735.84
Capital Outlay	6000-6599							153,247.38	987,172.00	833,924.62
Other Outgo	7000-7499							(1,455.82)	28,184.00	29,639.82
Interfund Transfers Out	7600-7629							0.00	0.00	0.00
All Other Financing Uses	7630-7699							0.00	0.00	0.00
TOTAL DISBURSEMENTS								1,723,011.68	9,584,635.00	7,861,623.32
D. BALANCE SHEET								ACTIVITY		
Assets										
Cash Not In Treasury	9111-9199							0.00		
Accounts Receivable	9200-9299							0.00		
Due From Other Funds	9310							751.42		
Stores	9320							0.00		
Prepaid Expenses	9330							0.00		
Other Current Assets	9340							0.00		
SUBTOTAL ASSETS								751.42		
Liabilities										
Accounts Payable	9500-9599							619,733.51		
Due To Other Funds/Groups	9610-9620							645.00		
Current Loans	9640							0.00		
Deferred Revenues	9650							0.00		
SUBTOTAL LIABILITIES								620,378.51		
Nonoperating										
Suspense Clearing	9910							(421.39)		
TOTAL BALANCE SHEET								(620,048.48)		
E. NET INCREASE/DECREASE								(1,010,107.40)		
F. ENDING CASH								6,250,334.00		

## Cash Flow Report

0900 Charter School Fund

All Resources

As Of 09/30/2023

	Object	Beg Bal	July	August	September	October	November	December	January	February
A. BEGINNING CASH	9110	5,614,028.60	5,614,028.60	5,569,888.84	5,392,070.82					
B. RECEIPTS										
Principal Apportionment	8010-8019		125,409.00	125,409.00	423,492.00					
Property Taxes	8020-8079		0.00	0.00	0.00					
Misc Funds	8080-8099		18,216.00	0.00	8,156.00					
Federal Revenue	8100-8299		0.00	0.00	0.00					
Other State Revenue	8300-8599		884.00	(58,411.00)	89,641.58					
Other Local Revenue	8600-8799		1,595.14	8,646.69	25,695.25					
Interfund Transfers In	8910-8929		0.00	0.00	0.00					
All Other Financing Sources	8930-8979		0.00	0.00	0.00					
Contributions	8980-8999		0.00	0.00	0.00					
TOTAL RECEIPTS			146,104.14	75,644.69	546,984.83					
C. DISBURSEMENTS										
Certificated Salaries	1000-1999		28,060.27	115,294.88	119,212.20					
Classified Salaries	2000-2999		31,374.46	34,436.22	32,534.32					
Employee Benefits	3000-3999		23,686.96	58,152.98	60,597.67					
Books and Supplies	4000-4999		1,276.00	1,793.89	15,618.95					
Services	5000-5999		58,502.92	41,606.61	59,416.91					
Capital Outlay	6000-6599		0.00	0.00	0.00					
Other Outgo	7000-7499		0.00	0.00	283.84					
Interfund Transfers Out	7600-7629		0.00	0.00	0.00					
All Other Financing Uses	7630-7699		0.00	0.00	0.00					
TOTAL DISBURSEMENTS			142,900.61	251,284.58	287,663.89					
D. BALANCE SHEET										
Assets										
Cash Not In Treasury	9111-9199	0.00	0.00	0.00	0.00					
Accounts Receivable	9200-9299	697,101.28	0.00	77,929.00	(77,929.00)					
Due From Other Funds	9310	190,907.22	8,801.00	0.00	(8,156.00)					
Stores	9320	0.00	0.00	0.00	0.00					
Prepaid Expenses	9330	0.00	0.00	0.00	0.00					
Other Current Assets	9340	0.00	0.00	0.00	0.00					
SUBTOTAL ASSETS		6,502,037.10	8,801.00	77,929.00	(86,085.00)					
Liabilities										
Accounts Payable	9500-9599	200,320.41	56,144.29	80,107.13	(25,232.68)					
Due To Other Funds/Groups	9610-9620	32,308.47	0.00	0.00	(283.84)					
Current Loans	9640	0.00	0.00	0.00	0.00					
Deferred Revenues	9650	0.00	0.00	0.00	0.00					
SUBTOTAL LIABILITIES		232,628.88	56,144.29	80,107.13	(25,516.52)					
Nonoperating										
Suspense Clearing	9910	0.00	0.00	0.00	0.00					
TOTAL BALANCE SHEET		6,269,408.22	(47,343.29)	(2,178.13)	(60,568.48)					
E. NET INCREASE/DECREASE			(44,139.76)	(177,818.02)	198,752.46					
F. ENDING CASH			5,569,888.84	5,392,070.82	5,590,823.28					

## Cash Flow Report

0900 Charter School Fund  
All Resources  
As Of 09/30/2023

	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET	DIFFERENCE
A. BEGINNING CASH	9110							5,614,028.60		
B. RECEIPTS										
Principal Apportionment	8010-8019							674,310.00	3,215,260.00	(2,540,950.00)
Property Taxes	8020-8079							0.00	0.00	0.00
Misc Funds	8080-8099							26,372.00	156,621.00	(130,249.00)
Federal Revenue	8100-8299							0.00	79,015.00	(79,015.00)
Other State Revenue	8300-8599							32,114.58	1,190,451.00	(1,158,336.42)
Other Local Revenue	8600-8799							35,937.08	36,373.00	(435.92)
Interfund Transfers In	8910-8929							0.00	0.00	0.00
All Other Financing Sources	8930-8979							0.00	0.00	0.00
Contributions	8980-8999							0.00	0.00	0.00
TOTAL RECEIPTS								768,733.66	4,677,720.00	(3,908,986.34)
C. DISBURSEMENTS										
Certificated Salaries	1000-1999							262,567.35	1,527,266.00	1,264,698.65
Classified Salaries	2000-2999							98,345.00	607,796.00	509,451.00
Employee Benefits	3000-3999							142,437.61	1,068,318.00	925,880.39
Books and Supplies	4000-4999							18,688.84	722,156.36	703,467.52
Services	5000-5999							159,526.44	1,395,469.49	1,235,943.05
Capital Outlay	6000-6599							0.00	0.00	0.00
Other Outgo	7000-7499							283.84	18,806.00	18,522.16
Interfund Transfers Out	7600-7629							0.00	0.00	0.00
All Other Financing Uses	7630-7699							0.00	0.00	0.00
TOTAL DISBURSEMENTS								681,849.08	5,339,811.85	4,657,962.77
D. BALANCE SHEET								ACTIVITY		
Assets										
Cash Not In Treasury	9111-9199							0.00		
Accounts Receivable	9200-9299							0.00		
Due From Other Funds	9310							645.00		
Stores	9320							0.00		
Prepaid Expenses	9330							0.00		
Other Current Assets	9340							0.00		
SUBTOTAL ASSETS								645.00		
Liabilities										
Accounts Payable	9500-9599							111,018.74		
Due To Other Funds/Groups	9610-9620							(283.84)		
Current Loans	9640							0.00		
Deferred Revenues	9650							0.00		
SUBTOTAL LIABILITIES								110,734.90		
Nonoperating										
Suspense Clearing	9910							0.00		
TOTAL BALANCE SHEET								(110,089.90)		
E. NET INCREASE/DECREASE								(23,205.32)		
F. ENDING CASH								5,590,823.28		

# WEST PARK ELEMENTARY SCHOOL DISTRICT

## REVENUE

**AS OF SEPTEMBER 30, 2023**

### ELEMENTARY

**2023/2024**

INCOME	Resource	Prior Month Balance	Current Month	Current Year
State Apportionment	0000	\$ 377,006.00	\$ 339,306.00	\$ 716,312.00
Property Taxes	0000	\$ 7,292.51	\$ 1,842.95	\$ 9,135.46
In Lieu Property Taxes	0000	\$ (18,216.00)	\$ (8,156.00)	\$ (26,372.00)
Education Protection Act (EPA)	1400	\$ -	\$ 247,829.00	\$ 247,829.00
Mandated Cost Reimbursement	0000	\$ -		\$ -
Interest	0000	\$ 1,294.68	\$ 40,285.39	\$ 41,580.07
Miscellaneous	0000	\$ 4,207.48	\$ 70,995.92	\$ 75,203.40
Holding	0001	\$ -		
Transportation	0723	\$ -		
LCFF Supplemental/Concentration	0900	\$ -		
LCFF Concentration	0930	\$ -		
Lottery-Unrestricted	1100	\$ -	\$ 10,893.79	\$ 10,893.79
Lottery-Restricted	6300	\$ -	\$ 11,717.04	\$ 11,717.04
Expanded Learning Opp Program	2600	\$ 52,656.00	\$ 47,391.00	\$ 100,047.00
Title I Part A Basic Grant	3010	\$ -		\$ -
Title II Part A Teacher Quality	4035	\$ -		\$ -
Title III English Learners	4203	\$ -		\$ -
Title IV NCLB	4127	\$ -		\$ -
Title V Part B	4126	\$ -		\$ -
ESSA School Improvement	3182	\$ -		\$ -
ESSER	3210	\$ -		\$ -
ESSER II	3212	\$ -		\$ -
ESSER III	3213	\$ -		\$ -
ESSER III Learning Loss Mitigation (LLM)	3214	\$ -		\$ -
GEER LLM	3215	\$ -		\$ -
Coronavirus Relief Fund: LLM	3220	\$ -		\$ -
In Person Instruction	7422	\$ -		\$ -
Expanded Learning Opp	7425	\$ -		\$ -
Expanded Learning Opp	7426	\$ -		\$ -
Learning Recovery Emergency BG	7435	\$ 84,906.00		\$ 84,906.00
After School Program	6010	\$ -		\$ -
CA Prekinder Planning Grant	6053	\$ -		\$ -
Educator Effectiveness	6266	\$ -		\$ -
Local Grants	9011	\$ -		\$ -
Special Ed	6500	\$ 28,378.00	\$ 25,540.00	\$ 53,918.00
Special Ed	3305			\$ -
Special Ed	3310			\$ -
Special Ed-IDEA Basic	3315			\$ -
Special Ed-Dispute Procedures	6536	\$ -		\$ -
Special Ed-Learning Loss	6537	\$ -		\$ -
Special Ed-Mental Health	6546	\$ 2,246.00	\$ 2,022.00	\$ 4,268.00
Special Ed-Ear	6547	\$ 1,850.00	\$ 1,665.00	\$ 3,515.00
Arts, Music and Instructional Materials	6762	\$ (83,765.00)	\$ 83,765.00	\$ -
Classified School Employee Training	7311	\$ -		\$ -
SB 117 Protective Equipment	7388	\$ -		\$ -
Low Performing Student Block Grant	7510	\$ -		\$ -
Routine Maintenance	8150	\$ -		\$ -
<b>TOTAL</b>		<b>\$ 457,855.67</b>	<b>\$ 875,097.09</b>	<b>\$ 1,332,952.76</b>
<b>Fund Balance as of September 30, 2023</b>				<b>\$ 6,250,334.00</b>

**WEST PARK ELEMENTARY SCHOOL DISTRICT**  
**REVENUE**  
**AS OF SEPTEMBER 30, 2023**

**CHARTER**

**2023/2024**

<b>INCOME</b>	<b>Resource</b>	<b>Prior Month Balance</b>	<b>Current Month</b>	<b>Current Year</b>
State Apportionment	0000	\$ 250,818.00	\$ 225,736.00	\$ 476,554.00
In Lieu Property Taxes	0000	\$ 18,216.00	\$ 8,156.00	\$ 26,372.00
Education Protection Act (EPA)	1400	\$ -	\$ 197,756.00	\$ 197,756.00
Mandated Cost Reimbursement	0000	\$ -		\$ -
Interest	0000	\$ 1,118.98	\$ 34,818.10	\$ 35,937.08
Miscellaneous	0000			\$ -
Holding Account	0001	\$ -		\$ -
LCFF Supplemental/Concentration	0900	\$ -		\$ -
LCFF Concentration	0930	\$ -		\$ -
Lottery-Unrestricted	1100	\$ 90.70	\$ 10,457.87	\$ 10,548.57
Lottery-Restricted	6300	\$ -	\$ 11,345.73	\$ 11,345.73
Special Ed	6500	\$ -		\$ -
Special Ed	3310			\$ -
Special Ed-IDEA Basic	3315	\$ -		\$ -
Special Ed-Mental Health	6546			\$ -
Special Ed-Ear	6547	\$ -		\$ -
CA Prekinder Planning Grant	6053	\$ (56,264.00)		\$ (56,264.00)
CA Clean Energy Jobs Act	6230	\$ -	\$ (11,772.72)	\$ (11,772.72)
Educator Effectiveness	6266	\$ -		\$ -
State Mental Health Related Services	6546	\$ 1,768.00	\$ 1,591.00	\$ 3,359.00
Classified School Employee Training	7311	\$ -		\$ -
College Readiness	7338	\$ -		\$ -
A-G Access/Success Grant	7412	\$ -		\$ -
A-G Learning Loss Mitigation	7413	\$ -		\$ -
Learning Recovery Emergency BG	7435	\$ 74,898.00		\$ 74,898.00
Other Restricted State	7810	\$ -		\$ -
Routine Maintenance	8150			
Local Grants	9011			\$ -
<b>TOTAL</b>		<b>\$ 290,645.68</b>	<b>\$ 478,087.98</b>	<b>\$ 768,733.66</b>
<b>Fund Balance as of September 30, 2023</b>				<b>\$ 5,590,823.28</b>



**WEST PARK ELEMENTARY SCHOOL DISTRICT**  
**REVENUE**  
**AS OF SEPTEMBER 30, 2023**

**OTHER FUNDS**

Fund	INCOME	2023/2024		
		Prior Month Balance	Current Month	Current Year
<b>1200</b>	<b>PRESCHOOL</b>			
	State Revenue	\$ 99,325.00	\$ 70,647.00	\$ 169,972.00
	Interest	\$ 73.00	\$ 2,271.36	\$ 2,344.36
	<b>Balance</b>	\$ 99,398.00	\$ 72,918.36	\$ 172,316.36
<b>1300</b>	<b>CAFETERIA</b>			
	State/Federal Meal Reimbursement	\$ 46,694.01		\$ 46,694.01
	Local Revenue	\$ 667.00	\$ 622.00	\$ 1,289.00
	CACFP	\$ 8,013.77		\$ 8,013.77
	Interest	\$ 30.62	\$ 952.80	\$ 983.42
	<b>Balance</b>	\$ 55,405.40	\$ 1,574.80	\$ 56,980.20
<b>1400</b>	<b>DEFERRED MAINTENANCE</b>			
	District Contribution	\$ -		\$ -
	State Revenue	\$ -		\$ -
	Interest	\$ 14.61	\$ 454.67	\$ 469.28
	<b>Balance</b>	\$ 14.61	\$ 454.67	\$ 469.28
<b>1700</b>	<b>SPECIAL RESERVE</b>			
	<b>for NON-CAPITAL OUTLAY PROJECTS</b>			\$ -
	Interest	\$ 152.34	\$ 4,740.25	\$ 4,892.59
	<b>Balance</b>	\$ 152.34	\$ 4,740.25	\$ 4,892.59
<b>1701</b>	<b>SPECIAL RESERVE</b>			
	<b>for NON-CAPITAL OUTLAY PROJECTS</b>			\$ -
	Interest	\$ -		\$ -
	<b>Balance</b>	\$ -	\$ -	\$ -
<b>2000</b>	<b>POSTEMPLOYMENT BENEFITS</b>			
	Interest	\$ 11.35	\$ 353.24	\$ 364.59
	<b>Balance</b>	\$ 11.35	\$ 353.24	\$ 364.59
<b>2500</b>	<b>DEVELOPER FEES</b>			
<b>(Fn 3500)</b>	Washington Union	\$ -	\$ 4,248.92	\$ 4,248.92
	Interest	\$ 6.40	\$ 199.02	\$ 205.42
	<b>Balance</b>	\$ 6.40	\$ 4,447.94	\$ 4,454.34
<b>3500</b>	<b>COUNTY SCHOOLS FACILITY FUND</b>			
	Interest	\$ 890.96	\$ 27,695.02	\$ 28,585.98
	<b>Balance</b>	\$ 890.96	\$ 27,695.02	\$ 28,585.98
<b>4009</b>	<b>SPECIAL RESERVE (CHARTER)</b>			
	<b>for CAPITAL OUTLAY PROJECTS</b>			
	Interest	\$ 25.54	\$ 794.82	\$ 820.36
	<b>Balance</b>	\$ 25.54	\$ 794.82	\$ 820.36

# Budget Report

From 09/01/2023 thru 09/30/2023

Fu: 0100 General Fund

		Actuals				Unencumbered	
		Working	Current	Year To Date	%	Encumbered	Balance %
<b>**** Total Adjusted Beginning Balance</b>		6,418,334.49	0.00	6,418,334.49	100.00	0.00	0.00
801100	Local Control Funding Formula State Aid - C	3,376,440.00	339,306.00	716,312.00	21.22	0.00	2,660,128.00 78.78
801200	Education Protection Account State Aid - Cu	920,584.00	247,829.00	247,829.00	26.92	0.00	672,755.00 73.08
802100	Home Owners Exemption	2,236.00	0.00	0.00	0.00	0.00	2,236.00 100.00
804100	Secured Tax Rolls	341,895.00	0.00	0.00	0.00	0.00	341,895.00 100.00
804200	Unsecured Roll Taxes	14,960.00	0.00	887.18	5.93	0.00	14,072.82 94.07
804300	Prior Years' Taxes	4,408.00	598.95	598.95	13.59	0.00	3,809.05 86.41
804400	Supplemental Taxes	20,407.00	1,017.89	7,423.22	36.38	0.00	12,983.78 63.62
804500	Education Revenue Augmentation Fund (ER	(11,079.00)	0.00	0.00	0.00	0.00	(11,079.00) 100.00
804800	Penalties and Interest from Delinquent Taxe	227.00	226.11	226.11	99.61	0.00	0.89 0.39
809600	Transfers to Charter Schools in Lieu of Prop	(153,068.00)	(26,372.00)	(26,372.00)	17.23	0.00	(126,696.00) 82.77
809619	Transfers to Charter Schools In Lieu of Prop	0.00	18,216.00	0.00	0.00	0.00	0.00 0.00
818100	Special Education - Entitlement	116,909.00	0.00	0.00	0.00	0.00	116,909.00 100.00
818200	Special Education - Discretionary Grants	952.00	0.00	0.00	0.00	0.00	952.00 100.00
829000	All Other Federal Revenues	793,939.00	0.00	0.00	0.00	0.00	793,939.00 100.00
855000	Mandated Cost Reimbursements	10,505.00	0.00	0.00	0.00	0.00	10,505.00 100.00
856000	State Lottery Revenue	68,726.00	22,610.83	22,610.83	32.90	0.00	46,115.17 67.10
859000	All Other State Revenues	693,711.00	137,326.00	197,977.00	28.54	0.00	495,734.00 71.46
866000	Interest	60,000.00	40,285.39	41,580.07	69.30	0.00	18,419.93 30.70
869900	All Other Local Revenues	102,500.00	66,666.86	69,962.40	68.26	0.00	32,537.60 31.74
879200	Transfers of Apportionments From County O	291,042.00	25,540.00	53,918.00	18.53	0.00	237,124.00 81.47
898000	Contributions from Unrestricted Revenues	0.00	0.00	0.00	0.00	0.00	0.00 0.00
898030	Contribution - Special Education	0.00	0.00	0.00	0.00	0.00	0.00 0.00
<b>**** 8000 Totals</b>		6,655,294.00	873,251.03	1,332,952.76	20.03	0.00	5,322,341.24 79.97
<b>**** Total Income &amp; Beginning Balance</b>		\$13,073,628.49	\$873,251.03	\$7,751,287.25	59.29	\$0.00	\$5,322,341.24 40.71
110000	Teachers Salaries	1,758,723.00	123,818.66	405,173.53	23.04	0.00	1,353,549.47 76.96
110001	Teachers - Substitutes	91,000.00	17,857.30	26,499.30	29.12	0.00	64,500.70 70.88
110002	Teachers - Stipends	143,454.00	1,019.11	3,061.38	2.13	0.00	140,392.62 97.87
130000	Certificated Supervisors' and Administrators'	222,122.00	20,533.83	74,043.16	33.33	0.00	148,078.84 66.67
190000	Other Certificated Salaries	164,534.00	0.00	0.00	0.00	0.00	164,534.00 100.00
<b>**** 1000 Totals</b>		2,379,833.00	163,228.90	508,777.37	21.38	0.00	1,871,055.63 78.62
210000	Instructional Aides' Salaries	255,053.00	13,574.57	48,673.68	19.08	0.00	206,379.32 80.92
220000	Classified Support Salaries	290,088.00	9,236.28	45,515.70	15.69	0.00	244,572.30 84.31

## Budget Report

From 09/01/2023 thru 09/30/2023

Fu: 0100 General Fund

		Actuals				Unencumbered		
		Working	Current	Year To Date	%	Encumbered	Balance	%
220001	Classified Support Salaries- Substitutes	5,000.00	0.00	0.00	0.00	0.00	5,000.00	100.00
220006	Classified Support Salaries-Overtime	3,000.00	108.32	491.61	16.39	0.00	2,508.39	83.61
230000	Classified Supervisors' and Administrators' S	252,464.00	17,422.00	54,221.23	21.48	0.00	198,242.77	78.52
240000	Clerical & Office Salaries	54,717.00	5,025.12	15,075.36	27.55	0.00	39,641.64	72.45
240001	Clerical & Office - Substitutes	3,000.00	0.00	0.00	0.00	0.00	3,000.00	100.00
240006	Clerical & Office-Overtime	600.00	0.00	163.01	27.17	0.00	436.99	72.83
290000	Other Classified Salaries	254,571.00	5,532.50	16,813.41	6.60	0.00	237,757.59	93.40
<b>**** 2000 Totals</b>		<b>1,118,493.00</b>	<b>50,898.79</b>	<b>180,954.00</b>	<b>16.18</b>	<b>0.00</b>	<b>937,539.00</b>	<b>83.82</b>
310100	State Teachers Retirement System, certifica	538,890.00	27,537.90	88,409.14	16.41	0.00	450,480.86	83.59
310101	STRS, Certificated - Substitutes	17,265.00	3,150.59	4,691.02	27.17	0.00	12,573.98	72.83
310102	STRS, Cert - Stipends	26,253.00	194.65	470.12	1.79	0.00	25,782.88	98.21
310200	State Teachers' Retirement System, classifi	0.00	(1,026.72)	0.00	0.00	0.00	0.00	0.00
320200	Public Employees Retirement System, class	258,773.00	14,423.23	47,205.55	18.24	0.00	211,567.45	81.76
320201	PERS, Class - Substitutes	2,184.00	0.00	0.00	0.00	0.00	2,184.00	100.00
320204	PERS, Class - Extra Help	35.00	0.00	0.00	0.00	0.00	35.00	100.00
320206	PERS, Class - Overtime	480.00	9.63	28.89	6.02	0.00	451.11	93.98
331100	OASDI, Certificated	674.00	0.00	453.63	67.30	0.00	220.37	32.70
331101	OASDI, Cert.Substitutes	1,100.00	0.00	21.70	1.97	0.00	1,078.30	98.03
331200	OASDI, Classified	60,606.00	3,408.19	10,932.76	18.04	0.00	49,673.24	81.96
331201	OASDI, Class. Subs	596.00	0.00	0.00	0.00	0.00	596.00	100.00
331206	OASDI, Class. Overtime	112.00	6.72	38.90	34.73	0.00	73.10	65.27
332100	Medicare, Certificated	28,796.00	2,025.54	6,747.29	23.43	0.00	22,048.71	76.57
332101	Medicare, Cert. Subs	1,313.00	258.90	384.21	29.26	0.00	928.79	70.74
332102	Medicare, Cert. Stipend	1,968.00	14.26	42.42	2.16	0.00	1,925.58	97.84
332200	Medicare, Classified	14,078.00	719.16	2,556.89	18.16	0.00	11,521.11	81.84
332201	Medicare, Class. Substitutes	133.00	0.00	0.00	0.00	0.00	133.00	100.00
332202	Medicare, Class. Stipend	23.00	0.00	0.00	0.00	0.00	23.00	100.00
332206	Medicare, Class. Overtime	26.00	1.56	9.09	34.96	0.00	16.91	65.04
340100	Health & Welfare Benefits, Certificated	342,673.00	24,445.06	74,706.06	21.80	0.00	267,966.94	78.20
340200	Health & Welfare Benefits, Classified	298,800.00	11,174.41	59,048.27	19.76	0.00	239,751.73	80.24
350100	State Unemployment Insurance, certificated	22,410.00	72.17	239.60	1.07	0.00	22,170.40	98.93
350101	State Unemployment Ins., Cert. - Substitutes	956.00	8.93	13.26	1.39	0.00	942.74	98.61
350102	State Unemployment Ins., Cert - Stipends	1,629.00	0.50	1.51	0.09	0.00	1,627.49	99.91
350200	State Unemployment Insurance, classified	15,419.00	1,017.77	1,082.51	7.02	0.00	14,336.49	92.98

## Budget Report

From 09/01/2023 thru 09/30/2023

Fu: 0100 General Fund

		Actuals				Unencumbered		
		Working	Current	Year To Date	%	Encumbered	Balance	%
350201	State Unemployment Ins., Class - Substitutes	97.00	0.00	0.00	0.00	0.00	97.00	100.00
350202	State Unemployment Ins., Class - Stipends	19.00	0.00	0.00	0.00	0.00	19.00	100.00
350206	State Unemployment Ins., Class - Overtime	22.00	0.06	0.34	1.55	0.00	21.66	98.45
360100	Workers Comp, certificated	41,386.00	(1,594.64)	5,404.02	13.06	0.00	35,981.98	86.94
360101	Workers Comp, Cert - Substitutes	1,971.00	373.23	553.86	28.10	0.00	1,417.14	71.90
360102	Workers Comp, Cert - Stipend	2,975.00	21.29	63.97	2.15	0.00	2,911.03	97.85
360200	Workers Comp, classified	22,139.00	1,061.50	3,768.23	17.02	0.00	18,370.77	82.98
360201	Workers Comp, Class - Substitutes	206.00	0.00	0.00	0.00	0.00	206.00	100.00
360202	Workers Comp, Class - Stipends	35.00	0.00	0.00	0.00	0.00	35.00	100.00
360206	Workers Comp, Class - Overtime	40.00	2.26	13.65	34.13	0.00	26.35	65.88
370100	OPEB, Allocated, Certificated Positions	13,714.00	0.00	7,138.62	52.05	0.00	6,575.38	47.95
370200	OPEB, Allocated, Classified Positions	26,500.00	0.00	19,370.91	73.10	0.00	7,129.09	26.90
390100	Other Benefits, certificated	1,500.00	0.00	0.00	0.00	0.00	1,500.00	100.00
**** 3000 Totals		1,745,796.00	87,306.15	333,396.42	19.10	0.00	1,412,399.58	80.90
**** 1000 - 3000		5,244,122.00	301,433.84	1,023,127.79	19.51	0.00	4,220,994.21	80.49
410000	Approved Textbooks and Core Curricula Ma	44,429.00	2,137.86	7,545.64	16.98	7,256.99	29,626.37	66.68
420000	Books and Reference Material	5,000.00	0.00	0.00	0.00	0.00	5,000.00	100.00
430000	Materials and Supplies	342,584.00	2,262.78	41,712.50	12.18	26,038.88	274,832.62	80.22
430006	Custodial Supplies	14,087.00	0.00	0.00	0.00	0.00	14,087.00	100.00
430008	Food Service Supplies	25,000.00	0.00	15,184.26	60.74	5,265.00	4,550.74	18.20
430009	Fuel & Oil	1,500.00	175.61	196.19	13.08	0.00	1,303.81	86.92
430014	Other Supplies	2,000.00	0.00	840.00	42.00	0.00	1,160.00	58.00
430018	Repair & Maintenance Supplies	74,000.00	1,000.81	41,492.58	56.07	1,263.41	31,244.01	42.22
440000	Non-Capitalized Equipment	189,100.00	0.00	0.00	0.00	86,350.31	102,749.69	54.34
440001	Non-Capitalized Furniture	5,000.00	0.00	0.00	0.00	0.00	5,000.00	100.00
440002	Non-Capitalized Computer Equipment	9,600.00	0.00	0.00	0.00	0.00	9,600.00	100.00
440004	Non-Capitalized Network Equipment	10,000.00	0.00	0.00	0.00	0.00	10,000.00	100.00
**** 4000 Totals		722,300.00	5,577.06	106,971.17	14.81	126,174.59	489,154.24	67.72
520000	Travel and Conferences	41,000.00	550.00	5,522.50	13.47	159.00	35,318.50	86.14
530000	Dues and Memberships	7,138.00	0.00	0.00	0.00	0.00	7,138.00	100.00
540000	Insurance	60,000.00	0.00	56,061.00	93.44	0.00	3,939.00	6.57
544000	Pupil Insurance	1,900.00	0.00	0.00	0.00	0.00	1,900.00	100.00
550001	Electricity	90,000.00	1,048.32	1,134.30	1.26	0.00	88,865.70	98.74

# Budget Report

From 09/01/2023 thru 09/30/2023

Fu: 0100 General Fund

		Actuals				Unencumbered		
		Working	Current	Year To Date	%	Encumbered	Balance	%
550005	Laundry	25,000.00	0.00	757.14	3.03	763.37	23,479.49	93.92
550006	Pest Control	4,500.00	194.50	783.50	17.41	0.00	3,716.50	82.59
550008	Waste Disposal	5,000.00	400.18	1,091.20	21.82	0.00	3,908.80	78.18
550009	Water/Sewer	1,000.00	0.00	60.44	6.04	0.00	939.56	93.96
560000	Rentals, Leases and Repairs & Non Cap Imp	10,000.00	0.00	1,647.89	16.48	0.00	8,352.11	83.52
560001	Alarm	20,000.00	0.00	1,731.00	8.66	0.00	18,269.00	91.35
560008	Copier Rental	35,000.00	0.00	3,356.84	9.59	0.00	31,643.16	90.41
560014	Portables - Lease	5,000.00	403.56	1,198.76	23.98	0.00	3,801.24	76.02
580000	Professional/Consulting Services and Operat	1,974,471.00	142,817.60	355,050.75	17.98	396,314.72	1,223,105.53	61.95
580001	Advertising	2,500.00	0.00	0.00	0.00	0.00	2,500.00	100.00
580005	Audit	10,500.00	0.00	3,150.00	30.00	7,350.00	0.00	0.00
580006	Bus Driver Training	350.00	0.00	0.00	0.00	0.00	350.00	100.00
580010	District/County Contracts	199,973.00	5,912.01	5,912.01	2.96	0.00	194,060.99	97.04
580012	Drug Testing	350.00	0.00	0.00	0.00	0.00	350.00	100.00
580014	Field Trips	37,100.00	0.00	1,095.84	2.95	0.00	36,004.16	97.05
580015	Fingerprinting	1,500.00	32.00	303.00	20.20	0.00	1,197.00	79.80
580018	Legal Services	30,000.00	0.00	0.00	0.00	0.00	30,000.00	100.00
580026	Printing Services	2,015.00	0.00	0.00	0.00	0.00	2,015.00	100.00
580029	Security	15,000.00	0.00	0.00	0.00	0.00	15,000.00	100.00
590000	Communications	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00
590002	Postage Meter Rental	6,000.00	0.00	35.00	0.58	0.00	5,965.00	99.42
590004	Telephone	11,560.00	1,164.65	2,066.33	17.87	0.00	9,493.67	82.13
590006	Telephone - Cellular	2,000.00	0.00	163.66	8.18	0.00	1,836.34	91.82
590010	Postage/Freight	3,000.00	0.00	0.00	0.00	0.00	3,000.00	100.00
**** 5000 Totals		2,602,857.00	152,522.82	441,121.16	16.95	404,587.09	1,757,148.75	67.51
**** 1000 - 5000		8,569,279.00	459,533.72	1,571,220.12	18.34	530,761.68	6,467,297.20	75.47
620002	Architect Fees	60,000.00	0.00	4,956.88	8.26	52,873.44	2,169.68	3.62
620014	Construction - Modernization	500,000.00	0.00	118,275.00	23.66	290,443.05	91,281.95	18.26
620015	Construction Housing	5,800.00	0.00	0.00	0.00	5,722.68	77.32	1.33
620019	Construction - Inspection	36,400.00	1,400.00	2,800.00	7.69	33,600.00	0.00	0.00
640000	Equipment	344,972.00	0.00	27,215.50	7.89	27,215.50	290,541.00	84.22
650005	Vehicles	40,000.00	0.00	0.00	0.00	0.00	40,000.00	100.00
**** 6000 Totals		987,172.00	1,400.00	153,247.38	15.52	409,854.67	424,069.95	42.96

# Budget Report

From 09/01/2023 thru 09/30/2023

Fu: 0100 General Fund

		Actuals				Unencumbered		
		Working	Current	Year To Date	%	Encumbered	Balance	%
**** 1000 - 6000		9,556,451.00	460,933.72	1,724,467.50	18.05	940,616.35	6,891,367.15	72.11
714200	Other Tuition, Excess Costs, and/or Deficits	4,500.00	0.00	0.00	0.00	0.00	4,500.00	100.00
731000	Transfers of Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
735000	Transfers of Indirect Costs - Interfund	(13,608.00)	(283.84)	(1,455.82)	10.70	0.00	(12,152.18)	89.30
743800	Debt Service - Interest	4,840.00	0.00	0.00	0.00	0.00	4,840.00	100.00
743900	Other Debt Service - Principal	32,452.00	0.00	0.00	0.00	0.00	32,452.00	100.00
978900	Reserve for Economic Uncertainties	130,941.00	0.00	0.00	0.00	0.00	130,941.00	100.00
		130,941.00	0.00	0.00	0.00	0.00	130,941.00	100.00
979000	Undesignated/Unappropriated	119,232.87	0.00	0.00	0.00	0.00	119,232.87	100.00
		119,232.87	0.00	0.00	0.00	0.00	119,232.87	100.00
		9,834,808.87	460,649.88	1,723,011.68	17.52	940,616.35	7,171,180.84	72.92

# Budget Report

From 09/01/2023 thru 09/30/2023

Fund Summary		Note this summary includes only the account lines that were included on this report						
Fu: 0100 General Fund								
		Actuals			%	Encumbered	Unencumbered	
		Working	Current	Year To Date			Balance	%
Revenues								
Total: 8000 Revenues		\$6,655,294.00	\$873,251.03	\$1,332,952.76	20.03	\$0.00	\$5,322,341.24	79.97
Expenditures								
Total: 1000 Certificated		2,379,833.00	163,228.90	508,777.37	21.38	0.00	1,871,055.63	78.62
Total: 2000 Classified		1,118,493.00	50,898.79	180,954.00	16.18	0.00	937,539.00	83.82
Total: 3000 Benefits		1,745,796.00	87,306.15	333,396.42	19.10	0.00	1,412,399.58	80.90
Total: 1000 - 3000		5,244,122.00	301,433.84	1,023,127.79	19.51	0.00	4,220,994.21	80.49
Total: 4000 Books & Supplies		722,300.00	5,577.06	106,971.17	14.81	126,174.59	489,154.24	67.72
Total: 5000 Services & Other		2,602,857.00	152,522.82	441,121.16	16.95	404,587.09	1,757,148.75	67.51
Total: 4000 - 5000		3,325,157.00	158,099.88	548,092.33	16.48	530,761.68	2,246,302.99	67.55
Total: 1000 - 5000		8,569,279.00	459,533.72	1,571,220.12	18.34	530,761.68	6,467,297.20	75.47
Total: 6000 Capital Outlay		987,172.00	1,400.00	153,247.38	15.52	409,854.67	424,069.95	42.96
Total: 7000 Other Outgo/Financing Uses		28,184.00	(283.84)	(1,455.82)	(5.17)	0.00	29,639.82	105.17
Total: 1000 - 7000		9,584,635.00	460,649.88	1,723,011.68	17.98	940,616.35	6,921,006.97	72.21
<b>Total: Net Increase/(Decrease) in Fund Balance</b>		<b>(2,929,341.00)</b>	<b>412,601.15</b>	<b>(390,058.92)</b>	<b>13.32</b>			
Total: Beginning Balance		6,418,334.49	0.00	6,418,334.49	100.00			
Total: Ending Fund Balance (9790)		\$3,488,993.49	\$412,601.15	\$6,028,275.57	172.78			
Components of Ending Fund Balance								
Total: Nonspendable (9710 - 9719)		0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)		0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)		0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)		0.00	0.00	0.00	0.00			
Total: Unassigned (9789 - 9790)		250,173.87	0.00	0.00	0.00			
Total: Undesignated		3,238,819.62	412,601.15	6,028,275.57	186.13			

# Budget Report

From 09/01/2023 thru 09/30/2023

Fu: 0800 Student Activity Special Revenue F

		Working	Actuals			Encumbered	Unencumbered	
			Current	Year To Date	%		Balance	%
	**** Total Adjusted Beginning Balance	1,428.25	0.00	1,428.25	100.00	0.00	0.00	0.00
866002	Dividends	3.00	0.00	0.00	0.00	0.00	3.00	100.00
869900	All Other Local Revenues	2,000.00	0.00	(1,595.84)	(79.79)	0.00	3,595.84	179.79
	**** 8000 Totals	2,003.00	0.00	(1,595.84)	(79.67)	0.00	3,598.84	179.67
	**** Total Income & Beginning Balance	\$3,431.25	\$0.00	(\$167.59)	(4.88)	\$0.00	\$3,598.84	104.88
580000	Professional/Consulting Services and Operat	1,500.00	0.00	0.00	0.00	0.00	1,500.00	100.00
	**** 5000 Totals	1,500.00	0.00	0.00	0.00	0.00	1,500.00	100.00
	**** 1000 - 5000	1,500.00	0.00	0.00	0.00	0.00	1,500.00	100.00



# Budget Report

From 09/01/2023 thru 09/30/2023

## Fund Summary

Note this summary includes only the account lines that were included on this report

### Fu: 0800 Student Activity Special Revenue Fund

	Working	Actuals		%	Encumbered	Unencumbered	
		Current	Year To Date			Balance	%
Revenues							
Total: 8000 Revenues	\$2,003.00	\$0.00	(\$1,595.84)	(79.67)	\$0.00	\$3,598.84	179.67
Expenditures							
Total: 1000 Certificated	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 2000 Classified	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 3000 Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 1000 - 3000	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 4000 Books & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 5000 Services & Other	1,500.00	0.00	0.00	0.00	0.00	1,500.00	100.00
Total: 4000 - 5000	1,500.00	0.00	0.00	0.00	0.00	1,500.00	100.00
Total: 1000 - 5000	1,500.00	0.00	0.00	0.00	0.00	1,500.00	100.00
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 7000 Other Outgo/Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 1000 - 7000	1,500.00	0.00	0.00	0.00	0.00	1,500.00	100.00
<b>Total: Net Increase/(Decrease) in Fund Balance</b>	<b>503.00</b>	<b>0.00</b>	<b>(1,595.84)</b>	<b>(317.26)</b>			
Total: Beginning Balance	1,428.25	0.00	1,428.25	100.00			
Total: Ending Fund Balance (9790)	\$1,931.25	\$0.00	(\$167.59)	(8.68)			
Components of Ending Fund Balance							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: Unassigned (9789 - 9790)	0.00	0.00	0.00	0.00			
Total: Undesignated	1,931.25	0.00	(167.59)	-8.68			

# Budget Report

From 09/01/2023 thru 09/30/2023

Fu: 0900 Charter School Fund

		Working	Actuals			Unencumbered		
			Current	Year To Date	%	Encumbered	Balance	%
**** Total Adjusted Beginning Balance		6,269,408.22	0.00	6,269,408.22	100.00	0.00	0.00	0.00
801100	Local Control Funding Formula State Aid - C	2,424,235.00	225,736.00	476,554.00	19.66	0.00	1,947,681.00	80.34
801200	Education Protection Account State Aid - Cu	791,025.00	197,756.00	197,756.00	25.00	0.00	593,269.00	75.00
809600	Transfers to Charter Schools in Lieu of Prop	156,621.00	26,372.00	26,372.00	16.84	0.00	130,249.00	83.16
809619	Transfers to Charter Schools In Lieu of Prop	0.00	(18,216.00)	0.00	0.00	0.00	0.00	0.00
829000	All Other Federal Revenues	78,000.00	0.00	0.00	0.00	0.00	78,000.00	100.00
829090	All Other Federal Revenues - Carryover	1,015.00	0.00	0.00	0.00	0.00	1,015.00	100.00
855000	Mandated Cost Reimbursements	11,322.00	0.00	0.00	0.00	0.00	11,322.00	100.00
856000	State Lottery Revenue	45,773.00	21,894.30	21,894.30	47.83	0.00	23,878.70	52.17
859000	All Other State Revenues	1,133,356.00	67,747.28	10,220.28	0.90	0.00	1,123,135.72	99.10
866000	Interest	36,000.00	34,818.10	35,937.08	99.83	0.00	62.92	0.17
869900	All Other Local Revenues	373.00	(9,122.85)	0.00	0.00	0.00	373.00	100.00
898000	Contributions from Unrestricted Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.00
898030	Contribution - Special Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**** 8000 Totals		4,677,720.00	546,984.83	768,733.66	16.43	0.00	3,908,986.34	83.57
**** Total Income & Beginning Balance		\$10,947,128.22	\$546,984.83	\$7,038,141.88	64.29	\$0.00	\$3,908,986.34	35.71
110000	Teachers Salaries	814,948.00	77,132.61	152,963.70	18.77	0.00	661,984.30	81.23
110001	Teachers - Substitutes	39,205.00	0.00	0.00	0.00	0.00	39,205.00	100.00
110002	Teachers - Stipends	14,000.00	240.00	364.20	2.60	0.00	13,635.80	97.40
120000	Certificated Pupil Support Salaries	206,479.00	19,172.72	43,720.88	21.17	0.00	162,758.12	78.83
130000	Certificated Supervisors' and Administrators'	357,378.00	20,166.87	63,018.57	17.63	0.00	294,359.43	82.37
130002	Certificated Supervisors/Administrators - St	2,500.00	2,500.00	2,500.00	100.00	0.00	0.00	0.00
190000	Other Certificated Salaries	91,756.00	0.00	0.00	0.00	0.00	91,756.00	100.00
190002	Other Certificated - Stipend	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00
**** 1000 Totals		1,527,266.00	119,212.20	262,567.35	17.19	0.00	1,264,698.65	82.81
210000	Instructional Aides' Salaries	16,550.00	1,600.91	3,385.71	20.46	0.00	13,164.29	79.54
220000	Classified Support Salaries	30,000.00	0.00	0.00	0.00	0.00	30,000.00	100.00
230000	Classified Supervisors' and Administrators' S	282,863.00	14,384.05	47,917.42	16.94	0.00	234,945.58	83.06
240000	Clerical & Office Salaries	237,641.00	16,549.36	47,041.87	19.80	0.00	190,599.13	80.20
240006	Clerical & Office-Overtime	500.00	0.00	0.00	0.00	0.00	500.00	100.00
290000	Other Classified Salaries	34,242.00	0.00	0.00	0.00	0.00	34,242.00	100.00
290001	Other Classified Salaries- Substitutes	6,000.00	0.00	0.00	0.00	0.00	6,000.00	100.00

# Budget Report

From 09/01/2023 thru 09/30/2023

Fu: 0900 Charter School Fund

		Actuals				Unencumbered	
		Working	Current	Year To Date	%	Encumbered	Balance %
<b>**** 2000 Totals</b>		607,796.00	32,534.32	98,345.00	16.18	0.00	509,451.00 83.82
310100	State Teachers Retirement System, certifica	405,970.00	22,024.77	45,100.57	11.11	0.00	360,869.43 88.89
310101	STRS, Certificated - Substitutes	800.00	0.00	0.00	0.00	0.00	800.00 100.00
310102	STRS, Cert - Stipends	2,867.00	468.76	492.48	17.18	0.00	2,374.52 82.82
320200	Public Employees Retirement System, class	137,656.00	8,680.14	26,221.41	19.05	0.00	111,434.59 80.95
320201	PERS, Class - Substitutes	350.00	0.00	0.00	0.00	0.00	350.00 100.00
331200	OASDI, Classified	26,732.00	1,978.68	5,965.84	22.32	0.00	20,766.16 77.68
331201	OASDI, Class. Subs	372.00	0.00	0.00	0.00	0.00	372.00 100.00
331202	OASDI, Class. Stipend	233.00	0.00	0.00	0.00	0.00	233.00 100.00
331206	OASDI, Class. Overtime	26.00	0.00	0.00	0.00	0.00	26.00 100.00
332100	Medicare, Certificated	20,300.00	1,635.46	3,655.91	18.01	0.00	16,644.09 81.99
332101	Medicare, Cert. Subs	568.00	0.00	0.00	0.00	0.00	568.00 100.00
332102	Medicare, Cert. Stipend	217.00	38.57	40.30	18.57	0.00	176.70 81.43
332200	Medicare, Classified	7,791.00	462.76	1,395.23	17.91	0.00	6,395.77 82.09
332201	Medicare, Class. Substitutes	87.00	0.00	0.00	0.00	0.00	87.00 100.00
332202	Medicare, Class. Stipend	222.00	0.00	0.00	0.00	0.00	222.00 100.00
332206	Medicare, Class. Overtime	6.00	0.00	0.00	0.00	0.00	6.00 100.00
340100	Health & Welfare Benefits, Certificated	241,500.00	16,534.35	35,197.44	14.57	0.00	206,302.56 85.43
340200	Health & Welfare Benefits, Classified	122,050.00	5,526.81	16,644.92	13.64	0.00	105,405.08 86.36
350100	State Unemployment Insurance, certificated	9,262.00	58.22	129.82	1.40	0.00	9,132.18 98.60
350101	State Unemployment Ins., Cert. - Substitutes	196.00	0.00	0.00	0.00	0.00	196.00 100.00
350102	State Unemployment Ins., Cert - Stipends	69.00	1.37	1.43	2.07	0.00	67.57 97.93
350200	State Unemployment Insurance, classified	4,036.00	16.26	49.15	1.22	0.00	3,986.85 98.78
350201	State Unemployment Ins., Class - Substitutes	30.00	0.00	0.00	0.00	0.00	30.00 100.00
350202	State Unemployment Ins., Class - Stipends	19.00	0.00	0.00	0.00	0.00	19.00 100.00
350206	State Unemployment Ins., Class - Overtime	3.00	0.00	0.00	0.00	0.00	3.00 100.00
360100	Workers Comp, certificated	30,428.00	2,434.26	5,427.78	17.84	0.00	25,000.22 82.16
360101	Workers Comp, Cert - Substitutes	859.00	0.00	0.00	0.00	0.00	859.00 100.00
360102	Workers Comp, Cert - Stipend	326.00	57.27	59.87	18.37	0.00	266.13 81.63
360200	Workers Comp, classified	17,904.00	679.99	2,055.46	11.48	0.00	15,848.54 88.52
360201	Workers Comp, Class - Substitutes	131.00	0.00	0.00	0.00	0.00	131.00 100.00
360202	Workers Comp, Class - Stipends	85.00	0.00	0.00	0.00	0.00	85.00 100.00
360206	Workers Comp, Class - Overtime	9.00	0.00	0.00	0.00	0.00	9.00 100.00
370100	OPEB, Allocated, Certificated Positions	12,000.00	0.00	0.00	0.00	0.00	12,000.00 100.00

# Budget Report

From 09/01/2023 thru 09/30/2023

Fu: 0900 Charter School Fund

		Actuals				Unencumbered		
		Working	Current	Year To Date	%	Encumbered	Balance	%
370200	OPEB, Allocated, Classified Positions	25,214.00	0.00	0.00	0.00	0.00	25,214.00	100.00
	**** 3000 Totals	1,068,318.00	60,597.67	142,437.61	13.33	0.00	925,880.39	86.67
	**** 1000 - 3000	3,203,380.00	212,344.19	503,349.96	15.71	0.00	2,700,030.04	84.29
410000	Approved Textbooks and Core Curricula Ma	217,008.00	6,815.76	6,815.76	3.14	47,139.24	163,053.00	75.14
420002	EC 60247 - Secondary	11,000.00	160.00	160.00	1.45	0.00	10,840.00	98.55
430000	Materials and Supplies	447,704.36	16,696.11	19,576.66	4.37	9,548.40	418,579.30	93.49
430004	Computer Software	500.00	0.00	0.00	0.00	0.00	500.00	100.00
430006	Custodial Supplies	5,000.00	0.00	0.00	0.00	0.00	5,000.00	100.00
430009	Fuel & Oil	2,000.00	175.61	196.18	9.81	0.00	1,803.82	90.19
430014	Other Supplies	5,100.00	100.16	268.93	5.27	0.00	4,831.07	94.73
430018	Repair & Maintenance Supplies	8,000.00	0.00	0.00	0.00	0.00	8,000.00	100.00
440000	Non-Capitalized Equipment	8,400.00	(8,328.69)	(8,328.69)	(99.15)	0.00	16,728.69	199.15
440001	Non-Capitalized Furniture	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00
440002	Non-Capitalized Computer Equipment	6,444.00	0.00	0.00	0.00	0.00	6,444.00	100.00
440004	Non-Capitalized Network Equipment	10,000.00	0.00	0.00	0.00	0.00	10,000.00	100.00
	**** 4000 Totals	722,156.36	15,618.95	18,688.84	2.59	56,687.64	646,779.88	89.56
520000	Travel and Conferences	62,500.00	675.00	4,047.00	6.48	0.00	58,453.00	93.52
530000	Dues and Memberships	7,500.00	0.00	0.00	0.00	0.00	7,500.00	100.00
544000	Pupil Insurance	1,900.00	0.00	0.00	0.00	0.00	1,900.00	100.00
550001	Electricity	25,000.00	5,565.53	9,064.78	36.26	0.00	15,935.22	63.74
550006	Pest Control	4,000.00	194.50	821.48	20.54	0.00	3,178.52	79.46
550008	Waste Disposal	4,000.00	400.19	1,091.21	27.28	0.00	2,908.79	72.72
550009	Water/Sewer	5,500.00	191.69	972.34	17.68	0.00	4,527.66	82.32
560000	Rentals, Leases and Repairs & Non Cap Imp	3,000.00	0.00	0.00	0.00	0.00	3,000.00	100.00
560001	Alarm	4,500.00	0.00	0.00	0.00	0.00	4,500.00	100.00
560002	Building Rental/Lease	233,000.00	33,487.60	77,960.47	33.46	0.00	155,039.53	66.54
560008	Copier Rental	42,000.00	0.00	6,713.68	15.98	0.00	35,286.32	84.02
560014	Portables - Lease	5,000.00	403.57	1,198.77	23.98	0.00	3,801.23	76.02
560022	Vehicle Repairs	1,600.00	0.00	0.00	0.00	0.00	1,600.00	100.00
580000	Professional/Consulting Services and Operat	757,794.49	12,350.04	40,657.35	5.37	7,711.00	709,426.14	93.62
580001	Advertising	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00
580005	Audit	10,500.00	0.00	3,150.00	30.00	7,350.00	0.00	0.00
580010	District/County Contracts	53,723.00	0.00	0.00	0.00	0.00	53,723.00	100.00

## Budget Report

From 09/01/2023 thru 09/30/2023

Fu: 0900 Charter School Fund

		Actuals				Unencumbered		
		Working	Current	Year To Date	%	Encumbered	Balance	%
580014	Field Trips	74,652.00	0.00	0.00	0.00	35.00	74,617.00	99.95
580015	Fingerprinting	500.00	0.00	0.00	0.00	0.00	500.00	100.00
580018	Legal Services	30,000.00	0.00	0.00	0.00	0.00	30,000.00	100.00
580037	Janitorial Services/Contracts	25,000.00	2,440.00	2,440.00	9.76	0.00	22,560.00	90.24
590002	Postage Meter Rental	3,100.00	0.00	0.00	0.00	0.00	3,100.00	100.00
590004	Telephone	10,000.00	2,021.69	4,637.42	46.37	0.00	5,362.58	53.63
590006	Telephone - Cellular	1,200.00	0.00	81.08	6.76	0.00	1,118.92	93.24
590008	Telephone - Internet Service	26,000.00	1,687.10	6,690.86	25.73	0.00	19,309.14	74.27
590010	Postage/Freight	2,500.00	0.00	0.00	0.00	0.00	2,500.00	100.00
**** 5000 Totals		1,395,469.49	59,416.91	159,526.44	11.43	15,096.00	1,220,847.05	87.49
**** 1000 - 5000		5,321,005.85	287,380.05	681,565.24	12.81	71,783.64	4,567,656.97	85.84
735000	Transfers of Indirect Costs - Interfund	700.00	283.84	283.84	40.55	0.00	416.16	59.45
743800	Debt Service - Interest	106.00	0.00	0.00	0.00	0.00	106.00	100.00
743900	Other Debt Service - Principal	18,000.00	0.00	0.00	0.00	0.00	18,000.00	100.00
979000	Undesignated/Unappropriated	7,629.00	0.00	0.00	0.00	0.00	7,629.00	100.00
		7,629.00	0.00	0.00	0.00	0.00	7,629.00	100.00
		5,347,440.85	287,663.89	681,849.08	12.75	71,783.64	4,593,808.13	85.91

# Budget Report

From 09/01/2023 thru 09/30/2023

## Fund Summary

Note this summary includes only the account lines that were included on this report

### Fu: 0900 Charter School Fund

	Working	Actuals		%	Encumbered	Unencumbered	
		Current	Year To Date			Balance	%
<b>Revenues</b>							
Total: 8000 Revenues	\$4,677,720.00	\$546,984.83	\$768,733.66	16.43	\$0.00	\$3,908,986.34	83.57
<b>Expenditures</b>							
Total: 1000 Certificated	1,527,266.00	119,212.20	262,567.35	17.19	0.00	1,264,698.65	82.81
Total: 2000 Classified	607,796.00	32,534.32	98,345.00	16.18	0.00	509,451.00	83.82
Total: 3000 Benefits	1,068,318.00	60,597.67	142,437.61	13.33	0.00	925,880.39	86.67
Total: 1000 - 3000	3,203,380.00	212,344.19	503,349.96	15.71	0.00	2,700,030.04	84.29
Total: 4000 Books & Supplies	722,156.36	15,618.95	18,688.84	2.59	56,687.64	646,779.88	89.56
Total: 5000 Services & Other	1,395,469.49	59,416.91	159,526.44	11.43	15,096.00	1,220,847.05	87.49
Total: 4000 - 5000	2,117,625.85	75,035.86	178,215.28	8.42	71,783.64	1,867,626.93	88.19
Total: 1000 - 5000	5,321,005.85	287,380.05	681,565.24	12.81	71,783.64	4,567,656.97	85.84
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 7000 Other Outgo/Financing Uses	18,806.00	283.84	283.84	1.51	0.00	18,522.16	98.49
Total: 1000 - 7000	5,339,811.85	287,663.89	681,849.08	12.77	71,783.64	4,586,179.13	85.89
<b>Total: Net Increase/(Decrease) in Fund Balance</b>	<b>(662,091.85)</b>	<b>259,320.94</b>	<b>86,884.58</b>	<b>(13.12)</b>			
Total: Beginning Balance	6,269,408.22	0.00	6,269,408.22	100.00			
Total: Ending Fund Balance (9790)	\$5,607,316.37	\$259,320.94	\$6,356,292.80	113.36			
<b>Components of Ending Fund Balance</b>							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: Unassigned (9789 - 9790)	7,629.00	0.00	0.00	0.00			
Total: Undesignated	5,599,687.37	259,320.94	6,356,292.80	113.51			

# Budget Report

From 09/01/2023 thru 09/30/2023

Fu: 1200 Child Development Fund

		Actuals				Unencumbered	
		Working	Current	Year To Date	%	Encumbered	Balance %
<b>**** Total Adjusted Beginning Balance</b>		81,812.76	0.00	81,812.76	100.00	0.00	0.00
829000	All Other Federal Revenues	30,600.00	0.00	0.00	0.00	0.00	30,600.00 100.00
859000	All Other State Revenues	340,694.00	59,122.00	158,447.00	46.51	0.00	182,247.00 53.49
859001	All Other State Revenue - Prior Year	20,199.00	11,525.00	11,525.00	57.06	0.00	8,674.00 42.94
859090	All Other State Revenues - Carryover	104,785.00	0.00	0.00	0.00	0.00	104,785.00 100.00
859091	All Other State Revenues - Deferred Revenue	55,125.00	0.00	0.00	0.00	0.00	55,125.00 100.00
866000	Interest	3,600.00	2,271.36	2,344.36	65.12	0.00	1,255.64 34.88
<b>**** 8000 Totals</b>		555,003.00	72,918.36	172,316.36	31.05	0.00	382,686.64 68.95
<b>**** Total Income &amp; Beginning Balance</b>		\$636,815.76	\$72,918.36	\$254,129.12	39.91	\$0.00	\$382,686.64 60.09
110000	Teachers Salaries	42,903.00	1,830.63	9,691.89	22.59	0.00	33,211.11 77.41
110001	Teachers - Substitutes	40,640.00	5,221.00	8,820.00	21.70	0.00	31,820.00 78.30
<b>**** 1000 Totals</b>		83,543.00	7,051.63	18,511.89	22.16	0.00	65,031.11 77.84
210000	Instructional Aides' Salaries	60,351.00	2,954.38	8,863.14	14.69	0.00	51,487.86 85.31
210001	Instructional Aides - Substitutes	3,000.00	0.00	0.38	0.01	0.00	2,999.62 99.99
230000	Classified Supervisors' and Administrators' S	4,475.00	0.00	1,180.75	26.39	0.00	3,294.25 73.61
<b>**** 2000 Totals</b>		67,826.00	2,954.38	10,044.27	14.81	0.00	57,781.73 85.19
310100	State Teachers Retirement System, certifica	18,009.00	349.65	1,851.15	10.28	0.00	16,157.85 89.72
310101	STRS, Certificated - Substitutes	5,000.00	997.21	1,684.61	33.69	0.00	3,315.39 66.31
320200	Public Employees Retirement System, class	9,185.00	788.22	2,679.67	29.17	0.00	6,505.33 70.83
320201	PERS, Class - Substitutes	761.00	0.00	0.10	0.01	0.00	760.90 99.99
331101	OASDI, Cert. Substitutes	102.00	0.00	0.00	0.00	0.00	102.00 100.00
331200	OASDI, Classified	2,247.00	183.17	617.81	27.49	0.00	1,629.19 72.51
331201	OASDI, Class. Subs	1.00	0.00	0.02	2.00	0.00	0.98 98.00
332100	Medicare, Certificated	622.00	26.54	140.52	22.59	0.00	481.48 77.41
332101	Medicare, Cert. Subs	510.00	75.70	127.89	25.08	0.00	382.11 74.92
332200	Medicare, Classified	525.00	42.84	144.49	27.52	0.00	380.51 72.48
332201	Medicare, Class. Substitutes	22.00	0.00	0.01	0.05	0.00	21.99 99.95
340100	Health & Welfare Benefits, Certificated	12,500.00	1,034.65	3,103.95	24.83	0.00	9,396.05 75.17
340200	Health & Welfare Benefits, Classified	650.00	0.00	219.34	33.74	0.00	430.66 66.26
350100	State Unemployment Insurance, certificated	215.00	0.92	4.86	2.26	0.00	210.14 97.74
350101	State Unemployment Ins., Cert. - Substitutes	26.00	2.61	4.40	16.92	0.00	21.60 83.08
350200	State Unemployment Insurance, classified	181.00	1.48	5.03	2.78	0.00	175.97 97.22

## Budget Report

From 09/01/2023 thru 09/30/2023

Fu: 1200 Child Development Fund

		Actuals				Unencumbered		
		Working	Current	Year To Date	%	Encumbered	Balance	%
350201	State Unemployment Ins., Class - Substitutes	15.00	0.00	0.00	0.00	0.00	15.00	100.00
360100	Workers Comp, certificated	940.00	38.26	202.56	21.55	0.00	737.44	78.45
360101	Workers Comp, Cert - Substitutes	514.00	109.12	184.33	35.86	0.00	329.67	64.14
360200	Workers Comp, classified	793.00	61.74	209.90	26.47	0.00	583.10	73.53
360201	Workers Comp, Class - Substitutes	66.00	0.00	0.01	0.02	0.00	65.99	99.98
370200	OPEB, Allocated, Classified Positions	12,500.00	0.00	0.00	0.00	0.00	12,500.00	100.00
	**** 3000 Totals	65,384.00	3,712.11	11,180.65	17.10	0.00	54,203.35	82.90
	**** 1000 - 3000	216,753.00	13,718.12	39,736.81	18.33	0.00	177,016.19	81.67
430000	Materials and Supplies	23,800.00	0.00	0.00	0.00	681.54	23,118.46	97.14
	**** 4000 Totals	23,800.00	0.00	0.00	0.00	681.54	23,118.46	97.14
520000	Travel and Conferences	200.00	0.00	0.00	0.00	0.00	200.00	100.00
550001	Electricity	13,000.00	2,693.48	4,945.79	38.04	0.00	8,054.21	61.96
580000	Professional/Consulting Services and Operat	259,779.00	0.00	660.12	0.25	0.00	259,118.88	99.75
	**** 5000 Totals	272,979.00	2,693.48	5,605.91	2.05	0.00	267,373.09	97.95
	**** 1000 - 5000	513,532.00	16,411.60	45,342.72	8.83	681.54	467,507.74	91.04
735000	Transfers of Indirect Costs - Interfund	13,608.00	0.00	1,171.98	8.61	0.00	12,436.02	91.39
979000	Undesignated/Unappropriated	100.00	0.00	0.00	0.00	0.00	100.00	100.00
		100.00	0.00	0.00	0.00	0.00	100.00	100.00
		527,240.00	16,411.60	46,514.70	8.82	681.54	480,043.76	91.05



# Budget Report

From 09/01/2023 thru 09/30/2023

## Fund Summary

Note this summary includes only the account lines that were included on this report

### Fu: 1200 Child Development Fund

	Working	Actuals		%	Encumbered	Unencumbered	
		Current	Year To Date			Balance	%
Revenues							
Total: 8000 Revenues	\$555,003.00	\$72,918.36	\$172,316.36	31.05	\$0.00	\$382,686.64	68.95
Expenditures							
Total: 1000 Certificated	83,543.00	7,051.63	18,511.89	22.16	0.00	65,031.11	77.84
Total: 2000 Classified	67,826.00	2,954.38	10,044.27	14.81	0.00	57,781.73	85.19
Total: 3000 Benefits	65,384.00	3,712.11	11,180.65	17.10	0.00	54,203.35	82.90
Total: 1000 - 3000	216,753.00	13,718.12	39,736.81	18.33	0.00	177,016.19	81.67
Total: 4000 Books & Supplies	23,800.00	0.00	0.00	0.00	681.54	23,118.46	97.14
Total: 5000 Services & Other	272,979.00	2,693.48	5,605.91	2.05	0.00	267,373.09	97.95
Total: 4000 - 5000	296,779.00	2,693.48	5,605.91	1.89	681.54	290,491.55	97.88
Total: 1000 - 5000	513,532.00	16,411.60	45,342.72	8.83	681.54	467,507.74	91.04
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 7000 Other Outgo/Financing Uses	13,608.00	0.00	1,171.98	8.61	0.00	12,436.02	91.39
Total: 1000 - 7000	527,140.00	16,411.60	46,514.70	8.82	681.54	479,943.76	91.05
<b>Total: Net Increase/(Decrease) in Fund Balance</b>	<b>27,863.00</b>	<b>56,506.76</b>	<b>125,801.66</b>	<b>451.50</b>			
Total: Beginning Balance	81,812.76	0.00	81,812.76	100.00			
Total: Ending Fund Balance (9790)	\$109,675.76	\$56,506.76	\$207,614.42	189.30			
Components of Ending Fund Balance							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: Unassigned (9789 - 9790)	100.00	0.00	0.00	0.00			
Total: Undesignated	109,575.76	56,506.76	207,614.42	189.47			

# Budget Report

From 09/01/2023 thru 09/30/2023

Fu: 1300 Cafeteria Fund

		Actuals				Unencumbered	
		Working	Current	Year To Date	%	Encumbered	Balance %
<b>**** Total Adjusted Beginning Balance</b>		160,827.56	0.00	160,827.56	100.00	0.00	0.00
822000	Child Nutrition Programs	65,000.00	0.00	8,013.77	12.33	0.00	56,986.23 87.67
822001	Child Nutrition - Brkfst	120,000.00	0.00	8,562.69	7.14	0.00	111,437.31 92.86
822002	Child Nutrition - Lunch	275,000.00	0.00	37,983.32	13.81	0.00	237,016.68 86.19
852000	Child Nutrition	19,000.00	0.00	0.00	0.00	0.00	19,000.00 100.00
863401	Food Sales - Adult Meals	2,500.00	622.00	1,289.00	51.56	0.00	1,211.00 48.44
866000	Interest	2,000.00	952.80	983.42	49.17	0.00	1,016.58 50.83
<b>**** 8000 Totals</b>		483,500.00	1,574.80	56,832.20	11.75	0.00	426,667.80 88.25
<b>**** Total Income &amp; Beginning Balance</b>		\$644,327.56	\$1,574.80	\$217,659.76	33.78	\$0.00	\$426,667.80 66.22
220000	Classified Support Salaries	94,768.00	12,373.43	34,931.19	36.86	0.00	59,836.81 63.14
220001	Classified Support Salaries- Substitutes	1,500.00	0.00	0.00	0.00	0.00	1,500.00 100.00
230000	Classified Supervisors' and Administrators' S	80,124.00	6,677.03	20,031.09	25.00	0.00	60,092.91 75.00
<b>**** 2000 Totals</b>		176,392.00	19,050.46	54,962.28	31.16	0.00	121,429.72 68.84
320200	Public Employees Retirement System, class	45,241.00	5,082.66	14,663.48	32.41	0.00	30,577.52 67.59
320201	PERS, Class - Substitutes	300.00	0.00	0.00	0.00	0.00	300.00 100.00
331200	OASDI, Classified	10,513.00	1,170.80	3,376.69	32.12	0.00	7,136.31 67.88
331201	OASDI, Class. Subs	310.00	0.00	0.00	0.00	0.00	310.00 100.00
332200	Medicare, Classified	2,459.00	273.82	789.73	32.12	0.00	1,669.27 67.88
332201	Medicare, Class. Substitutes	73.00	0.00	0.00	0.00	0.00	73.00 100.00
340200	Health & Welfare Benefits, Classified	33,330.00	4,385.09	12,178.28	36.54	0.00	21,151.72 63.46
350200	State Unemployment Insurance, classified	2,033.00	9.53	27.49	1.35	0.00	2,005.51 98.65
350201	State Unemployment Ins., Class - Substitutes	60.00	0.00	0.00	0.00	0.00	60.00 100.00
360200	Workers Comp, classified	3,713.00	398.16	1,148.72	30.94	0.00	2,564.28 69.06
360201	Workers Comp, Class - Substitutes	110.00	0.00	0.00	0.00	0.00	110.00 100.00
370200	OPEB, Allocated, Classified Positions	13,168.00	0.00	0.00	0.00	0.00	13,168.00 100.00
<b>**** 3000 Totals</b>		111,310.00	11,320.06	32,184.39	28.91	0.00	79,125.61 71.09
<b>**** 1000 - 3000</b>		287,702.00	30,370.52	87,146.67	30.29	0.00	200,555.33 69.71
430000	Materials and Supplies	1,000.00	0.00	0.00	0.00	726.07	273.93 27.39
430008	Food Service Supplies	37,787.00	0.00	639.06	1.69	132.12	37,015.82 97.96
470000	Food	141,000.00	16,368.42	23,136.65	16.41	99,615.01	18,248.34 12.94
<b>**** 4000 Totals</b>		179,787.00	16,368.42	23,775.71	13.22	100,473.20	55,538.09 30.89

# Budget Report

From 09/01/2023 thru 09/30/2023

Fu: 1300 Cafeteria Fund

		Actuals				Unencumbered		
		Working	Current	Year To Date	%	Encumbered	Balance	%
520000	Travel and Conferences	2,000.00	0.00	139.00	6.95	0.00	1,861.00	93.05
580000	Professional/Consulting Services and Operat	2,000.00	0.00	53.93	2.70	0.00	1,946.07	97.30
**** 5000 Totals		4,000.00	0.00	192.93	4.82	0.00	3,807.07	95.18
**** 1000 - 5000		471,489.00	46,738.94	111,115.31	23.57	100,473.20	259,900.49	55.12
979000	Undesignated/Unappropriated	500.00	0.00	0.00	0.00	0.00	500.00	100.00
		500.00	0.00	0.00	0.00	0.00	500.00	100.00
		471,989.00	46,738.94	111,115.31	23.54	100,473.20	260,400.49	55.17

## Budget Report

From 09/01/2023 thru 09/30/2023

### Fund Summary

Note this summary includes only the account lines that were included on this report

#### Fu: 1300 Cafeteria Fund

	Working	Actuals		%	Encumbered	Unencumbered	
		Current	Year To Date			Balance	%
<b>Revenues</b>							
Total: 8000 Revenues	\$483,500.00	\$1,574.80	\$56,832.20	11.75	\$0.00	\$426,667.80	88.25
<b>Expenditures</b>							
Total: 1000 Certificated	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 2000 Classified	176,392.00	19,050.46	54,962.28	31.16	0.00	121,429.72	68.84
Total: 3000 Benefits	111,310.00	11,320.06	32,184.39	28.91	0.00	79,125.61	71.09
Total: 1000 - 3000	287,702.00	30,370.52	87,146.67	30.29	0.00	200,555.33	69.71
Total: 4000 Books & Supplies	179,787.00	16,368.42	23,775.71	13.22	100,473.20	55,538.09	30.89
Total: 5000 Services & Other	4,000.00	0.00	192.93	4.82	0.00	3,807.07	95.18
Total: 4000 - 5000	183,787.00	16,368.42	23,968.64	13.04	100,473.20	59,345.16	32.29
Total: 1000 - 5000	471,489.00	46,738.94	111,115.31	23.57	100,473.20	259,900.49	55.12
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 7000 Other Outgo/Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 1000 - 7000	471,489.00	46,738.94	111,115.31	23.57	100,473.20	259,900.49	55.12
<b>Total: Net Increase/(Decrease) in Fund Balance</b>	<b>12,011.00</b>	<b>(45,164.14)</b>	<b>(54,283.11)</b>	<b>(451.94)</b>			
Total: Beginning Balance	160,827.56	0.00	160,827.56	100.00			
Total: Ending Fund Balance (9790)	\$172,838.56	(\$45,164.14)	\$106,544.45	61.64			
<b>Components of Ending Fund Balance</b>							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: Unassigned (9789 - 9790)	500.00	0.00	0.00	0.00			
Total: Undesignated	172,338.56	(45,164.14)	106,544.45	61.82			

## Budget Report

From 09/01/2023 thru 09/30/2023

Fu: 1400 Deferred Maintenance Fund

		Working	Actuals		%	Encumbered	Unencumbered	
			Current	Year To Date			Balance	%
866000	**** Total Adjusted Beginning Balance	71,653.72	0.00	71,653.72	100.00	0.00	0.00	0.00
	Interest	500.00	454.67	469.28	93.86	0.00	30.72	6.14
	**** 8000 Totals	500.00	454.67	469.28	93.86	0.00	30.72	6.14
	**** Total Income & Beginning Balance	\$72,153.72	\$454.67	\$72,123.00	99.96	\$0.00	\$30.72	0.04
979000	Undesignated/Unappropriated	800.00	0.00	0.00	0.00	0.00	800.00	100.00
		800.00	0.00	0.00	0.00	0.00	800.00	100.00
		800.00	0.00	0.00	0.00	0.00	800.00	100.00

## Budget Report

From 09/01/2023 thru 09/30/2023

### Fund Summary

Note this summary includes only the account lines that were included on this report

#### Fu: 1400 Deferred Maintenance Fund

	Working	Actuals		%	Encumbered	Unencumbered	
		Current	Year To Date			Balance	%
Revenues							
Total: 8000 Revenues	\$500.00	\$454.67	\$469.28	93.86	\$0.00	\$30.72	6.14
Expenditures							
Total: 1000 Certificated	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 2000 Classified	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 3000 Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 1000 - 3000	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 4000 Books & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 5000 Services & Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 4000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 1000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 7000 Other Outgo/Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 1000 - 7000	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total: Net Increase/(Decrease) in Fund Balance</b>	<b>500.00</b>	<b>454.67</b>	<b>469.28</b>	<b>93.86</b>			
Total: Beginning Balance	71,653.72	0.00	71,653.72	100.00			
Total: Ending Fund Balance (9790)	\$72,153.72	\$454.67	\$72,123.00	99.96			
Components of Ending Fund Balance							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: Unassigned (9789 - 9790)	800.00	0.00	0.00	0.00			
Total: Undesignated	71,353.72	454.67	72,123.00	101.08			

Budget Report  
From 09/01/2023 thru 09/30/2023

Fu: 1700 Special Reserve Fund for Other Thz

		Actuals				Unencumbered	
		Working	Current	Year To Date	%	Encumbered	Balance %
**** Total Adjusted Beginning Balance		747,045.75	0.00	747,045.75	100.00	0.00	0.00
866000	Interest	11,500.00	4,740.25	4,892.59	42.54	0.00	6,607.41 57.46
**** 8000 Totals		11,500.00	4,740.25	4,892.59	42.54	0.00	6,607.41 57.46
**** Total Income & Beginning Balance		\$758,545.75	\$4,740.25	\$751,938.34	99.13	\$0.00	\$6,607.41 0.87
979000	Undesignated/Unappropriated	3,000.00	0.00	0.00	0.00	0.00	3,000.00 100.00
		3,000.00	0.00	0.00	0.00	0.00	3,000.00 100.00
		3,000.00	0.00	0.00	0.00	0.00	3,000.00 100.00

## Budget Report

From 09/01/2023 thru 09/30/2023

### Fund Summary

Note this summary includes only the account lines that were included on this report

#### Fu: 1700 Special Reserve Fund for Other Than Capital Outlay Projects

	Working	Actuals		%	Encumbered	Unencumbered	
		Current	Year To Date			Balance	%
Revenues							
Total: 8000 Revenues	\$11,500.00	\$4,740.25	\$4,892.59	42.54	\$0.00	\$6,607.41	57.46
Expenditures							
Total: 1000 Certificated	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 2000 Classified	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 3000 Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 1000 - 3000	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 4000 Books & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 5000 Services & Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 4000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 1000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 7000 Other Outgo/Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 1000 - 7000	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total: Net Increase/(Decrease) in Fund Balance</b>	<b>11,500.00</b>	<b>4,740.25</b>	<b>4,892.59</b>	<b>42.54</b>			
Total: Beginning Balance	747,045.75	0.00	747,045.75	100.00			
Total: Ending Fund Balance (9790)	\$758,545.75	\$4,740.25	\$751,938.34	99.13			
Components of Ending Fund Balance							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: Unassigned (9789 - 9790)	3,000.00	0.00	0.00	0.00			
Total: Undesignated	755,545.75	4,740.25	751,938.34	99.52			



Budget Report  
From 09/01/2023 thru 09/30/2023

Fu: 2000 Special Reserve Fund for Postemplk

		Actuals				Unencumbered		
		Working	Current	Year To Date	%	Encumbered	Balance	%
866000	**** Total Adjusted Beginning Balance	55,669.05	0.00	55,669.05	100.00	0.00	0.00	0.00
	Interest	800.00	353.24	364.59	45.57	0.00	435.41	54.43
	**** 8000 Totals	800.00	353.24	364.59	45.57	0.00	435.41	54.43
	**** Total Income & Beginning Balance	\$56,469.05	\$353.24	\$56,033.64	99.23	\$0.00	\$435.41	0.77

## Budget Report

From 09/01/2023 thru 09/30/2023

### Fund Summary

Note this summary includes only the account lines that were included on this report

#### Fu: 2000 Special Reserve Fund for Postemployment Benefits

	Working	Actuals		%	Encumbered	Unencumbered	
		Current	Year To Date			Balance	%
<b>Revenues</b>							
Total: 8000 Revenues	\$800.00	\$353.24	\$364.59	45.57	\$0.00	\$435.41	54.43
<b>Expenditures</b>							
Total: 1000 Certificated	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 2000 Classified	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 3000 Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 1000 - 3000	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 4000 Books & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 5000 Services & Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 4000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 1000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 7000 Other Outgo/Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 1000 - 7000	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total: Net Increase/(Decrease) in Fund Balance</b>	<b>800.00</b>	<b>353.24</b>	<b>364.59</b>	<b>45.57</b>			
Total: Beginning Balance	55,669.05	0.00	55,669.05	100.00			
Total: Ending Fund Balance (9790)	\$56,469.05	\$353.24	\$56,033.64	99.23			
<b>Components of Ending Fund Balance</b>							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: Unassigned (9789 - 9790)	0.00	0.00	0.00	0.00			
Total: Undesignated	56,469.05	353.24	56,033.64	99.23			

## Budget Report

From 09/01/2023 thru 09/30/2023

Fu: 2500 Capital Facilities Fund

		Actuals				Unencumbered		
		Working	Current	Year To Date	%	Encumbered	Balance	%
**** Total Adjusted Beginning Balance		31,364.14	0.00	31,364.14	100.00	0.00	0.00	0.00
866000	Interest	500.00	199.02	205.42	41.08	0.00	294.58	58.92
868100	Mitigation/Developer Fees	4,300.00	4,248.92	4,248.92	98.81	0.00	51.08	1.19
**** 8000 Totals		4,800.00	4,447.94	4,454.34	92.80	0.00	345.66	7.20
**** Total Income & Beginning Balance		\$36,164.14	\$4,447.94	\$35,818.48	99.04	\$0.00	\$345.66	0.96

## Budget Report

From 09/01/2023 thru 09/30/2023

### Fund Summary

Note this summary includes only the account lines that were included on this report

#### Fu: 2500 Capital Facilities Fund

	Working	Actuals		%	Encumbered	Unencumbered	
		Current	Year To Date			Balance	%
<b>Revenues</b>							
Total: 8000 Revenues	\$4,800.00	\$4,447.94	\$4,454.34	92.80	\$0.00	\$345.66	7.20
<b>Expenditures</b>							
Total: 1000 Certificated	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 2000 Classified	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 3000 Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 1000 - 3000	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 4000 Books & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 5000 Services & Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 4000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 1000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 7000 Other Outgo/Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 1000 - 7000	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total: Net Increase/(Decrease) in Fund Balance</b>	<b>4,800.00</b>	<b>4,447.94</b>	<b>4,454.34</b>	<b>92.80</b>			
Total: Beginning Balance	31,364.14	0.00	31,364.14	100.00			
Total: Ending Fund Balance (9790)	\$36,164.14	\$4,447.94	\$35,818.48	99.04			
<b>Components of Ending Fund Balance</b>							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: Unassigned (9789 - 9790)	0.00	0.00	0.00	0.00			
Total: Undesignated	36,164.14	4,447.94	35,818.48	99.04			

## Budget Report

From 09/01/2023 thru 09/30/2023

Fu: 3500 County School Facilities Fund

		Actuals				Unencumbered		
		Working	Current	Year To Date	%	Encumbered	Balance	%
**** Total Adjusted Beginning Balance		2,609,357.21	0.00	2,609,357.21	100.00	0.00	0.00	0.00
866000	Interest	29,000.00	27,695.02	28,585.08	98.57	0.00	414.92	1.43
**** 8000 Totals		29,000.00	27,695.02	28,585.08	98.57	0.00	414.92	1.43
**** Total Income & Beginning Balance		\$2,638,357.21	\$27,695.02	\$2,637,942.29	99.98	\$0.00	\$414.92	0.02
620002	Architect Fees	330,000.00	20,133.94	43,108.33	13.06	84,657.40	202,234.27	61.28
620005	DSA Plans Check Fee	1,140.00	0.00	0.00	0.00	0.00	1,140.00	100.00
620014	Construction - Modernization	1,872,147.00	0.00	505,717.30	27.01	1,366,428.80	0.90	0.00
620019	Construction - Inspection	25,200.00	0.00	11,200.00	44.44	0.00	14,000.00	55.56
**** 6000 Totals		2,228,487.00	20,133.94	560,025.63	25.13	1,451,086.20	217,375.17	9.75
**** 1000 - 6000		2,228,487.00	20,133.94	560,025.63	25.13	1,451,086.20	217,375.17	9.75
979000	Undesignated/Unappropriated	325,415.00	0.00	0.00	0.00	0.00	325,415.00	100.00
		325,415.00	0.00	0.00	0.00	0.00	325,415.00	100.00
		2,553,902.00	20,133.94	560,025.63	21.93	1,451,086.20	542,790.17	21.25

# Budget Report

From 09/01/2023 thru 09/30/2023

## Fund Summary

Note this summary includes only the account lines that were included on this report

### Fu: 3500 County School Facilities Fund

	Working	Actuals		%	Encumbered	Unencumbered	
		Current	Year To Date			Balance	%
<b>Revenues</b>							
Total: 8000 Revenues	\$29,000.00	\$27,695.02	\$28,585.08	98.57	\$0.00	\$414.92	1.43
<b>Expenditures</b>							
Total: 1000 Certificated	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 2000 Classified	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 3000 Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 1000 - 3000	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 4000 Books & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 5000 Services & Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 4000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 1000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 6000 Capital Outlay	2,228,487.00	20,133.94	560,025.63	25.13	1,451,086.20	217,375.17	9.75
Total: 7000 Other Outgo/Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 1000 - 7000	2,228,487.00	20,133.94	560,025.63	25.13	1,451,086.20	217,375.17	9.75
<b>Total: Net Increase/(Decrease) in Fund Balance</b>	<b>(2,199,487.00)</b>	<b>7,561.08</b>	<b>(531,440.55)</b>	<b>24.16</b>			
Total: Beginning Balance	2,609,357.21	0.00	2,609,357.21	100.00			
Total: Ending Fund Balance (9790)	\$409,870.21	\$7,561.08	\$2,077,916.66	506.97			
<b>Components of Ending Fund Balance</b>							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: Unassigned (9789 - 9790)	325,415.00	0.00	0.00	0.00			
Total: Undesignated	84,455.21	7,561.08	2,077,916.66	2,460.38			

# Budget Report

From 09/01/2023 thru 09/30/2023

Fu: 4009 Special Reserve Fund for Capital O

		Actuals				Unencumbered	
		Working	Current	Year To Date	%	Encumbered	Balance
							%
**** Total Adjusted Beginning Balance		125,261.27	0.00	125,261.27	100.00	0.00	0.00
866000	Interest	1,800.00	794.82	820.36	45.58	0.00	979.64
**** 8000 Totals		1,800.00	794.82	820.36	45.58	0.00	979.64
**** Total Income & Beginning Balance		\$127,061.27	\$794.82	\$126,081.63	99.23	\$0.00	\$979.64
976000	Other Commitments	107,010.86	0.00	0.00	0.00	0.00	107,010.86
		107,010.86	0.00	0.00	0.00	0.00	107,010.86





**REPORTS  
AND  
PRESENTATIONS**

**ITEM:** West Park Elementary School Monthly Report

**PRESENTER:** Irene Garcia, Principal

**DATE:** 10/09/2023

**Report:** Monthly Report

Greetings: Board President Garcia, Members of the Board, Superintendent Clark and members of the community. Thank you for this opportunity to present this evening.

**Introduction:**

My name is Irene Garcia, Principal for West Park Elementary School. September was a busy month and October is going to be very busy as well.

**Assemblies:**

For Hispanic Heritage Month we had 3 assemblies on Sept. 22nd. School House Rap provided us with 3-30 min assemblies. All of the groups really enjoyed the presentation. It was fun and educational. Students and staff all indicated they would love to have the group present again.

**Activities:**

The week of Sept 18, we had Spirit Week with events each day the students enjoyed the activities. This Friday, we are having our Academic Awards Assemblies. Parent Conferences and our Book Fair are scheduled for the week of October 16th. The week of October 23rd starts our Red Ribbon We will host our Second Parent Coffee Hour in the library. On October 25th the Mobile Dairy Classroom will present 2 different presentations. We will end the month with our Halloween Parade.

**Education:**

The week of Sept 18, we completed our 2nd round of STAR testing with the majority of the classes showing growth. We do have some students that need to retest so we can share the final results. Students that showed gains will receive \$5 in Wolf Bucks to use in the student Store. Teachers received inservice training on our new SEL curriculum and on iReady our reading and math resource program. I have been working with our IT department to make sure that all our web programs are set up correctly and being utilized by students and staff. The week of October 23rd starts two weeks of SBAC testing

**Planned Parent Meetings/Classes**

We are going to be holding classes in English and Spanish to help parents learn how to access our student information system to allow them to review grades, attendance and other information. This will allow us to work as a team with our parents to support our students. The training days are to be determined. Tomorrow we have the Bullying Awareness Parent Meeting at 5:15. There will be a Parent Advisory Meeting on October 19th at 4:00 pm. On October 25th we are hosting a Cyber Bullying Parent meeting at 5:15 pm.

Based on the most recent enrollment reports, we currently have 298 students enrolled at West Park Elementary School with an Average Daily Attendance of 277 students.

Thank you for the opportunity to present this evening.

**ITEM:** West Park Charter Academy Monthly Report  
**PRESENTER:** Ruben Martinez, Charter Director  
**DATE:** 10-09-2023  
**Report:** Monthly Report

Board President Garcia, Members of the Board, Superintendent Clark and members of the community. Thank you for this opportunity to present this evening.

- My name is Ruben Martinez, Charter Director for West Park Charter Academy.
- Program updates:

West Park Charter Academy arranged a Breakfast with Parents/students that was held on October 3rd with parents and students at our Fresno Site. We are hosting this same event at our Hanford site tomorrow 7:15-8:30. Please attend if you can fit this in your schedule.

Spring schedules are being developed for all of our high school students.

Red Ribbon Week dress up will take place from October 24-31, 2023.

Teachers and counselors are being trained in a character strong social emotional curriculum (SEL) to provide social and emotional support to our students.

We have conducted interviews for WPCA. The interviews are for a Multiple Subject Teacher, Social Studies Teacher, and a Paraprofessional.

- WASC updates:

The Fresno Charter site as well as the Hanford Charter are working together in teams as we work towards completing our WASC self-study, for the Spring visit in 2024. Our teams are working collaboratively, and gathering evidence for the current WASC Report. The WASC self-study Chapters 1-3 will be completed by Winter Break. Chapters 4-5 will be completed after the Winter Break. I am very proud of the progress being made and how my staff is working together on this task.

Based on the most recent enrollment reports, we currently have 173 students enrolled at both West Park Charter Academies with an Average Daily Attendance of 96.42 students.

Again, thank you for the opportunity to present this evening.

## Human Resources Department

**ITEM:** Human Resources Report

**PRESENTER:** Tamita Boyd, Director of Human Resources

**DATE:** October 9<sup>th</sup>, 2023

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- **Closing of Health and Welfare:** As of September 30<sup>th</sup>, 23 H&W open enrollment closed. It was a bit tricky since part of our site was off the last week and the 30<sup>th</sup> ended on a Saturday. However, we completed everyone changes which came into effect October 1<sup>st</sup>, 2023.
- **Frontline system fully implemented:** I have finally gotten access as the organizer of the Frontline system as of last week. I was able to get all staff into the frontline system which will streamline the absence reporting process and reduce paper waste.
- **Update to job fair:** Due to illness I postponed the job fair. I am looking to host the 2<sup>nd</sup> annual job fair in early November. If vacancies are still open at that time.
- **Update to CSEA negotiations:** Our last meeting was held on September 20<sup>th</sup>, 2023 at that time we meet the new executive board members Elizabeth Murillo – President, John Miranda Padilla – Vice President, Casandra Garner – Secretary and America Arambula Silva – Treasurer. Our next meeting will be held on October 19<sup>th</sup>, 23. Myself and Helen are set to speak with the board in close session in regards to the negotiations.
- **Update to hiring:** Our last interviews was held on Friday for the Charter site multiple positions. We have interviews scheduled for Tuesday as well for the Director of Business Services. I will also be scheduling interviews this week for the library tech position as well.



# M.O.T. Presentation

Ruben Rangel

October 9, 2023



## Over the Break Projects





## Modernization Update







**ITEM: Technology Report**

**PRESENTER(S): Randy Randolph**

**DATE: October 9, 2023**

**ACTION: Information**

**BACKGROUND:**

**1. Professional Development**

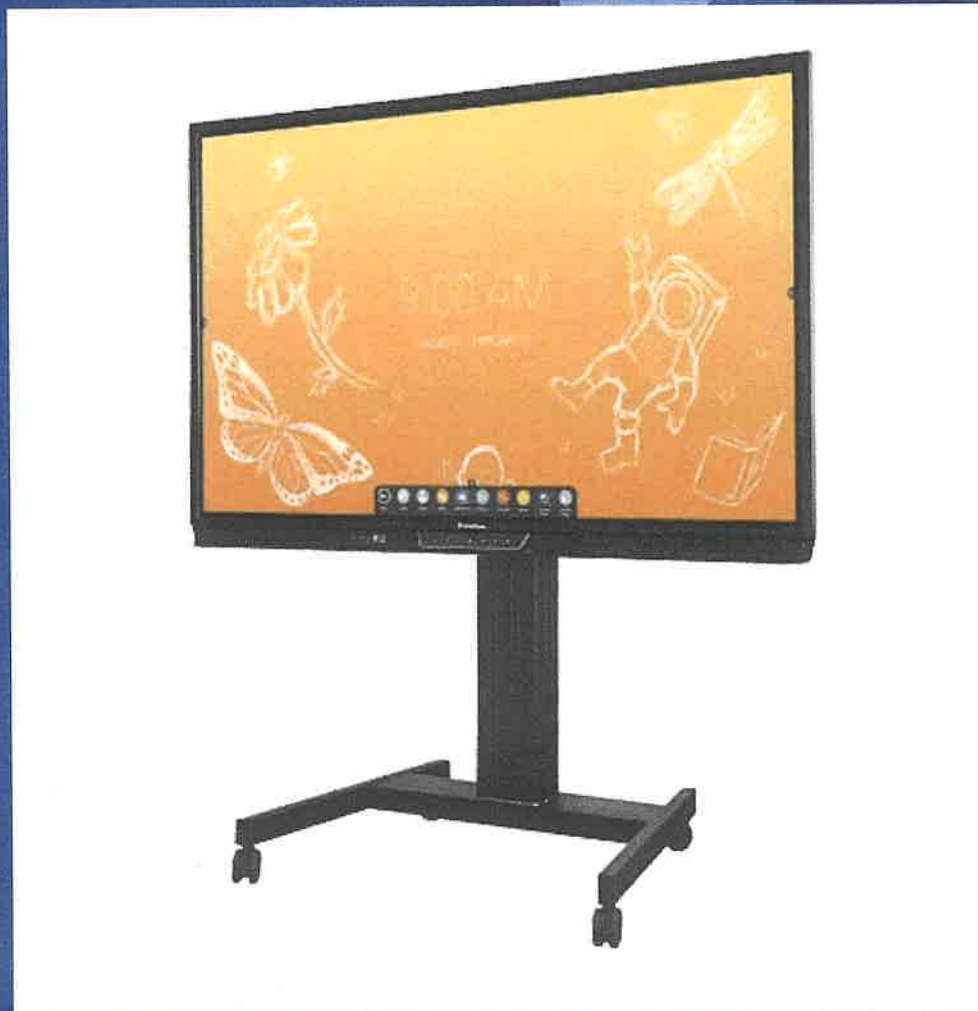
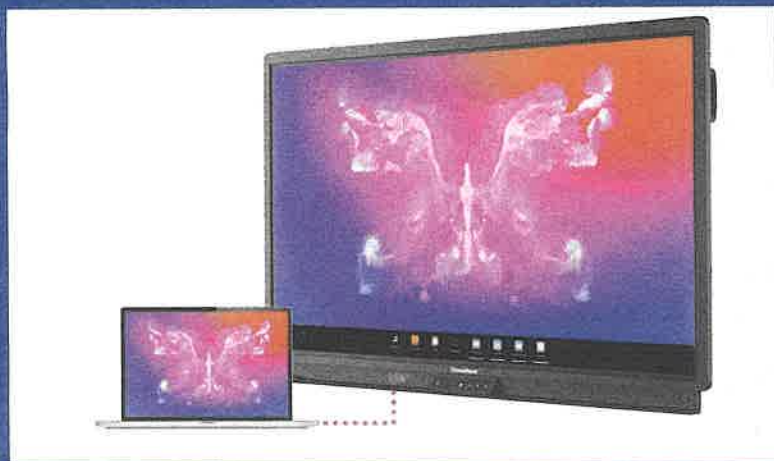
Participation in workshops and meetings in the areas of LCAP, Differentiated Assistance, CALPADS, and assessments. These are key areas in the ongoing operations of our district.

**2. Projects**

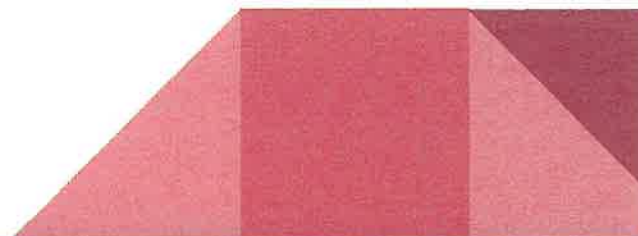
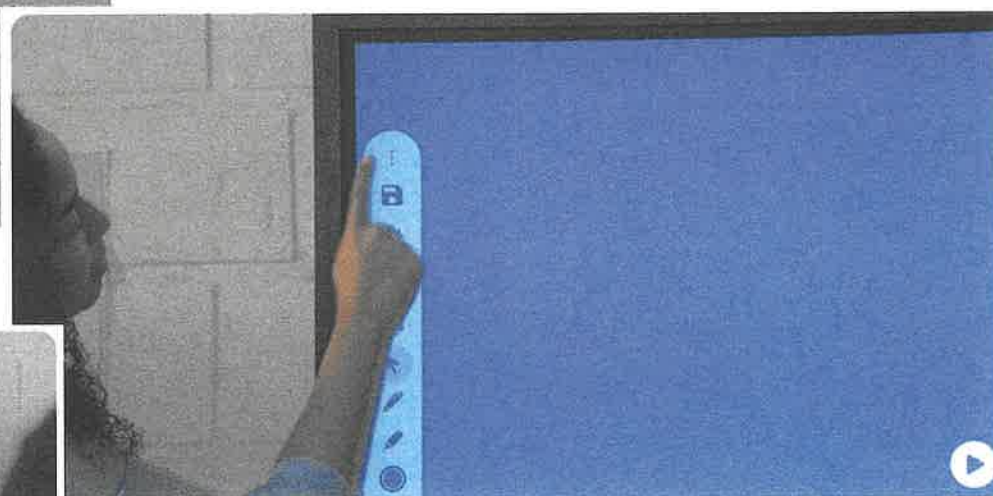
The district has purchased interactive boards to be utilized in classrooms. The installation of the new PA system is progressing. The hardware has been installed and programming will be the final step.

The background is a solid dark blue. In the top right corner, there is a decorative graphic consisting of several overlapping triangles and squares in different shades of blue, creating a geometric pattern.

# New Interactive Boards







**ITEM:** Cafeteria Report

**PRESENTER:** LILIA ROMERO

**DATE:** October 9th, 2023

**Report:** Monthly Report

### **Fall Break**

- Storage racks for my department are in place.
- Walk-in and freezer were deep cleaned.
- Halloween decorations

### **Out of stock items**

- Experiencing Food shortages

### **Holiday**

- Thanksgiving meals for students
- Thanksgiving meals for staff

### **WP Parent Coffee/Charter Parent, Student Breakfast**

- West Park Parent & Coffee every month
- Charter Parent/Student Breakfast



# **ACTION ITEMS**

**ITEM:** Authorized Signature Permit

**PRESENTER:** Helen Bellonzi, Consultant

**DATE:** 10/9/2023

**BOARD DECISION:** Request for Approval

Approval of Authorized Signature Permit and Mailing Permit. These documents specify authorized signers for West Park School District. The mailing permit names who will be receiving authorized mail from District Financial Services Department, Fresno County Superintendent of Schools.





# fresno county superintendent of schools

Dr. Michele Cantwell-Copher, Superintendent

## Authorized Signature Permit

Return to: Gabriel Halls, Senior Director  
District Financial Services  
Fresno County Superintendent of Schools  
1111 Van Ness Avenue  
Fresno, CA 93721-2000

Dear Mr. Halls:

Pursuant to Education Code Sections 42632 and 42633, at a regular meeting of the Governing Board of the  
West Park Elementary School District, held on 09 day of  
October, 2023:

1. The following person(s) who is/are an officer(s) or employee(s) of the above-referenced school district and whose signature(s) appear(s) opposite of his/her name below, was/were authorized to sign orders in the name of the said governing board:

Type or print here:	Position:	Signature:
Dr. Brian Clark	Superintendent	

2. A majority of the following members of the governing board of the above-referenced school district and whose signatures appear opposite of the corresponding names were authorized to sign orders in the name of the said governing board.

Type or print here:	Note President	Signature:
Aida Garcia	<input checked="" type="checkbox"/>	
Araceli Lopez	<input type="checkbox"/>	
Fernando Alvarez	<input type="checkbox"/>	
Ezekiel Rodriguez	<input type="checkbox"/>	
Mark Vivenzi	<input type="checkbox"/>	
	<input type="checkbox"/>	
	<input type="checkbox"/>	

Rubber stamp signatures or machine signatures authorized for use on maintenance checks and/or registers Yes       
No X. Only such facsimile signatures may be used, which have met the requirements of Government Code 5501  
(copy enclosed). I certify this requirement has been met.

Sample(s) of such signature: \_\_\_\_\_

By order of the Governing Board of West Park Elementary School District of Fresno County,  
California.

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Date

Rev. 03/27/18



# fresno county superintendent of schools

Dr. Michele Cantwell-Copher, Superintendent

## Mailing Permit

All routine district finance mail will be directed to the district office at the address listed in the *Fresno County Schools Directory*, unless otherwise specified on a Mailing Permit. Mailing Permits remain valid until replaced with updated versions. Updated contact and mailing information may be submitted at any time during the school year.

If your district's contact or mailing information needs to be updated, please fill out the form below and mail the original to the District Financial Services Department, Fresno County Superintendent of Schools, 1111 Van Ness Avenue, Fresno, CA 93721. This form may also be downloaded at [www.fcoe.org/dfsdocs](http://www.fcoe.org/dfsdocs).

### Please Send District Financial Mail to:

Dr Brian Clark

Name

West Park ESD

District

2695 S Valentine

Address

Fresno

City

93706

Zip Code

Governing Board Action Taken on:

10/9/23

Date

Signed:

Clerk of the Board

### **EDUCATION CODE 42632**

Each order drawn on the funds of a school district shall be signed by at least a majority of the members of the governing board of the district, or by a person or persons authorized by the governing board to sign orders in its name. No person other than an officer or employee of the district shall be authorized to sign orders.

### **EDUCATION CODE 42633**

The governing board of each school district shall be responsible for filing or causing to be filed with the county superintendent of schools the verified signature of each person, including members of the governing board, authorized to sign orders in its name. Except for districts determined to be fiscally accountable pursuant to Section 42650, no order on the funds of any school district shall be approved by the county superintendent of schools unless the signatures are on file in his office and he is satisfied that the signatures on the order are those of persons authorized to sign the order.

### **GOVERNMENT CODE 5501**

Any authorized officer may, after filing with the Secretary of State his manual signature certified by him under oath, execute or cause to be executed with a facsimile signature in lieu of his manual signature:

- (a) Any public security, provided that at least one signature required or permitted to be placed thereon shall be manually subscribed; and
- (b) Any instrument of payment.

Upon compliance with this section by the authorized officer, his facsimile signature has the same legal effect as his manual signature.

**ITEM:** Revised Certificated Annual Salary Schedule

**PRESENTER:** Tamita Boyd, Director of Human Resources  
Helen Bellonzi, Consultant

**DATE:** October 9, 2023

**BOARD DECISION:** Request for Approval

Revision is needed to update the Elementary Principal's # of days from 240 to 210 and added Educational Stipends for Superintendent.

WEST PARK ELEMENTARY SCHOOL DISTRICT  
2023-2024 ANNUAL CERTIFICATED MANAGEMENT SALARY SCHEDULE  
Effective 07/01/2023

**DRAFT**

Increase 6.00%

Position Title	Work Year	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
Superintendent	215	145,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000
Principal	210	111,512	114,056	116,600	119,144	121,688	124,232	126,776	129,320	131,864	134,408
Charter Director	205	92,160	94,696	97,233	99,769	102,306	104,842	107,379	109,916	112,452	114,989
Learning Director/Technology Director	205	80,698	83,140	85,582	88,025	90,467	92,909	95,351	97,793	100,236	102,678
Educational Stipend for Superintendent	Annual	Masters Degree - 1,000			Doctorate Degree - 1,500						

**REVISED: 10/09/2023**

**BOARD APPROVED:** \_\_\_\_\_

**ITEM:** Quarterly Reports on Williams Uniform Complaints

**PRESENTER:** Dr. Clark, Superintendent of West Park Elementary School District

**Date:** October 9, 2023

**Action:** Request for Approval

---

There have been No complaints filed during Q2, Q3, Q4 of the 2022-2023 school year. As well as there have been No complaints filed during Q1 of the 2023-2024 school year. I am requesting approval from the board for the four Williams Uniform Complaints Quarterly Reports as listed below. Attached you will find the quarterly reports for your approval.

- January 2023, Q2
- April 2023, Q3
- July 2023, Q4
- October 2023, Q1

[Education Code § 35186]

Person completing this form: Erin Pereira

Title: Senior Executive Assistant to the Superintendent

<input checked="" type="checkbox"/>	1 <sup>st</sup> Quarter	July 1 - September 30	(Due October 2023)
<input type="checkbox"/>	2 <sup>nd</sup> Quarter	October 1 – December 31	(Due January 2024)
<input type="checkbox"/>	3 <sup>rd</sup> Quarter	January 1 – March 31	(Due April 2024)
<input type="checkbox"/>	4 <sup>th</sup> Quarter	April 1 – June 30	(Due July 2024)

Date for information to be reported publicly at governing board meeting: October 9, 2023

☒ No complaints were filed with any school in the district during the quarter indicated above.

☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
<b>TOTALS</b>	0		

Print Name of District Superintendent

Signature of District Superintendent

Date \_\_\_\_\_

# Quarterly Report on Williams Uniform Complaints

[Education Code § 35186]

District: West Park Elementary School District

Person completing this form: Erin Pereira

Title: Senior Executive Assistant to the Superintendent

Quarterly Report Submission Date - check one

- ☐ 1<sup>st</sup> Quarter July 1 - September 30 (Due October 2022)  
☒ 2<sup>nd</sup> Quarter October 1 - December 31 (Due January 2023)  
☐ 3<sup>rd</sup> Quarter January 1 - March 31 (Due April 2023)  
☐ 4<sup>th</sup> Quarter April 1 - June 30 (Due July 2023)

Date for information to be reported publicly at governing board meeting: October 9, 2023

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
TOTALS	0		

Dr. Brian Clark

Print Name of District Superintendent

\_\_\_\_\_  
Signature of District Superintendent

10-09-2023

\_\_\_\_\_  
Date



[Education Code § 35186]



**ITEM:** WPE request for Epinephrine auto injector (EC 49414)

**PRESENTER:** Dr. Clark, Superintendent of West Park Elementary School District

**Date:** October 9, 2023

**Action:** Request for Approval

---

Seeking board approval for West Park Elementary to obtain an Epinephrine auto injector (EC 49414) for the purposes of responding to an allergic reaction.

# School Anaphylaxis Policy

## Policy statement and purpose:

The West Park School District believes that the safety and wellbeing of individual with undiagnosed anaphylaxis is a whole community responsibility. The school is committed to:

- Providing as far as practical, a safe and healthy environment.
- Raising awareness about allergies and anaphylaxis among the school community and children in attendance.
- Ensuring each staff member and other relevant adults has adequate knowledge of allergies, anaphylaxis and emergency procedures.
- Facilitating communication between all staff, students and families to ensure the wellbeing of children at risk for anaphylaxis.

## Scope:

This policy applies when an individual, with undiagnosed anaphylaxis, encounters a reaction to a substance. It applies to the whole school community, students, parents/guardians and school volunteers.

## Background:

Anaphylaxis is a severe, life-threatening allergic reaction. Up to two percent of the general population and up to five percent of children are at risk. The most common causes in young children are eggs, peanuts, tree nuts, cow milk, bee or other insect stings, and some medications. Young children may not be able to express the symptoms of anaphylaxis. A reaction can develop within minutes of exposure to the allergen, but with planning and training, a reaction can be treated effectively by using an adrenaline auto-injector. The District recognizes the importance of staff responsible for the individuals at risk of anaphylaxis undertaking training that includes preventative measure to minimize the risk of an anaphylactic reaction, recognition of the signs and symptoms of anaphylaxis and emergency treatment, including administration of an Epinephrine Auto Injector. Staff and parents/guardians need to be made aware that it is not possible to achieve a completely allergen-free environment in any school that is open to the general community. Staff should not have a false sense of security that an allergen has been eliminated from the environment. Instead the school recognizes the need to adopt a range of procedures and risk minimization strategies to reduce the risk of a child having an anaphylactic reaction, including strategies to minimize the presence of the allergen in the school.

## Definitions:

**Allergen:** A substance that can cause an allergic reaction.

**Allergy:** an immune system response to something that the body has identified as an allergen. People genetically programmed to make an allergic response will make antibodies to particular allergens.

**Allergic reaction:** A reaction to an allergen. Common signs and symptoms include one or more of the following: hives, tingling feeling around the mouth, abdominal pain, vomiting and/or diarrhea, facial swelling, cough or wheeze, difficulty swallowing or breathing, loss of consciousness or collapse (child pale or floppy), or cessation of breathing.

**Anaphylaxis:** A severe, rapid and potentially fatal allergic reaction that involves the major body systems, particularly breathing or circulation systems.

**Anaphylaxis management training:** Training provided at the School District yearly by the school nurse or other designated individuals authorized by the physician or surgeon.

Training includes but is not limited to return demonstration, power point presentation sent to each staff member for review.

**Individuals at risk of anaphylaxis:** Those individuals whose allergies are undiagnosed and encounter an unknown allergic reaction.

**Epinephrine Auto Injector:** A device containing a single or multiple dose of adrenaline, delivered via a spring-activated needle, which is concealed until administered.

**Intolerance:** Often confused with allergy, intolerance is a reproducible reaction to a substance that is not due to the immune system. (i.e. lactose intolerance)

**No food sharing:** The practice where the child at risk of anaphylaxis eats only that food that is supplied or permitted by the parents/guardians, and does not share food with, or accept other food from any other person.

Volunteer, trained staff member: A person on a school campus who volunteers and has been trained to administer epinephrine and in the event an individual encounters an allergic reaction.

### Pathophysiology and Treatment:

Signs and Symptoms of Anaphylaxis Include: Anaphylaxis can affect any part of the body and cause various symptoms. The most dangerous symptoms include breathing difficulties and a drop in blood pressure or shock, which are potentially fatal. Other signs and symptoms are hives, itching, red water eyes, runny nose, vomiting, diarrhea, stomach cramps, change of voice, coughing, wheezing, throat tightness or closing, difficulty swallowing, difficulty breathing, sense of doom, dizziness, fainting or loss of conscience, change of skin color.

#### Medications:

##### Epinephrine

Treatment is centered on treating the rapidly progressing effects of histamine release in the body with epinephrine. The allergen should also be removed immediately. The health offices will have standing orders written by an MD to administer Epi-pens in the event of unsuspected anaphylaxis.

# Administration of Epinephrine Auto-Injectors

Training standards for the administration of epinephrine auto-injectors in accordance with Education Code Section 49414.

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## Training Standards for the Administration of Epinephrine Auto-Injectors

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### I. Introduction

Anaphylaxis is a potentially life-threatening hypersensitivity to a substance.<sup>1</sup> The reaction can occur within seconds or minutes of encountering an allergic trigger, including but not limited to an insect sting, food allergy, drug reaction (e.g., antibiotics, aspirin and non-steroidal inflammatory drugs), and exercise.<sup>2</sup> Other causes include latex and, less commonly, food-dependent, exercise-induced anaphylaxis and idiopathic anaphylaxis (unknown cause). Symptoms may include shortness of breath, wheezing, difficulty breathing, difficulty talking or swallowing, hives, itching, swelling (of the face, lips, tongue, or other parts of the body), shock, or asthma.<sup>3</sup> Other symptoms may include narrowing of the airways, rashes, hoarseness, nausea or vomiting, weak pulse, and dizziness. Individuals may experience anaphylaxis and not show any skin symptoms. Many individuals may have previously had only a mild reaction to an allergen, but subsequent exposure can trigger anaphylaxis. Without immediate administration of epinephrine followed by activation of emergency medical services, death can occur.

According to Food Allergy Research and Education (FARE),<sup>4</sup> anaphylaxis affects one in every 13 children (under eighteen years of age) or approximately two children in every classroom. It is estimated that 25 percent of students have their first anaphylactic reaction at school.

California *Education Code* (EC) Section 49414, as amended by Senate Bill 1266, effective January 1, 2015,<sup>5</sup> requires school districts to provide emergency epinephrine auto-injectors to school nurses or trained personnel who have volunteered, and provides that school nurses or trained personnel who have volunteered may use epinephrine auto-injectors to provide emergency medical aid to persons suffering or reasonably believed to be suffering from an anaphylactic reaction.<sup>6</sup> The legislative history of SB 1266 indicates the intent to protect not only children with previously diagnosed allergies, but also children who do not know they are allergic and who therefore may not

have prescribed epinephrine.<sup>7</sup> The law requires the State Superintendent of Public Instruction (SSPI) to review and update the minimum training standards for the administration of epinephrine auto-injectors at least every five years,<sup>8</sup> and requires a school district, county office of education, or charter school to annually distribute a notice and description of volunteer training.<sup>9</sup>

This document updates previous minimum training standards for the administration of epinephrine auto-injectors in accordance with *EC* Section 49414. These updated training standards were developed in consultation with organizations and providers with expertise in administering epinephrine auto-injectors and administering medication in a school environment, as required by *EC* Section 49414(e)(1).

Local educational agencies may also wish to consult their own attorneys.

## **II. Training Standards**

Schools may designate one or more volunteers to receive initial and annual refresher training, based on the standards developed by the SSPI, regarding the storage and use of an epinephrine auto-injector from the school nurse or another qualified person designated by an authorizing physician.<sup>10</sup> Training should include the following information:

- A. Techniques for Recognizing Symptoms of Anaphylaxis
- B. Standards and Procedures for Emergency Use and Storage of Epinephrine Auto-Injectors
- C. Emergency Follow-up Procedures
- D. Recommendations on Necessity of Instruction and Certification in Cardiopulmonary Resuscitation (CPR)
- E. Instruction on How to Determine Whether to Use an Adult Epinephrine or a Junior Epinephrine Auto-injector
- F. Written Materials Covering the Information Above<sup>11</sup>

### **A. Techniques for Recognizing Symptoms of Anaphylaxis<sup>12</sup>**

The signs and symptoms of anaphylaxis usually appear rapidly, within seconds or minutes after allergen exposure, although in some cases the reaction can be delayed for up to several hours. Anaphylaxis is highly likely to be occurring when any ONE of the following happens within minutes to hours after exposure to an allergen:

1. A person has symptoms that involve the skin, nose, mouth, or gastrointestinal tract
  - ⌘ Itching, wheezing, swelling, throat tightening, vomiting, or diarrhea
  - AND either:
  - ⌘ Difficulty breathing, or
  - ⌘ Reduced blood pressure (e.g., pale, weak pulse, confusion, loss of consciousness)

2. A person was exposed to a suspected (known allergy) allergen, and TWO or more of the following occur:

- 28 Skin symptoms or swollen lips
- 28 Difficulty breathing
- 31 Reduced blood pressure
- 28 Gastrointestinal symptoms (e.g., vomiting, diarrhea, or cramping)

For some individuals who have had an anaphylactic reaction, the symptoms may go away but then return a few hours later. This is called a bi-phasic reaction. Often the symptoms of the bi-phasic reaction occur in the respiratory system and take the individual by surprise. Therefore, according to the American Academy of Allergy, Asthma and Immunology (AAAAI),<sup>13</sup> after a serious reaction “observation in a hospital setting is necessary for at least four hours after initial symptoms subside because delayed and prolonged reactions may occur even after proper initial treatment.” Individuals may require a longer observation stay in the emergency department and/or may be admitted to the hospital for additional treatment and evaluation.

## **B. Standards and Procedures for Emergency Use and Storage of Epinephrine Auto-Injectors<sup>14</sup>**

1. **Storage and restocking.** An epinephrine auto-injector is a disposable drug delivery system with a spring activated needle that is designed for emergency administration of epinephrine to provide rapid, convenient first aid for persons suffering a potentially fatal reaction to anaphylaxis.<sup>15</sup> This ready-to-use and easily transported system is designed to treat a single anaphylactic episode. It must be properly discarded (in compliance with applicable state and federal laws) after its use, or provided to the emergency medical responders.

A qualified supervisor of health, which may include but is not limited to a school nurse<sup>16</sup> (or, if there is no qualified supervisor of health, an administrator)<sup>17</sup> shall obtain from an authorized physician<sup>18</sup> a prescription for each school for epinephrine auto-injectors that, at a minimum, includes one regular (or adult) and one junior epinephrine auto-injector for an elementary school, and one regular or adult (if there are no pupils requiring a junior) epinephrine auto-injector for a junior high school, middle school or high school<sup>19</sup> (it is generally recommended that two epinephrine auto-injectors be kept on-hand, as back-up).

The qualified supervisor of health (or administrator) shall be responsible for stocking the epinephrine auto-injector and restocking it if it is used.<sup>20</sup> If the epinephrine auto-injector is used it shall be restocked as soon as reasonably possible, but no later than two weeks after it is used.<sup>21</sup> Epinephrine auto-injectors shall be restocked before their expiration date.<sup>22</sup>

According to the manufacturer, epinephrine auto-injectors should be stored in a secure but accessible, well-marked location, at room temperature until the marked expiration date, at which time the unit must be replaced. Epinephrine auto-injectors should be stored in an



unlocked location. Auto-injectors should not be refrigerated as this could cause the device to malfunction. Epinephrine auto-injectors should not be exposed to extreme heat or direct sunlight. Heat and light shorten the life of the product and can cause the epinephrine to degrade. To be effective, the solution in the auto-injector should be clear and colorless. If the solution is brown, the unit should be replaced immediately.<sup>23</sup>

Free sources of epinephrine auto-injectors may include a manufacturer or wholesaler.<sup>24</sup> A pharmacy may furnish epinephrine auto-injectors to a school district, county office of education, or charter school for its exclusive use upon a physician's written order specifying the quantity to be furnished.<sup>25</sup> The school district, county office of education, or charter school is responsible for monitoring the supply of epinephrine auto-injectors received from a pharmacy and ensuring that they are destroyed when expired.<sup>26</sup>

**2. Emergency use.** A school nurse, or, if the school does not have a school nurse or the school nurse is not on-site or available, a trained volunteer<sup>27</sup> may administer an epinephrine auto-injector to a person exhibiting potentially life-threatening symptoms of anaphylaxis at school or a school activity when a physician is not immediately available.<sup>28</sup> The following information on the emergency use of an epinephrine auto-injector is based on the manufacturer's instructions<sup>29</sup> and represents the consensus recommendations of the organizations and providers consulted per *EC* Section 49414(e)(1). Once anaphylaxis symptoms are present, it is recommended that the first line of treatment of choice is an immediate intramuscular injection of epinephrine (epinephrine auto-injector), which is effective for five minutes (according to the manufacturer of epinephrine auto-injectors).

#### Steps in the Emergency Use of an Epinephrine Auto-Injector:

1. Determine if anaphylaxis is suspected. Anaphylaxis usually, but not always, occurs right after exposure to an allergen. Frequently, anaphylaxis occurs in individuals who have a history of a previous reaction. If there is uncertainty about the diagnosis, but there is a reasonable probability that it is anaphylaxis, then treat as anaphylaxis.
2. If anaphylaxis symptoms occur, administer the epinephrine auto-injector then call 911 or activate the emergency medical system (EMS). Stay with the victim. Have others notify the paramedics, school nurse, parents and school administrator immediately.<sup>30</sup>
3. Dosage:
  1. For students in second grade or below, or if less than 55 lbs., administer 0.15 mg., epinephrine auto-injector (Junior) (when in doubt-give the higher dose)
  2. For adults and students in third grade or above, or if more than 55 lbs., administer 0.30 mg., epinephrine auto-injector (Adult)

4. Stay with the individual and reassure them. Do not raise him/her to an upright position. Have the individual lie down if tolerated with lower extremities elevated. Roll the individual to their side if vomiting. Have him/her sit up if having difficulty breathing.
5. Epinephrine auto-injector administration procedure:

Read the manufacturer's instructions regarding administration of epinephrine auto-injector.

1. Remove safety cap or cover of epinephrine auto-injector and place 'tip' ("active side of device") on outside of thigh—midway between hip and knee (follow instructions—may require pressure while placing on thigh)
  2. Position device perpendicular (90 degree angle) to the thigh
  3. It can be administered through clothing
  4. Wait for click or other sound indicating medication is being administered
  5. Hold in place for approximately 10 seconds
  6. Many have a shield that covers the exposed needle
  7. Keep epinephrine auto-injector until emergency personnel arrive. Per their direction, either give to them or place expended injector in sharps container
- 
6. If the anaphylactic reaction is due to an insect sting, remove the stinger as soon as possible after administering the epinephrine auto-injector. Remove stinger quickly by scraping with a fingernail, plastic card, or piece of cardboard. Apply an ice pack to sting area. DO NOT push, pinch, or squeeze, or further imbed the stinger into the skin because such action may cause more venom to be injected into the victim
  7. Observe the victim for signs of shock. Cover the victim with a blanket, as necessary, to maintain body temperature and help to prevent shock
  8. Monitor the victim's airway and breathing. If trained, begin CPR immediately if the victim stops breathing
    - If symptoms continue or worsen and paramedics have not arrived, use a second epinephrine auto-injector and re-inject 5–15 minutes after initial injection. Continue to monitor the victim's airway and breathing.
  9. After epinephrine is given, the individual should be promptly taken to the nearest emergency department by ambulance for evaluation and monitoring by physicians and nurses. A second delayed reaction may occur after the initial anaphylaxis and this second set of symptoms can also be severe and life-threatening. After evaluation and treatment in the emergency department, parents/guardians should be advised to monitor student according to recommendations of the treating healthcare provider(s).
  10. Document the incident, complete and submit any required reporting forms to the appropriate staff. Include in the documentation the date and time epinephrine auto-injector was administered, the victim's response, and additional pertinent information.

### **C. Emergency Follow-up Procedures<sup>31</sup>**

After administering the epinephrine auto-injector, immediately call 911<sup>32</sup> and activate the EMS. Stay with the victim. Have others notify the paramedics, school nurse, and school administrator immediately. If possible, contact the pupil's parent and physician.<sup>33</sup> Promptly transfer the individual to the nearest emergency department via ambulance for additional evaluation, monitoring, and treatment by physicians and nurses.

### **D. Recommendations on the Necessity of Instruction and Certification in Cardio-Pulmonary Resuscitation<sup>34</sup>**

Training in CPR is recommended. Any school personnel volunteering to be trained to administer epinephrine auto-injectors should be encouraged to receive CPR training.

### **E. Instruction in How to Determine Whether to Use an Adult or Junior Epinephrine Auto-injector.<sup>35</sup>**


According to the manufacturer, for students in second grade or below, or weighing less than 55 lbs., administer 0.15 mg., epinephrine auto-injector (Junior). (When in doubt, give the higher dose.)

For adults and students in third grade or above, or weighing more than 55 lbs., administer 0.30 mg., epinephrine auto-injector (Adult).

### **F. Written Materials**

Training must include written materials that cover the information described in A through E above. The school must retain those materials.<sup>36</sup>

## **III. Guidelines for School Districts**

School districts should consider developing policies and procedures that align with these Training Standards and address topics including, but not limited to: training protocols, emergency care plans, storage, and documentation. The Centers for Disease Control and Prevention recommends developing a school- or district-wide food allergy program; guidelines can be found at [Food Allergies Publications and Resources](#) .

School districts shall maintain documentation of the acquisition and disposition of epinephrine auto-injectors received from a pharmacy for three years.<sup>37</sup> It is recommended that documentation of all training, including sign-in sheets, training materials, copies of notices describing the volunteer request and training, report of administration of epinephrine auto-injector, and any follow-up documentation be maintained according to the district's policies and procedures.

## IV. Relevant Laws

*Business and Professions Code* Section 4119.2(a) allows pharmacies to furnish epinephrine auto-injectors to a local educational agency pursuant to *EC* Section 49414 if the epinephrine auto-injectors are furnished exclusively for use at a school district site or county office of education and a physician and surgeon provides a written order that specifies the quantity of epinephrine auto-injectors to be furnished. *Business and Professions Code* Section 4119.2(b) requires that records regarding the acquisition and disposition of so furnished epinephrine auto-injectors be maintained by the local educational agency for a period of three years from the date the records were created. *Business and Professions Code* Section 4119.2(b) also requires the local educational agency to be responsible for monitoring the supply of auto-injectors and assuring the destruction of expired auto-injectors.

*EC* Section 49414(a) requires a school district, county office of education, or charter school to provide emergency epinephrine auto-injectors to school nurses and trained personnel who have volunteered and authorizes school nurses and trained personnel to use epinephrine auto-injectors to provide emergency medical aid to person suffering, or reasonably believed to be suffering from an anaphylactic reaction.

*EC* Section 49414(c) allows each private elementary and secondary school to voluntarily determine whether or not to make emergency epinephrine auto-injectors and trained personnel available at the school. *EC* Section 49414(c) requires a school, in making this determination, to evaluate the emergency medical response time to the school and determine whether initiating emergency medical services is an acceptable alternative to epinephrine auto-injectors and trained personnel.

*EC* Section 49414(d) allows each public and private elementary and secondary school in the state to designate one or more school personnel on a voluntary basis to receive initial and annual refresher training, based on the minimum training standards developed by the SSPI, regarding the storage and emergency use of an epinephrine auto-injector from the school nurse or other qualified person designated by an authorizing physician and surgeon.

*EC* Section 49414(e)(1) requires the SSPI to establish minimum standards of training for the administration of epinephrine auto-injectors.

*EC* Section 49414(e)(2) states that the training standards shall include all of the following:

- A. Techniques for recognizing symptoms of anaphylaxis.
- B. Standards and procedures for the storage, restocking, and emergency use of epinephrine auto-injectors.
- C. Emergency follow-up procedures, including calling the emergency 911 phone number and contacting, if possible, the pupil's parent and physician.
- D. Recommendations on the necessity of instruction and certification in CPR.
- E. Instruction on how to determine whether to use an adult epinephrine auto-injector or a junior epinephrine auto-injector, which shall include consideration of a pupil's grade level or age as a guideline of equivalency for the appropriate pupil weight determination.

F. Written materials covering the information required under this subdivision.

EC Section 49414(3) states that training established pursuant to this subdivision shall be consistent with the most recent Voluntary Guidelines for Managing Food Allergies In Schools and Early Care and Education Programs published by the federal Centers for Disease Control and Prevention and the most recent guidelines for medication administration issued by the department.

EC Section 49414(4) requires a school to retain for reference the written materials prepared in compliance with section 49414(e)(2)(F).

EC Section 49414(3)(f) states that a school district, county office of education, or charter school shall distribute a notice at least once per school year to all staff that contains the following information:

(1) A description of the volunteer request stating that the request is for volunteers to be trained to administer an epinephrine auto-injector to a person if the person is suffering, or reasonably believed to be suffering, from anaphylaxis, as specified in subdivision (b).

(2) A description of the training that the volunteer will receive pursuant to subdivision (d).

EC Section 49414(g)(1) requires a qualified supervisor of health at a school district, county office of education, or charter school shall obtain from an authorizing physician and surgeon a prescription for each school for epinephrine auto-injectors that, at a minimum, includes, for elementary schools, one regular epinephrine auto-injector and one junior epinephrine auto-injector, and for junior high schools, middle schools, and high schools, if there are no pupils who require a junior epinephrine auto-injector, one regular epinephrine auto-injector. A qualified supervisor of health at a school district, county office of education, or charter school shall be responsible for stocking the epinephrine auto-injector and restocking it if it is used.

EC Section 49414(g)(2) states that if a school district, county office of education, or charter school does not have a qualified supervisor of health, an administrator at the school district, county office of education, or charter school shall carry out the duties specified in paragraph (g)(1).


EC Section 49414(g)(3) states that a prescription pursuant to this subdivision may be filled by local or mail order pharmacies or epinephrine auto-injector manufacturers.<sup>38 39</sup>


EC Section 49414(h) allows a school nurse or, if the school does not have a school nurse or the school nurse is not on-site or available, a volunteer to administer an epinephrine auto-injector to a person exhibiting potentially life-threatening symptoms of anaphylaxis at school or a school activity when a physician is not immediately available. If the epinephrine auto-injector is used it shall be restocked as soon as reasonably possible, but no later than two weeks after it is used. Epinephrine auto-injectors shall be restocked before their expiration date.

EC Section 49414(i) states that a volunteer shall initiate emergency medical services or other appropriate medical follow up in accordance with the training materials retained pursuant to paragraph (4) of subdivision (e).

EC Section 49414(j) requires a school district, county office of education, or charter school to ensure that each employee who volunteers under this section will be provided defense and indemnification by the school district, county office of education, or charter school for any and all civil liability, in accordance with, but not limited to, that provided in Division 3.6 (commencing with Section 810) of Title 1 of the Government Code. This information shall be reduced to writing, provided to the volunteer, and retained in the volunteer's personnel file.

## **V. Resources**


[American Academy of Allergy, Asthma and Immunology \(AAAAI\)](#) 


[American Academy of Pediatrics \(AAP\)](#) 


[California Department of Education \(CDE\)](#)

[California Department of Public Health \(CDPH\)](#) 

[California Medical Association \(CMA\)](#) 

[California School Nurses Organization \(CSNO\)](#) 

[Emergency Medical Systems Authority \(EMSA\)](#) 

[Food Allergy and Resource Education \(FARE\)](#) 

[Schools at Allergy Home](#) 

## **VI. Acknowledgements**

In compliance with the authorizing statute,<sup>40</sup> the following individuals and agencies were consulted in the review of the training standards:


- <sup>39</sup> Lydia Bourne, RN, California School Nurses Organization
- <sup>21</sup> Sheri Coburn, Ed. D., M.S, RN, Director of Comprehensive Health Programs, San Joaquin County Office of Ed
- <sup>10</sup> Anne Fliesler, BSN, RN, PHN, Santa Cruz City Schools
- <sup>23</sup> Joan Edelstein, Dr. PH, RN, Health Services Coordinator, Oakland Unified School District
- <sup>24</sup> Marilyn Glinskis, BSN, RN, PHN, Stanislaus County Office of Education
- <sup>25</sup> Connie Green, Bay Area Food Allergy Network
- <sup>12</sup> Tom Herman, California Department of Education
- <sup>13</sup> Heidi Hannaman, Legislative Aide, Office of Senator Bob Huff
- <sup>17</sup> Gina Knight, RN, Gateway Community Charters School Nurse
- <sup>48</sup> Lisa McIntire, M.Ed, RN, PHN, California School Nurses Organization

- 34 Travis Miller, MD, FACAAI, FAAP, FAAAAI, D-ABIM, Medical Director, The Allergy Station
  - 35 Cathy Owens, RN, M.Ed, NCSN, ERSN, California School Nurses Organization
  - 36 Anne F. Russell, BSN, RN, AE-C, Food Allergy Specialty Nurse, Faculty Spring Arbor University
  - 37 Kathy Ryan, MSN, PHN, RN, FNP, California School Nurses Organization
  - 38 Howard Taras, MD, Medical Specialist School Health, Professor UCSD School of Medicine
  - 39 Daniela Torres, MPH, California Department of Education
  - 40 Sheri Vitali, MSN, RN, Coordinator San Joaquin County Office of Education
  - 41 Michael J. Welch, MD, FAAP, FAAAAI, Co-Director, Allergy & Asthma Medical Group and Research Center
- 

<sup>1</sup>EC Section 49414(b)(1).

<sup>2</sup>EC Section 49414(b)(1)(B).

<sup>3</sup>EC Section 49414(b)(1)(A).

<sup>4</sup>Food Allergy Research and Education (FARE) 

<sup>5</sup>Stats. 2014, c. 321, § 2.

<sup>6</sup>EC Section 49414(a).

<sup>7</sup>See, e.g., Senate Judiciary Committee Analysis of SB 1266, April 28, 2014.

<sup>8</sup>EC Section 49414(e)(1).

<sup>9</sup>EC Section 49414(f).

<sup>10</sup>EC Section 49414(d).

<sup>11</sup>EC Section 49414(e)(2).

<sup>12</sup>EC Section 49414(e)(2)(A).




<sup>13</sup>American Academy of Allergy, Asthma, and Immunology 

<sup>14</sup>EC Section 49414(e)(2)(B).

<sup>15</sup>EC Section 49414(b)(3).

<sup>16</sup>EC Section 49414(b)(4).

<sup>17</sup>EC Section 49414(g)(2).

- <sup>18</sup>EC Section 49414(b)(2). An authorized physician may include but is not limited to a physician employed by or contracting with a local educational agency, a medical director of the local health department, or a local emergency medical services director.
- <sup>19</sup>EC Section 49414(g)(1).
- <sup>20</sup>EC Section 49414(g)(1).
- <sup>21</sup>EC Section 49414(h).
- <sup>22</sup>EC Section 49414(h).
- <sup>23</sup>[Epi-Pen](#) 
- <sup>24</sup>EC Section 49414(k).
- <sup>25</sup>*Business and Professions Code* Section 4119.2(a).
- <sup>26</sup>*Business and Professions Code* Section 4119.2(b).
- <sup>27</sup>EC Section 49414(b)(5).
- <sup>28</sup>EC Section 49414(h).
- <sup>29</sup>[Epi-Pen](#) 
- <sup>30</sup>EC Section 49414(e)(2)(C).
- <sup>31</sup>EC Section 49414(e)(2)(C).
- <sup>32</sup>EC Section 49414(e)(2)(C).
- <sup>33</sup>EC Section 49414(e)(2)(C).
- <sup>34</sup>EC Section 49414(e)(2)(D).
- <sup>35</sup>EC Section 49414(e)(2)(E).
- <sup>36</sup>EC Section 49414(e)(4).
- <sup>37</sup>*Business and Professions Code* Section 4119.2(b).
- <sup>38</sup>[Food Allergies in Schools](#) 
- <sup>39</sup>[Program Advisory on Medication Administration \(PDF\)](#)





**ITEM:** Overnight Field Trip - 6th Grade Camp at Sierra Outdoor School in Sonora, CA. Jan. 24, 2024 - Jan. 26, 2024

**PRESENTER:** Dr. Clark, Superintendent of West Park Elementary School District

**Date:** October 9, 2023

**Action:** Request for Approval

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West Park Elementary School District has a wonderful opportunity for our 6th grade students to participate in Sierra Outdoor School in Sonora CA. The camping field trip will take place 1-24-24 through 1-26-24. Students will witness science standards coming alive as they explore nature, learn wilderness survival skills, go on a silent mile hike, learn about owl pellets and more! There will be West Park Staff Members as well as Parent Chaperones attending the trip.

**ITEM:** Disposition of Surplus Property Resolution #2023-2024-03

**PRESENTER:** Ruben Rangel, Director of M.O.T

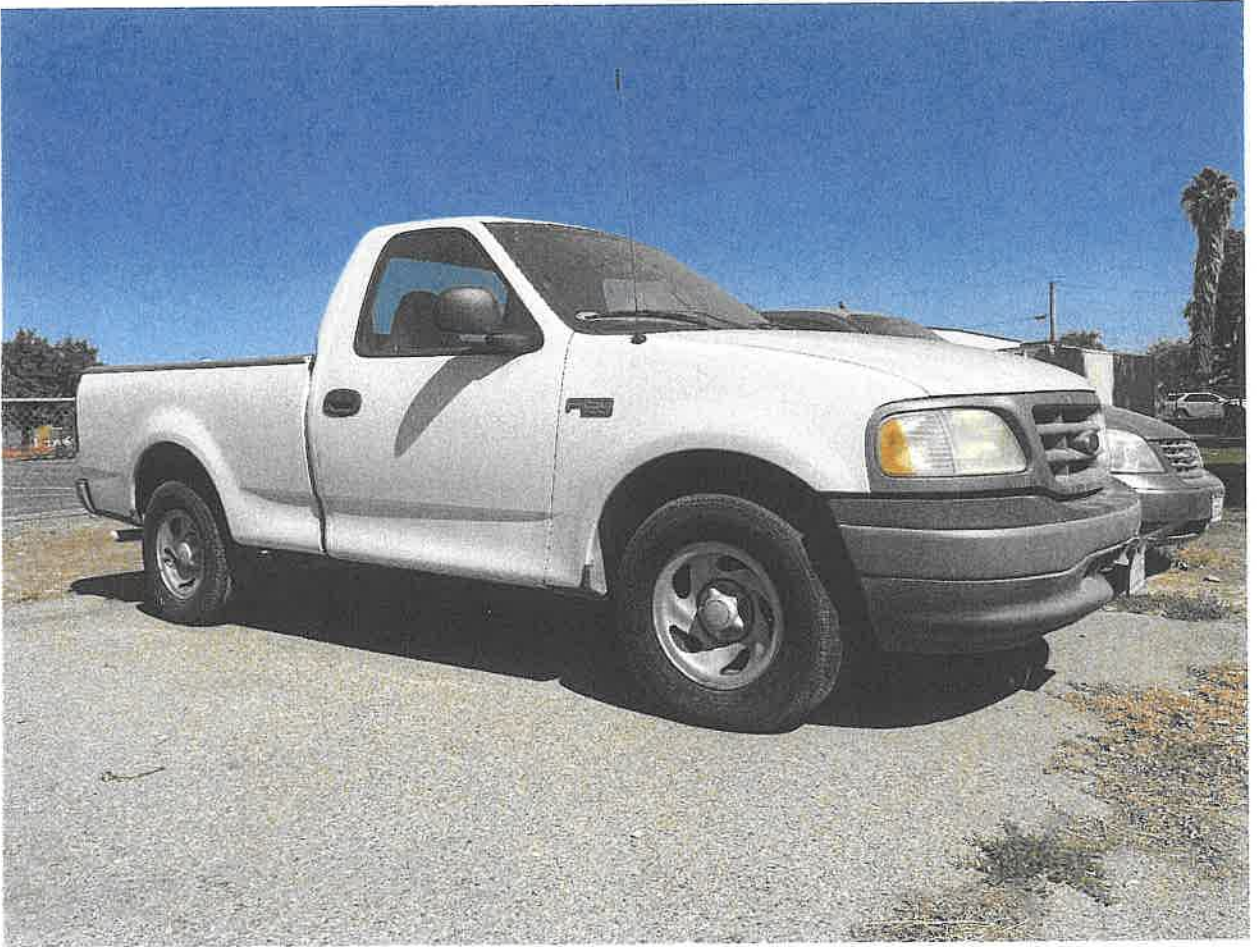
**DATE:** 10-9-2023

**BOARD DECISION:** Request for Approval

I am requesting approval from the West Park Elementary School District Board of Trustees for the removal of a 2002 Ford F-150 with 74,287 miles from our vehicle inventory. This vehicle has been inoperable since before 2021. The steps I have taken so far in trying to get this vehicle to run are as follows. I tried taking a look at it myself with the limited knowledge that I have of checking the main visible components in the engine compartment to see if I can find anything that might be affected. Secondly I had a mechanic come out at no charge to assess the vehicle. He suggested that some engine work would be necessary along with possibly a new exhaust system since the catalytic converter had previously been stolen and some damage was done to the exhaust system. He estimated the total combined work amount would be more than what the vehicle is worth. This vehicle is currently due for a smog check, and in order for it to pass smog or even get it to the smog shop it would have to be repaired. I received a verbal estimate from Zarate Smog and Car Repair for the amount of 150.00 for them to come out here and check the vehicle. This price does not include the tow and any repairs that need to be made. The vehicle's worth if it was running would be approximately 2,025.00, this is the low kelly blue book price.

For this reason I am requesting that the board approve the removal of this vehicle off our inventory.

Thank you





**PUBLIC COMMENT  
CLOSED SESSION**



# **CLOSED SESSION**