

West Park Charter Academy

WASC

SCHOOLWIDE ACTION PLAN



Schoolwide Critical Areas for Follow-up:

1. *There is a need for Schoolwide Learner Outcomes (SLOs) which are measurable, attainable, and support students in their academic growth.*
 2. *There is a need to increase students' proficiency on local and state ELA and Math assessments.*
 3. *There is a need to close the discrepancy between grades earned and standardized assessment results.*
 4. *There is a need to establish systems for disaggregating and analyzing student data, as well as modifying instructional practice based on data.*
 5. *There is a need to establish consistent grading practices by the teaching staff.*
 6. *There is a need to increase the amount of time the school provides for student-teacher interaction, instruction, and tutoring support.*
 7. *There is a need to review WPCA's enrollment processes/procedures of students.*
 8. *There is a need to create a structure and process for reporting WASC Action Plan progress to stakeholders.*
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School Goal 1

Growth—There is a need for Schoolwide Learner Outcomes (SLOs) which are measurable, attainable, and support students in their academic growth.

Rationale—By having the SLOs measurable, attainable and support students in their academic growth, teachers and students will become more cognizant of the purpose of the SLOs and as it relates to the students’ future endeavors.

Tasks	Responsible Person(s) Involved	Professional Development/Resources/Funding	Means to Assess Improvement	Timeline	Reporting Method
<p>Articulation and emphasis on the Mission and Vision to all stakeholders</p> <p>Staff will Revise and Update School’s Mission and Vision Statements</p>	<p>Teachers</p> <p>Students</p> <p>Parents</p> <p>Staff</p> <p>School Board</p> <p>Administration</p>	<p>Staff PLC Planning Time and Activities</p> <p>Stakeholder meetings, input, & surveys</p> <p>Resources: LCFF funds are used to purchase/provide informational materials for stakeholders</p>	<p>Staff Meetings</p> <p>Staff Surveys</p> <p>Student Surveys</p> <p>Parent Surveys</p> <p>Observation at Learning Centers</p> <p>PLC Activities & Feedback</p> <p>Wolf Chats</p>	<p>*Completed Spring 2021</p> <p>*Ongoing; yearly (prior to first day)</p>	<p>Staff Meetings</p> <p>Board Meetings</p> <p>ELAC Meetings</p> <p>Website</p> <p>Parent/Student Handbook</p> <p>School Newsletters</p> <p>Posters/Signage</p> <p>Stakeholder Meetings</p> <p>Student Orientations</p>
<p>Staff will Revise and Update the School’s SLOs</p>	<p>Paraprofessionals</p> <p>Teachers</p> <p>Administration</p> <p>Students</p>	<p>Staff PLC Planning Time and Activities</p> <p>Resources: LCFF funds are used to purchase/provide informational materials for stakeholders</p>	<p>Staff Surveys</p> <p>Student Surveys</p> <p>Parent Surveys</p> <p>Observation at Learning Centers</p> <p>PLC Activities & Feedback</p> <p>Student Projects and Presentations</p> <p>Student Assessment</p>	<p>*Completed Spring 2021</p> <p>*Ongoing; at beginning of each school year</p>	<p>Staff Meetings</p> <p>Board Meetings</p> <p>ELAC Meetings</p> <p>Website</p> <p>Parent/Student Handbook</p> <p>School Newsletters</p> <p>Posters/Signage</p> <p>Student Orientations</p>

			Results		
Curriculum, budget, and professional development decisions will be aligned to the school's Mission, Vision, and SLOs	Administration Curriculum Committee Teachers Paraprofessionals Students Parents	WPCA's stakeholders provide input that is used to guide the program's curriculum, budget, and professional development decisions. Resources: LCFF funds are used to purchase/provide informational materials, curriculum, and other materials for stakeholders	Alignment to school's LCAP, Mission, Vision, SLOs, and WASC recommendations FCSS District Coordination Meeting; analysis of services needed Staff Surveys Student Surveys Parent Surveys	*Ongoing *This process will be continuously ongoing for the foreseeable future since curriculums, online programs, and new technology are being introduced or changing to our students' needs.	Board Meetings Staff Meetings ELAC Meetings Stakeholders School Newsletters Parent Square
SLOs will consist of Measurable and Attainable Indicators Review/Analysis of SLO Measurable Indicators	Teachers Parents Students Administration Support Staff	Staff PLC Planning Time and Activities are used to review SLOs. This helps to ensure that the indicators are measurable and attainable.	Review at Curriculum Committee Meetings Benchmark Assessments (Academic Achievement SLO) Renaissance: STAR Reading/Math (Academic Achievement SLO) Daily Activity/Assignment	*Staff worked on this during the Spring 2021 semester; will review and monitor progress during each learning period. *Students did a Google Slide Presentation of the SLOs to show	Agendas/Minutes from Staff Meetings ELAC Meetings Curriculum Committee Meetings School Newsletters Parent Square

			<p>Log (Responsible Citizen SLO)</p> <p>Reading Plus, Lexia Core5, Lexia PowerUp assessments (Academic Achievement SLO)</p> <p>Projects/Presentations every 2 LPs (Effective Communicator SLO)</p> <p>Senior Meeting with parents to talk about college and financial aid</p> <p>Interviews (Effective Communicator SLO)</p>	<p>understanding and goal oriented this year</p>	
<p>Staff will ensure that all students follow the discipline policies as outlined in the Parent/Student and Teacher Handbooks (i.e. dress code, behavior, language, etc.)</p>	<p>All Staff Parents Students</p>	<p>Ongoing communication between staff, students, parents, and administration</p> <p>Review RMA process at least once/semester</p> <p>Review RMA process with parents when signing Master Agreements</p> <p>Review RMA process during new student orientation</p>	<p>Responsible Citizens SLO</p> <p>Increase consistency as indicated by parent, staff and student feedback</p> <p>RMAs (Report of Missing Assignment(s)/ Appointment(s)</p> <p>Notification RMAs for missing weekly assignments (60% or</p>	<p>*Ongoing</p>	<p>Discipline Reports (School Pathways)</p> <p>Staff Meetings</p> <p>Board Meetings</p> <p>ELAC Meetings</p> <p>Website</p> <p>Parent/Student Handbook</p> <p>School Newsletters</p> <p>Posters/Signage</p> <p>Student Orientations</p>

		Resources: LCFF funds are used to purchase/provide informational materials for stakeholders	lower assignment completion per week), missed daily engagement appointments for K-8 Parent Surveys Student Surveys Teacher Surveys		
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School Goal 2

Growth—There is a need to increase students’ proficiency on local and state ELA and Math assessments.

Rationale—In order to graduate from high school well prepared, students at WPCA would benefit greatly from increased/targeted academic instruction and support.

Tasks	Responsible Person(s) Involved	Professional Development/Resources/Funding	Means to Assess Improvement	Timeline	Reporting Method
Algebra & Geometry classes for high school students	Teachers Math Teacher Students Tutors Parents	Math review for teachers Professional learning (whole group & one-on-one coaching) with FCSS Math Specialists Professional Development/training with IXL, Savvas Realize, Renaissance, Lexia, & Reading Plus Resources: LCFF funds are used to purchase/provide professional learning opportunities for teachers & support staff	Student Attendance Reports RMAs (Report of Missed Assignments/ Appointment) for missing assignments, or missing lab class meetings Successful Completion of Courses (grades & credits)	*Virtual during Fall 2021 semester; will re-evaluate prior to Spring 2022 semester	Staff Meetings Test Scores (curriculum embedded) SBAC Math Test Scores ELA and Math Benchmarks

			<p>Students are receiving more support by having a core Math teacher, as well as additional tutoring services for failing students via tutoring staff</p> <p>Teachers incorporating intervention remediation support for failing students via IXL Math's online program</p>		
<p>Proper placement of students (in courses) and communicate recommendation to counselor and parents</p> <p>Access to A-G courses</p>	<p>Counselors Teachers Parents Students</p>	<p>Data is reviewed to determine course placement for students. This includes: local & state assessment results, transcripts, & consultation with student & parent.</p>	<p>Course Rosters</p> <p>Approval of AB 104 students</p> <p>Semester Grades</p> <p>Transcripts</p> <p>SBAC Results</p>	<p>*Ongoing (within each learning period, quarter, & semester)</p>	<p>Course Grades</p> <p>SBAC Results</p> <p>Parent/Teacher/Counselor/Student Conferences</p> <p>Orientations</p>
<p>Curriculum Review & Adoption</p>	<p>Teachers Administration Core teachers Parents Students</p>	<p>Staff PLC planning time & activities</p> <p>Professional Development/training in:</p> <p>*School Pathways (SIS)</p> <p>*Math and Science curriculum</p>	<p>Staff Review of Curriculum</p> <p>State-Approved List</p> <p>Addition of intervention</p>	<p>*Follow WPCA's adoption process; staff reviews programs;</p>	<p>Curriculum Committee Meetings</p> <p>Staff Meetings</p> <p>Stakeholder Surveys</p> <p>Staff Surveys</p>

		<p>*All new curriculum prior to adoption</p> <p>Resources: LCFF funds are used to purchase/provide professional learning opportunities for teachers & support staff</p>	<p>curriculum programs: IXL, LexiaCore5, LexiaPowerUp, ReadingPlus</p> <p>Incorporating option for Online Curriculum for Math and Science (SavvasRealize Online curriculum platform) and Studies Weekly Social Studies Online Curriculum for K-6th Grades</p> <p>ELA, Social Studies, and Science curriculum streamlining into the PLS - alignment across the program - assigning common assignments using the core curriculum</p>	<p>completes forms, etc.</p>	
<p>Utilize Print & Digital Assessments and Supplemental Programs to determine Reading and Math levels; provide intervention support</p>	<p>Teachers Support staff</p>	<p>Professional Development/training provided to staff that is related to all print & digital assessments used by WPCA. FCSS content specialists provide support to teachers & support staff in reviewing student data, and help with guiding next steps (for instruction).</p>	<p>STAR Renaissance Reading and STAR Renaissance Math Results (student progress)</p> <p>Student/Teacher Utilization</p>	<p>*Ongoing</p>	<p>PLCs Parent/Teacher/Counselor/Student Conferences Wolf Chats Curriculum Committee Meetings Program Reports Staff Meetings</p>

<p>Progress-Monitoring</p>		<p>Resources: LCFF funds are used to purchase/provide professional learning opportunities and print & digital assessments for teachers & support staff</p>	<p>Progress Reports & Semester Grades</p> <p>Data/Reports from Supplemental Programs</p> <p>LexiaPowerUp, LexiaCore5, and ReadingPlus Online Reading supplemental intervention programs (including progress monitoring)</p> <p>IXL Online for Math and ELA</p> <p>Google Slides Presentations</p> <p>iLit (ELL) program used for ELD</p>		
<p>Provide students with the necessary technology (devices) to access core and supplemental curriculum, online programs, conduct research,</p>	<p>Teachers Administration Technology Department Machado Office Staff Students Parent</p>	<p>Availability of district chromebook devices and Wifi Hotspots</p> <p>Access to online curricular platforms/programs</p> <p>Access to curriculum assignments</p> <p>For high school teachers, renewed/updated access to</p>	<p>Student Usage</p> <p>Survey Results/Feedback</p> <p>Completed Assignments/Projects</p> <p>Every student is offered the opportunity to check</p>	<p>*Ongoing</p>	<p>Staff Meetings Board Meetings Curriculum Committee Meetings PLCs Parent/Teacher/Counselor/Student Conferences</p>

complete assignments, etc.		<p>my.HRW (for additional ELA curriculum resources)</p> <p>Training for teachers & support staff provided by the district's technology department.</p> <p>Resources: LCFF funds are used to purchase/provide professional learning opportunities and print & digital assessments for teachers & support staff</p>	<p>out a district chromebook for school use (one to one technology availability)</p> <p>Wifi hotspots available to students to check out from the district</p>		
Use formative and summative assessment data to support student achievement	Teachers Tutors/core teachers	<p>Ongoing access and training support from FCSS content specialists for teaching & support staff</p> <p>Access to the CAASPP (SBAC) Assessments, as well as assessments in: *Renaissance (STAR Reading & Math) *Reading Plus *IXL Diagnostic Assessment</p> <p>Resources: LCFF funds are used to purchase/provide professional learning opportunities and print & digital assessments for teachers & support staff</p>	<p>Professional Development Attendance & Participation</p> <p>Teacher Walkthroughs/Data/Feedback</p> <p>Completed Assignments/Projects</p> <p>Progress Reports & Semester Grades & RMAs/Notifications</p> <p>Course & Credit Completion</p>	*Ongoing	<p>Staff Meetings</p> <p>Curriculum Committee Meetings</p> <p>PLCs</p> <p>Parent/Teacher/Counselor/Student Conferences</p>
Utilize Mondays for staff meetings, professional	All Staff	<p>PLC Staff Activities and Planning</p> <p>FCSS Coaching Support</p>	<p>Teacher/Staff Sign-In Sheets</p> <p>Teacher Surveys</p>	*Ongoing	<p>Curriculum Committee Meetings</p> <p>Staff Meetings</p> <p>PLCs</p>

development, and other trainings		Staff meetings are used to provide staff with information pertaining to curricular updates, school protocols, and demographics Resources: LCFF funds are used to purchase/provide informational materials for stakeholders	Student Assessment Data Meeting Agendas		FAC meetings
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School Goal 3

Growth—There is a need to close the discrepancy between grades earned and standardized assessment results.

Rationale—Academic achievement in WPCA students’ courses needs to translate to standardized assessments.

Tasks	Responsible Person(s) Involved	Professional Development/Resources/Funding	Means to Assess Improvement	Timeline	Reporting Method
Quarterly review of students’ grades & assessment results	Teachers Counselors Support staff	FCSS coaching & training in the areas of assessment data review and lesson development Resources: LCFF funds are used to purchase/provide professional learning opportunities and print & digital assessments for teachers & support staff	Student Grade & Assessment Data (and Review) <ul style="list-style-type: none"> ● CAASPP FIAB Results ● Progress Reports/ Report Cards ● Renaissance Math and ELA ● CAASPP Results ● ELPAC Results PLC Activities & Feedback	*Ongoing	Staff Meetings Board Meetings ELAC Meetings Parent Surveys Progress Reports/Report Cards Student Surveys Parent/Student Handbook School Newsletters Student Orientations

<p>Ongoing Professional Development for Teachers and Support Staff</p> <p>Whole Group Professional Learning Opportunities with One-on-One Coaching</p>	<p>Administration Teachers Support Staff</p>	<p>FCSS Coaching/training PLC staff activities, planning, and support Better Lesson training</p> <p>Resources: LCFF funds are used to purchase/provide professional learning opportunities and print & digital assessments for teachers & support staff</p>	<p>Alignment to school's needs reflected on the LCAP, Mission, Vision, SLOs, and WASC recommendations</p> <p>Teachers & Support Staff Walkthroughs One-on-one coaching support from FCSS Instructional Support Coaches</p>	<p>*Ongoing</p>	<p>Board Meetings Staff Meetings ELAC Meetings Parent Surveys Student Surveys School Newsletters Parent Square Instructional Cabinet Meetings Professional Development (Participation)</p>
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School Goal 4

Growth—There is a need to establish systems for disaggregating and analyzing student data, as well as modifying instructional practice based on data.

Rationale—Staff and students would benefit from the use of common, measurable assessments used to evaluate student achievement in ELA and Math.

Tasks	Responsible Person(s) Involved	Professional Development/Resources/ Funding	Means to Assess Improvement	Timeline	Reporting Method
<p>Standardization and Use of Formative Assessments in ELA and Math to support daily instruction via instructor knowledge</p>	<p>Teachers/support staff/tutors Core Teachers Administration</p>	<p>Data review during PLCs, FCSS Professional Learning, and on-on-one coaching sessions. A focus on item analysis and developing reteaching lessons</p>	<p>Staff Surveys and Feedback PLC Activities & Feedback</p>	<p>*Ongoing</p>	<p>Staff Meetings & PLCs Board Meetings ELAC Meetings Parent Teacher Meetings</p>

<p>of student standards mastery</p>		<p>(and implementation) to backfill gaps.</p> <p>Resources: LCFF funds are used to purchase/provide professional learning opportunities and print & digital assessments for teachers & support staff</p>	<p>Administrative Observation and Evaluation (Walkthroughs)</p> <p>Renaissance (STAR Reading & Math)</p> <p>CAASPP FIABs - ELA/Math Error analysis and response to intervention</p> <p>IXL, Lexia, ReadingPlus</p> <p>For English Language Learners, using ELPAC test results (designated ELD, integrated ELD)</p> <p>FCSS Status Reports</p>		<p>Student and Teacher Weekly Meeting</p> <p>FCSS Instructional Support Specialists</p> <p>Renaissance Reports - Diagnostic/Growth Report</p> <p>CAASPP California Educator Reporting System</p>
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<p>Training for Assessments and Testing Platforms</p> <p>Professional growth in data disaggregating software to utilize test scores in a meaningful way</p>	<p>Administration</p> <p>Teachers</p> <p>Support Staff</p>	<p>Professional Development provided by FCSS content specialists that focus on the CAASPP (Smarter Balance) platform and resources</p> <p>Additional professional development to support the use of Lexia & Reading Plus</p> <p>Resources: LCFF funds are used to purchase/provide professional learning opportunities and print & digital assessments for teachers & support staff</p>	<p>Attendance & Participation</p> <p>Training/Professional Development</p> <p>Administrative Observation and Evaluation</p> <p>PLC Activities & Feedback</p> <p>Staff Surveys</p>	<p>*Ongoing</p>	<p>Staff Meetings & PLCs</p> <p>Curriculum Committee Meetings</p> <p>Board Meetings</p> <p>Student Progress Reports/Report Cards</p> <p>Teacher Reports</p>
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School Goal 5

Growth—There is a need to establish consistent grading practices by the teaching staff.

Rationale—Alignment with grading practices would ensure consistency amongst all WPCA teachers.

Tasks	Responsible Person(s) Involved	Professional Development/Resources/Funding	Means to Assess Improvement	Timeline	Reporting Method
<p>Consensus on how assignments are weighted (i.e. points and percentages)</p>	<p>Administration</p> <p>Teachers</p> <p>Core Teachers</p> <p>Curriculum Committee</p>	<p>PLC Staff Planning Time</p> <p>School Pathways (SIS) trainings</p> <p>Resources: LCFF funds are used to purchase/provide professional learning</p>	<p>Staff Surveys</p> <p>PLC Activities & Feedback</p> <p>Staff created rubric to align grading practices (starting 2021-22)</p>	<p>*Weights implemented in program's SIS (School Pathways) in the Spring '19 semester (55%</p>	<p>Staff Meetings</p> <p>Board Meetings</p> <p>Student/Parent Portal</p> <p>Handouts to Students and Parents</p> <p>Student and Teacher Weekly Meeting</p>

		opportunities for teachers & support staff		tests, 35% assignments, 10% other)	Progress Reports/Report Cards
Report card grades will be based on meaningful assessment of the achievement of those articulated standards/learning goals	Teachers Core Teachers	Access to/Participation in: PLCs Staff Collaboration School Pathways (SIS) Supplemental Diagnostic Programs	Monitoring of Class/Course Grades by Teachers and Administration at Least Every Four Weeks to Assess Program Effectiveness Curriculum-Embedded Test Results Local Assessments (i.e. Benchmarks)	*Students take curricular tests, district & state assessments on-site	Staff Meetings & PLCs Report Cards & Progress Reports Student/Parent Portal Parent/Teacher/Counselor/ Student Conferences
All teachers will be trained in print & digital curriculum, assessment tools, and when it is appropriate to re-teach and/or re-test before moving to the next curricular unit	Teachers Core teachers Administration Tutors	Professional development is provided to teachers and support staff in WPCA's print & digital curriculum. Staff is trained by FCSS content specialists and trainers from our adopted curriculum publishers. Resources: LCFF funds are used to purchase/provide professional learning opportunities for teachers & support staff	Professional Development/Training Use of Curriculum-Embedded Tests Benchmark Assessments (ELA and Math) Teacher Observation/Walkthroughs	*Ongoing	Staff Meetings & PLCs Teacher Surveys Training Workshop

School Goal 6

Growth— *There is a need to increase the amount of time the school provides for student-teacher interaction, instruction, and tutoring support.*

Rationale— *Additional time spent on interaction, instruction, and tutoring would benefit students at WPCA, both academically and social-emotionally.*

Tasks	Responsible Person(s) Involved	Professional Development/Resources/ Funding	Means to Assess Improvement	Timeline	Reporting Method
Attendance Plan (to weekly appointments, labs, classes, etc.)	Lab teachers General I.S. Teachers	<p>Staff is trained by the district’s technology department in the use of the G-Suite (Google Docs, Sheets, Slides). Staff also receive training in the use of ParentSquare, WPCA’s parent/guardian communication tool.</p> <p>All WPCA staff are provided with a district Gmail account and Google Voice number, which are utilized to communicate with parents/guardians.</p> <p>Teachers also have weekly sign-in sheets which are submitted to administration at the end of each learning period.</p> <p>Resources: LCFF funds are used to purchase/provide</p>	<p>Review the amount of RMA’s per learning period, semester, and year</p> <p>Review of Notifications</p> <p>Review communication Teachers - Student sign in sheets for weekly appointments, submitted at the end of each LP to Machado Office</p> <p>Google Sheets - Daily attendance for daily engagement per each K-8 teacher</p>	*Ongoing; abide by AB/SB 130 requirements for tiered re-engagement	Curriculum Committee Meetings Staff Meetings Progress Reports/Report Cards Parent/Student Portal Parent/Teacher/Counselor/ Student Conferences

		communication resources & tools for staff, students, and parents/guardians			
Maximize appointment time with students	Teachers Administration Students Parents	Professional development in the areas of best practices, essential standards, and SEL has been provided to staff. Resources: LCFF funds are used to purchase/provide professional development opportunities for staff	Teachers' Appointment outlines (breakdown of time spent/lessons/activities with students) Utilizing weekly appointments for academic purposes, including a few minutes (quick) for checking-in on social emotional status	*Ongoing	Staff Meetings Wolf Chats Administrative walk through, observation Teachers observing other teachers FAC Meetings
Students performing below grade-level must attend school for an additional ½ hour	Teachers Administration Counselors Students Parents	Teachers will have continued access to core and supplemental curriculum (print & digital) to support students who are below grade-level in ELA and/or Math. Resources: LCFF funds are used to purchase/provide informational core & supplemental curriculum (print & digital) and other materials needed for instruction	Use of Digital Intervention Programs (IXL, LexiaCore5, LexiaPowerUp, ReadingPlus, iLit Student for designated ELD) Tutoring opportunities with Paraprofessional	*Ongoing	Staff Meetings Wolf Chats Progress Reports Report Cards
Hire paraprofessionals/tutors to provide additional	Administrators Board members	Funding for paraprofessionals/tutors	Human Resources Paraprofessional/Tutor Schedules with	*Ongoing	Curriculum Committee Staff Meetings Progress Reports/Report Cards

support/instructional time		<p>Outreach to find candidates (Edjoin)</p> <p>Resources: LCFF and other state & local funds are used fund WPCA's paraprofessional positions</p>	tutoring learning outcomes		Parent/Teacher/Counselor/Student Conferences
Research possible online interactive tutorials which would provide additional instruction	Core Teachers Teachers	<p>Continued funding for WPCA's current online core & supplemental curriculum/platforms</p> <p>Resources: LCFF funds are used to purchase/provide informational core & supplemental curriculum (print & digital)</p>	<p>Administrative Observation and Evaluation</p> <p>Peer Observation</p> <p>Student Scores</p> <p>Research-Based Assessment/Intervention Program</p> <p>Reports/Data:</p> <ul style="list-style-type: none"> ● STAR Reading and Math ● Lexia Core5 ● Lexia PowerUp ● Reading Plus ● IXL ● Standards-Plus ● Khan Academy 	*Implementation of various evidence-based online/digital tools during the 2016-17 school year; ongoing after implementation	Curriculum Committee Staff Meetings Staff Surveys PLCs Wolf Chats

School Goal 7

Growth—There is a need to review WPCA’s enrollment processes/procedures of students.

Rationale—WPCA will ensure that the program practices and provides equity, access, and an appropriate placement of students seeking enrollment.

Tasks	Responsible Person(s) Involved	Professional Development/Resources/ Funding	Means to Assess Improvement	Timeline	Reporting Method
Adhere to the established enrollment practices/policies for Charter and Independent Study programs	Parents Students Teachers Administration	Access to/Participation in: School Pathways (SIS) Course Catalog Staff Binder Certificated Handbook Parent-Student Handbook Resources: LCFF funds are used to purchase/provide informational materials for stakeholders	Review of Charter Renewal Review of Ed Code CDE’s Best Practices for an Exemplar Independent Study	*Ongoing	Staff Meetings Board Meetings Machado Office Meetings
Attend trainings, workshops, and webinars to stay current with Ed Code	Teachers Administration	Professional Development opportunities provided by FCSS, CCIS, etc.	Attendance and Participation	*Ongoing	Staff Meetings Board Meetings Machado Office Meetings

		Resources: LCFF funds are used to purchase/provide professional development opportunities for staff			
Receive ongoing guidance from WPCA's SELPA and attorneys on retainer (FCSS and Young, Minney, and Corr)	Teachers Administration Support Staff Board Members	Professional Development opportunities provided by FCSS, County SELPA, etc. Resources: LCFF funds are used to purchase/provide professional development opportunities for staff	Attendance and Participation	*Ongoing	Staff Meetings Board Meetings Machado Office Meetings
Establish a waiting list when each teacher's roster is at 25 students	Administration Registrar	Professional Development and guidance provided by the CDE, FCSS, CCIS, etc. on best practices for establishing & maintaining waiting lists Resources: LCFF funds are used to purchase/provide professional development opportunities for staff	Review of Rosters	*Ongoing	Staff Meetings Machado Office Meetings Board Meetings

School Goal 8

Growth—There is a need to create a structure and process for reporting WASC Action Plan progress to stakeholders.

Rationale—Reporting WASC Action Plan progress on a consistent basis will help ensure that continual program improvement is taking place.

Tasks	Responsible Person(s) Involved	Professional Development/Resources/ Funding	Means to Assess Improvement	Timeline	Reporting Method
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<p>Stakeholders will receive ongoing and consistent WASC news, updates, and Action Plan progress</p>	<p>All WPCA Staff Parents Students</p>	<p>Monthly (Monday afternoon) Stakeholder Meetings with the Director</p> <p>Parent Square</p> <p>WPCA Program Newsletters every 2 learning periods</p>	<p>Stakeholder Surveys Stakeholder Feedback/Input (i.e. comments & suggestions)</p> <p>Stakeholder Meetings monthly 1 hour via Zoom on Monday afternoons</p> <p>Parent Square</p>	<p>*Ongoing</p> <p>*Monthly stakeholder meetings began Fall 2021</p>	<p>Staff Meetings & PLCs Instructional Cabinet Meetings Management Meetings Board Meetings Curriculum Committee Meetings Other Monthly Stakeholder Meetings (ELAC, LCAP, etc.)</p>
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West Park Charter Academy’s stakeholders have worked collaboratively to address many of the items listed on the schoolwide action plan. These efforts address the recommendations from the last two Visiting Committees’ November 2017 Self-Study and February 2021 Mid-Cycle reports. With that said, the subsequent portion of the schoolwide action plan includes tasks that West Park Charter Academy has implemented to address the two critical learner needs: 1) to increase student proficiency on local and state ELA & Math assessments 2) to enhance, develop, and organize programs that better prepare students for college & career. Through these efforts and action plan revisions, it is our goal that all students enrolled at West Park Charter Academy will be supported academically (and demonstrate their content standard mastery on local and state assessments), thus being well-prepared for post-secondary opportunities.

GOAL 1: Increase student proficiency on local and state ELA and Math assessments.

Tasks	Responsible Person(s) Involved	Professional Development/Resources/Funding	Means to Assess Improvement	Timeline	Reporting
1.1 Implementation of Common Core-Aligned ELA and Math textbooks	<ul style="list-style-type: none"> ● Director ● Teachers 	<p>Initial and follow-up training will be provided by Houghton-Mifflin (ELA) and Pearson (Math).</p> <p>Work with/consult with FCSS coaches</p> <p>Resources: Textbooks (including Teacher’s Editions)</p> <p>Fund: Concentration/Supplemental, Base, and EPA</p>	<ul style="list-style-type: none"> ● Improved proficiency on ELA and Math SBAC ● Improved proficiency on local assessments ● Improved performance in ELA and Math courses 	2016-17; ongoing	<ul style="list-style-type: none"> ● Staff Meetings ● Curriculum Committee Meetings ● Board Meetings ● LCAP ● Course Catalog

<p>1.2 Implementation of On-Site High School Math Classes (Algebra I, Geometry, & Algebra II)</p>	<ul style="list-style-type: none"> ● Director ● Math Teacher 	<p>High school Math teacher will work with a Math content specialist from FCSS.</p> <p>Resources: Math textbooks, SAVVAS Realize (online)</p> <p>Fund: Concentration/Supplemental, Base, and EPA</p>	<ul style="list-style-type: none"> ● Student Attendance ● Improved performance in Math courses/assessments ● Improved proficiency on Math SBAC 	<p>2019-20; ongoing</p>	<ul style="list-style-type: none"> ● Staff Meetings ● Board Meetings ● Parent Conferences ● Newsletters ● Parent Square
<p>1.3 Implementation of Writing Labs</p>	<ul style="list-style-type: none"> ● Director ● One lab teacher at each center 	<p>Lab teachers will work with an ELA trainer from FCSS.</p> <p>Resources: Supplemental writing materials</p> <p>Fund: Concentration/Supplemental, Base, and EPA</p>	<ul style="list-style-type: none"> ● Student Attendance ● Improved performance in ELA courses /assessments ● Improved proficiency on ELA SBAC 	<p>2021-22; ongoing</p>	<ul style="list-style-type: none"> ● Staff Meetings ● Board Meetings ● Parent Conferences ● Newsletters ● Parent Square
<p>1.4 Utilize assessments/programs to determine Reading and Math levels/analyze growth</p>	<ul style="list-style-type: none"> ● Director ● Teachers 	<p>Teachers will continue to use online programs</p> <p>Resources: Renaissance (ELA and Math), IXL, Reading Plus, and Lexia</p> <p>Fund: Concentration/Supplemental and Base</p>	<ul style="list-style-type: none"> ● Renaissance and other program reports/results ● Improved performance in ELA and Math courses 	<p>Ongoing</p>	<ul style="list-style-type: none"> ● Staff Meetings ● PLC's ● Parent Conferences ● Curriculum Committee
<p>1.5 Purchase and utilize a data disaggregating and benchmark program</p>	<ul style="list-style-type: none"> ● Director ● Teachers ● Data Analyst 	<p>CAASPP IAB system, including FIABs.</p> <p>Resources: CAASPP Platform</p>	<ul style="list-style-type: none"> ● Student Assessment Reports/Data ● Improved performance in ELA and Math courses ● Professional Development 	<p>2020-21; ongoing</p>	<ul style="list-style-type: none"> ● Staff Meetings ● PLC's ● Curriculum Committee Meetings ● Board Meetings

		Funding: Concentration/Supplemental and Base	Opportunities for teachers		
1.6 Provide students with the necessary technology to access supplemental online programs, complete assignments/projects, etc.	<ul style="list-style-type: none"> IT Director Director Teachers 	Resources: Laptops/Chromebooks Funding: Concentration/Supplemental, Base, and Technology	<ul style="list-style-type: none"> Student usage Technology-dependent assignments/projects 	Ongoing	<ul style="list-style-type: none"> Staff Meetings Board Meetings Management Meetings Curriculum Meetings
1.7 Standardize and use formative and summative assessments/data	<ul style="list-style-type: none"> Director Data Analyst Teachers 	Teachers will receive training from the district, FCSS and outside trainers. Resources: Student assessment reports/data Funding: Concentration/Supplemental and Base	<ul style="list-style-type: none"> Professional Development Attendance Improved performance in ELA and Math courses 	Ongoing	<ul style="list-style-type: none"> Staff Meetings PLC's Parent Conferences
1.8 Professional development opportunities to continue the implementation of the CCSS	<ul style="list-style-type: none"> Director Teachers 	Teachers will continue to receive professional development in ELA and Math from the FCSS. Resources: CCSS-aligned curriculum/digital resources Funding: Concentration/Supplemental and Base	<ul style="list-style-type: none"> Professional Development Attendance Improved performance in ELA and Math courses Improved proficiency on ELA and Math SBAC 	Ongoing	<ul style="list-style-type: none"> Staff Meetings Board Meetings PLC's Curriculum Committee Meetings
1.9 Hire paraprofessionals/tutors to provide additional support to students	<ul style="list-style-type: none"> Director Human Resources Manager Paras 	Funding: Concentration/Supplemental, Base, and EPA Resources: WPCA Tutoring Form	<ul style="list-style-type: none"> Students signing-up and attending tutorial sessions Improved performance in ELA and Math courses 	Ongoing	<ul style="list-style-type: none"> Staff Meetings Board Meetings Curriculum Committee Meetings

			<ul style="list-style-type: none"> Improved proficiency on ELA and Math SBAC 		
1.10 Targeted meeting time for students who are two or more grade levels behind in ELA and/or Math	<ul style="list-style-type: none"> Director Teachers 	<p>Students who are two or more grade levels behind in ELA and/or Math will attend school for an additional ½ hour per week.</p> <p>Resources: CCSS-aligned curriculum, online programs</p> <p>Funding: Concentration/Supplemental, Base, and EPA</p>	<ul style="list-style-type: none"> Improved performance in ELA and Math courses Improved proficiency on ELA and Math SBAC 	2017-2018; ongoing	<ul style="list-style-type: none"> Staff Meetings PLC's Curriculum Committee Meetings
1.11 Hire 1-2 temporary Reading Specialists to support literacy in students in grades K-12	<ul style="list-style-type: none"> Director Human Resources Manager Reading Specialists 	<p>Local and State-wide Literacy trainings</p> <p>Resources: FCSS ELA Content Specialists; other trainers</p> <p>Funding: Comprehensive Supports and Improvement Funds (CSI)</p>	<ul style="list-style-type: none"> Improved Reading/Literacy in K-12 Students Improved proficiency in ELA SBAC 	*This position was not approved by the School Board prior to the Fall 2021 semester.	<ul style="list-style-type: none"> Staff Meetings Board Meetings LCAP SARC School Website ELAC Meetings

GOAL 2: Enhance, develop, and organize programs that better prepare students for college and career.

Tasks	Responsible Person(s) Involved	Professional Development/Resources/Funding	Means to Assess Improvement	Timeline	Reporting
2.1 Update Earth Science course and submit for A-G approval *WPCA transitioned to Integrated Science I (Biology) & II (Chemistry) prior to the 2020-21 school year. The courses were submitted to UC Doorways, and were approved	<ul style="list-style-type: none"> Director Counselors Science Teacher 	<p>Attend training/workshops that provide the most current information for UC Doorways.</p> <p>Resources: Textbooks, Course Outlines, UC Doorways website</p>	<ul style="list-style-type: none"> Improvement in a-g completion Increased number of students enrolling in post-secondary education/training 	2017-2018; ongoing	<ul style="list-style-type: none"> Staff Meetings Board Meetings LCAP SARC School Website ELAC Meetings

prior to implementation.		Funding: Concentration/Supplemental, Base, and EPA			
2.2 Update a-g ELA and Math courses to CCSS	<ul style="list-style-type: none"> • Director • Counselors • Teachers 	Attend training/workshops that provide the most current information for UC Doorways. Resources: Textbooks, Course Outlines, UC Doorways website Funding: Concentration/Supplemental, Base, and EPA	<ul style="list-style-type: none"> • Improvement in a-g completion • Increased number of students enrolling in post-secondary education/training 	2018-2019; ongoing	<ul style="list-style-type: none"> • Staff Meetings • Board Meetings • LCAP • SARC • School Website • ELAC Meetings
2.3 Expand opportunities for students to visit colleges and universities around the state	<ul style="list-style-type: none"> • Director • Counselors • Teachers • Paraprofessionals 	No professional development needed. Resources: School calendar, map/information of schools Funding: Base	<ul style="list-style-type: none"> • Improvement in a-g completion • Increased number of students enrolling in post-secondary education/training 	Ongoing	<ul style="list-style-type: none"> • Staff Meetings • Board Meetings • LCAP • SARC • School Website • ELAC Meetings

2.4 Provide students and parents with informational workshops, Career Days, etc. to help prepare them for post-secondary education/training	<ul style="list-style-type: none"> • Director • Counselors • Teachers • College Counselors • Guest Speakers 	No professional development needed. Resources: Community contact list, school calendar Funding: Base	<ul style="list-style-type: none"> • Improvement in a-g completion • Increased number of students enrolling in post-secondary education/training 	Ongoing	<ul style="list-style-type: none"> • Staff Meetings • Board Meetings • LCAP • SARC • School Website • ELAC Meetings
2.5 Increase CTE Pathway & High School Enrichment Program course and program participation at local high schools and/or community colleges	<ul style="list-style-type: none"> • Director • Counselors (Academic/CTE) • Teachers • CTE/HSEP Coordinators 	CTE & HSEP informational workshops/trainings Resources: Community contact list Funding: Concentration/Supplemental, Base, and EPA	<ul style="list-style-type: none"> • Increased number of students enrolling in post-secondary education/training 	2018-2019; ongoing	<ul style="list-style-type: none"> • Staff Meetings • Board Meetings • LCAP • SARC • School Website • ELAC Meetings

<p>2.6 Create work experience opportunities for students on the campus of West Park Elementary</p>	<ul style="list-style-type: none"> ● District Office/Management Team ● Director ● Counselors ● Teachers 	<p>Training/orientation for students and on-site supervisors</p> <p>Resources: Course catalog, Parent/Student Handbook</p> <p>Funding: Concentration/Supplemental, Base, and EPA</p>	<ul style="list-style-type: none"> ● Participation ● Increased number of students enrolling in post-secondary education/training 	<p>*These opportunities have not been established yet.</p>	<ul style="list-style-type: none"> ● Staff Meetings ● Board Meetings ● LCAP ● SARC ● School Website ● ELAC Meetings
<p>2.7 Create CTE Pathways and use CCR (College and Career) Indicators more effectively</p>	<ul style="list-style-type: none"> ● District Office/Management Team ● Director ● Counselors (Academic/CTE) ● Teachers 	<p>CTE Pathway and College/Career Readiness training provided locally.</p> <p>Resources: School calendar; community college contacts, local professional development opportunities</p> <p>Funding: Comprehensive Supports and Improvement Funds (CSI), Concentration/Supplemental and Base</p>	<ul style="list-style-type: none"> ● Increased number of students enrolling in post-secondary education/training 	<p>2020-2021; ongoing</p>	<ul style="list-style-type: none"> ● Staff Meetings ● Board Meetings ● LCAP ● SARC ● School Website ● ELAC Meetings
<p>2.8 Hire a temporary Career Technical Education (CTE)/Post-Graduate Counselor</p>	<ul style="list-style-type: none"> ● Director ● Human Resources Manager ● CTE Counselor 	<p>Funding: Comprehensive Supports and Improvement Funds (CSI)</p>	<ul style="list-style-type: none"> ● Establish partnerships with local community colleges ● Provide program information to students & parents/Guardians ● Increase in students completing CTE courses 	<p>2020-2021; ongoing</p>	<ul style="list-style-type: none"> ● Staff Meetings ● Board Meetings ● LCAP ● SARC ● School Website ● ELAC Meetings
<p>2.9 Hire a temporary School Liaison/PBIS Coordinator</p>	<ul style="list-style-type: none"> ● Director ● Human Resources Manager 	<p>Funding: Comprehensive Supports and Improvement Funds (CSI)</p>	<ul style="list-style-type: none"> ● Support the onboarding of new students 	<p>*This position was not approved by the</p>	<ul style="list-style-type: none"> ● Staff Meetings ● Board Meetings

	<ul style="list-style-type: none">• School Liaison/PBIS Coordinator		<ul style="list-style-type: none">• Increased outreach to students needing additional support• Develop a school culture utilizing PBIS	School Board prior to the Fall 2021 semester.	<ul style="list-style-type: none">• LCAP• SARC• School Website• ELAC Meetings
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