



**West Park Charter Academy  
Grade Change Application  
2020-2021 School Year**

Parents of students shall complete the form below to request a grade change for the 2020-21 school year. Fill in all fields, sign the form, and submit to your child's high school counselor.

**Student Information:**

First Name:  Last Name:   
Local ID#:  Student Grade: 9  10  11  12

**School Information:**

School Name:   
Semester: Fall  Spring

**Courses to be changed:**

Course Code	Course Title	Teacher Name	Current Grade	Grade Change P/NP

**Education Code:** Pursuant to *Education Code* Section 49066.5 (2)(b): The parent, guardian, or education rights holder of a pupil or, for a pupil 18 years of age or older, the pupil who was enrolled in high school and enrolled in a course during the 2020–21 school year may apply to the pupil's local educational agency to have a letter grade earned for that course, as reflected on the pupil's transcript, changed to a Pass or No Pass grade.

**Parent/Guardian/Education Rights Holder Signature**

**Today's Date**